

**Center for Emergency services  
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**Meeting Minutes of January 4, 2016**

**ATTENDANCE:**

*COMMITTEE:* Chairman Mark Perkins, Bob Shabunia, Brian Elias, Jon Bosma, Greg Howell

*OTHER:* First Selectman Shawn Murphy, Peter Springsteel, Project Manager; Kati Murphy, Committee Secretary

**CALL TO ORDER** at 7:12 PM by Vice Chairman Joe Cassata

**MINUTES:**

Minutes of December 14 meeting and Notes of December 21 workshop tabled.

**Invoices for Payment:**

Kati Murphy invoice #73 - \$82.50 invoice #74 - \$103.13

Peter Springsteel invoice #121415 - \$875.00

IPREO invoice #10028686 - \$1500

*Committee acknowledged approval of payment via e-mail vote*

**Correspondence:**

**Via e-mail to Committee**

None

**OLD BUSINESS:**

First Selectman Murphy was asked if the Town had received any official word regarding the additional \$300k secured by Representative Urban. Mr. Murphy indicated that he had seen the approval on the State's website, but no communication has been sent to the Town. Mr. Murphy will investigate the process for accessing the funds and the specifics for accepting/spending as well.

Bob Shabunia questioned whether or not the Town meeting call should be separated, one for the \$300k, one for the \$2.254m. Mr. Murphy will also be looking into this.

Mark Perkins had prepared an updated, tentative project schedule, which was emailed to the Committee. The PowerPoint presentation will be forwarded to the Board of Selectman for posting on the Town's website, prior to the public hearing. There are many details that need to fall into place, so the schedule is still fluid.

The meeting was turned over to Brian Elias for a review of the most recent PowerPoint presentation. Committee agreed that, after having received comments back on the initial presentation to the Board of Selectmen, the slide showing the bar chart needs to be revised.

Mark asked Peter if all 5 of the original bid amounts had been averaged in determining the revised budget number. Peter stated that it had been left in and it was his opinion that it should remain that way. Peter felt it important to be conservative and leave the numbers as they are.

Mark wanted to be sure that everyone was comfortable with the figure of \$2.254m before he had Kati Murphy draft a letter to the Board of Selectman to make the formal request. All agreed on that number.

**PUBLIC COMMENT:**

Resident DJ Noyes, a landscape architect by profession, had some questions and constructive comments, primarily related to landscape/site work. Mr. Noyes first questioned the difference between the current plans and the original 2 story building. Committee pointed out that the North Stonington Volunteer Fire Company, not the Town and this Committee, had commissioned an architect for *conceptual* drawings. Mr. Noyes was unclear and concerned with what the façade of the now proposed building would be. The plans he looked at in the Town Hall do not have the façade upgrades depicted. He was assured that the renderings in the PowerPoint presentation are representative of what the building will look like, with the upgrades.

Mr. Noyes also suggested planting larger trees out front. Peter pointed out that we need to be mindful of the septic system on the Rocky Hollow/Rt 2 corner and cannot plant large trees in that area. Site lines for emergency vehicles/volunteers entering/exiting also need to be considered.

Mr. Noyes had questions relative to drainage, and were enough test holes dug during Phase I. Committee stated that a boring machine had come in and drilled all deep holes and drilled where the fire suppression storage tank is going and anything that needed to be blasted was done to 1' below the minimum. The Clerk of the Works for Phase I marked out all of the drainage to make sure that anything needed blasting was taken care of.

Mr. Noyes also questioned where drainage from bays to Rocky Hollow would be going. He was informed that proper drainage will be installed as part of the project and permission has been granted by the State for any overflow to be directed under Rt 2 to the State's catch basin.

Mr. Noyes also commented that "site work" in the presentation should be broken down so that people have a better understating of what is involved. There is significant site work remaining to be done once the building is constructed. Committee agreed that there is a difference between what was done for Phase I (excavation) and what will be required to finish the site in Phase II (i.e.: paving, landscaping, etc.) Brian Elias will edit the presentation to break down "site work" to what was required under Phase I and what will be required under Phase II.

Mr. Noyes also had comments regarding landscaping and, in particular, the need for more than 6" of topsoil. His comment was, that given the base, 12" would be a better option. Committee agreed with the recommendation and Peter will contact Silver Petrucelli to direct them to change this in the bid specs and to also include that the subsoil should be decompressed prior to topsoil application.

Discussion turned back to the PowerPoint presentation. Mark Perkins will request that the Board of Finance prepare information relative to the impact of the additional monies on residents' taxes. Brian Elias will incorporate this information into the presentation. Mark will also ask that the Board of Finance present this information at the public hearing, rather than a member of this Committee.

Mark also suggested a slide with cost comparisons of financing costs using USDA loan or the Town doing their own financing. Town Treasurer has provided this information, Kati Murphy will email to Mark and Brian.

Mark asked that Kati Murphy prepare a letter from him to the Board of Selectman requesting their approval to move forward with a referendum to request the additional \$2.254m

**NEW BUSINESS:**

None

**ADJOURN:** MOTION to adjourn made by Jon Bosma, second Greg Howell. Adjourned at 8:29