

**Town of North Stonington, CT
HEWITT FARM COMMITTEE**

REGULAR MEETING MINUTES

**Monday, September 14, 2015 at 3:00 p.m
New Town Hall Conference Room**

The meeting of the Hewitt Farm Committee was called to order by Co-chair Nita Kincaid at 3:05 p.m. in the New Town Hall Conference Room with members Brian Banker, Ellie Banker, Jack Brown, Dick (Coop) Cooper, Ed Harasimowitz and Nita Kincaid present.

1) Approve 08/24/2015 Meeting Minutes

Ellie motioned and Jack seconded to approve the 08/24/2015 Meeting Minutes as amended. The motion carried.

2) Update of Harvest Festival Preparations

Most of the meeting was spent discussing plans for the upcoming Fall Festival. Working from checklists and maps, the group assigned individual responsibilities for setting up, conducting and disassembling the event.

Nita distributed the most recent list of participants. The group identified items that required support from the Highway Department, as well as a list of tasks and responsibilities to be assumed by individual committee members.

The group agreed to meet for a Harvest Festival workshop on September 21, 2015 to make sure preparations were on target.

3) Planting of the Garden Club Oak Tree

Nita announced that she would pick up the red oak tree that is being purchased by the North Stonington Garden Club and Jack said he would dig the hole where it will be planted.

4) Installation of Bat Houses

The committee agreed to discuss locations for the installation of bat houses following the Harvest Festival.

5) Priorities for September 28, 2015

- Installation of bat houses
- Status of the Letz Grant Letter of Intent
- Lessons-learned from the Harvest Festival

Respectfully submitted, Richard B. Cooper