

*North Stonington Volunteer Fire Company
EMS Building Committee*

Meeting Minutes for April 21, 2014

Location: North Stonington Volunteer Fire Company-Meeting Room

In Attendance: M. Perkins, Chair; G. Cassata, Vice Chair; P.Kowack; R.Shabunia; J. Bosma; C. Steinhart,V; B. Elias; G. Howell; P. Springsteel; K. Murphy; Dean Petrucelli, David Wenchell; Donald Smith.

Meeting was called to order at 7:00 by Chairman Perkins.

Minutes: Motion made by M. Perkins, second by R. Shabunia to accept minutes/notes of the April 7 Sub-Committee meeting. Minutes approved.

Correspondence, Bills, and Invoices:

Invoice No. 14-518 received from Silver Petrucelli in the amount of \$8010.50. Approved for payment the week of April 7.

Public Comment: None

Old Business:

On April 15 a letter was sent to Representative Urban, CC to Senator Maynard, requesting assistance with additional funding for the project. Mark Perkins spoke with Rep. Urban and she indicated that she has received the letter and has forwarded a copy to the Governor.

A STEAP Grant application has been submitted by Nick Mullane to offset costs associated with the water line installation.

Discussion took place relative to Silver Petrucelli's "Scheme 5". Further reductions in building size will be necessary in order to stay within budget. The total apparatus bay area can be reduced by 1000 - 1200 SF. Further space reductions in other areas of the building will be necessary in order to maintain budget and were discussed. Silver Petrucelli will send the Sub-Committee an updated scheme prior to the April 28 meeting. The next full Committee meeting will be held on May 6.

Donald Smith, PE, presented 3 site schematics to the Committee. Schematic 5-2A was the preferred option. If there is to be parking within the 35' setback a waiver from Planning/Zoning will be necessary. It would be preferable to have some parking within the setback for first responders arriving at the station. Mr. Smith had contacted DOT relative to an "emergency exit" onto Rt. 2. DOT would be amenable to an exit for emergency use only. Site for septic TBD. Mr. Smith indicated that there was still work to do in developing the site. Cost is estimated at \$520k

Further details/action items/requests discussed as follows:

- Realigning gear lockers along the wall will increase number of lockers and can reduce the space to the first piece of apparatus
- Decon area should have an additional door to bays
- Size of the fitness room can be reduced so that IT room can be expanded
- Only one washer and dryer are necessary in the Living Area. The laundry space can be reconfigured to include a janitor's closet w/sink and a separate linen/general storage closet.
- Doors requested at all 4 corners of apparatus bays
- NSVFC members only will have access to Administrative Area, which will be a secured area with entrance by pass key or similar system
- A door was requested for "work room" in Administrative Area. "Copy room" will be changed to copy space w/a counter.
- A door should be added from the Administration Area to the Multi-Purpose Room
- Remove gender labels in bunk rooms. Reduce "male" room to 3 bunks.
- Space for reference materials needing storage during EOC operations was requested for conference room. Reception/waiting area can be reduced and some of that space can be used for conference room storage.
- Display area to be moved from conference room to rear of multi-purpose room.
- In open office area, 4 work stations can be reduced to 2 and work space/stations as shown in plans in Day Room without enlarging Day Room.
- Silver Petrucelli will design mechanical room to fit the needs of the building.
- Wall mounted toilets requested for ease of cleaning.
- Hose/Engineering Storage can be combined.
- Memorial plaza will be at rear of building where public access is to be located.

Motion to adjourn by Jon Bosma, second by Paul Kowack. Meeting adjourned at 8:30 PM