



**Town of North Stonington  
Board of Selectmen Special Meeting  
North Stonington Education Center & Zoom Meeting  
August 3, 2021  
6:00 PM**

Public will be able to attend the meeting in person or via Zoom with the following link:  
<https://us02web.zoom.us/j/83458598948?pwd=K1RObnBpaHl4andMeS95cElybTdjQT09>

Or via Zoom App-Enter Meeting ID: 834 5859 8948

Passcode: 001264

Or listen only via telephone by calling 646 558 8656 and enter Meeting ID: 834 5859 8948

### MINUTES

1. Call to order/Roll Call: 6:00 pm, First Selectman Urgo, Selectman Carlson, Selectwoman and Administration & Finance Officer Christine Dias in attendance.
2. Public Comments on Agenda and Non-Agenda Items\*
3. Kayak Launch Update
  - a. Conservation Commission chair Bill Ricker discussed the kayak launch on Boombridge Road. A contract has been signed between the Town and Mashantucket so that the public can have access to the site. Money from the grant has been allotted for a sign, the board discussed parking.
  - b. Motion by Selectman Carlson to allow the Conservation Commission volunteers to proceed with the clearing and opening of the kayak launch site and use the funds that were available through the grant, 2<sup>nd</sup> Selectwoman Kincaid. Motion approved 3-0-0.
  - c. Work for clearing and opening the site will begin on Sunday at 9:00 am and all are welcome to join the commission.
  - d. Bill Ricker announced that the completed Historic Trail will have a QR ready by the end of the week. The brochure is available in Town Hall, the Library and Chelsea Groton Bank.
4. Call for Special Town Meeting
  - a. First Selectman Urgo read aloud the call for Special Town Meeting; please see the attachment for the full call. Motion by Selectman Carlson to approve the call as read, 2<sup>nd</sup> by Selectwoman Kincaid.
  - b. The meeting will be held at the North Stonington Education Center Media Center and on Zoom. Pre-registration for virtual attendance and voting will

close at noon on Monday, August 23, 2021. In person, attendance will follow Covid-19 protocols of the Town.

5. Updates to Governmental Volume Submitter Money Purchase Plan
  - a. The Board discussed the Governmental Volume Submitter Money Purchase Plan and potential changes for Town employees.
  - b. Motion by First Selectman Urgo to amend the plan to make changes recommended by the benefit consultant to exempt part time employees and remove the vesting schedule from the plan as discussed. First Selectman removed the motion and the discussion was tabled for the next meeting.
6. Staffing Update
  - a. First Selectman Urgo provided an update on the staffing process for both the Administrative Assistant and Planning, Development & Zoning Official (PDZO) positions. First Selectman Urgo, Administration & Finance Officer, and the Accounting Generalist will work together to hire an Administrative Assistant. The board discussed putting together a five member hiring committee of two Planning & Zoning Committee members, two Economic Development members and Selectman Carlson for the PDZO position.
  - b. First Selectman Urgo updated the board regarding extra hours put in by the Tax Collector recently due to the recent collection of taxes due.
7. 298 Norwich Westerly Road Update/Action
  - a. The board discussed listing the entire property at 298 Norwich Westerly Road. The real estate agent is listing only a portion of the building and the Town's contract with the agent lasts until December.
  - b. Motion by Selectman Carlson to list the property fully on the NMLS system with the listing agency of IMT Realty, 2<sup>nd</sup> Selectwoman Kincaid. Motion approved 3-0-0.
8. Public Comments on Agenda Items\*
9. Adjournment: Motion by Selectman Urgo to adjourn at 7:03 pm, 2<sup>nd</sup> by Selectwoman Kincaid. Motion approved 3-0-0.

\*The Board of Selectmen respectfully requests that public comments do not exceed two (2) minutes per person in respect for everyone's time.

Respectfully Submitted,  
Bailey Talbott