

Economic Development Commission Meeting

Monday, December 5th, 2022, at 6:30

In Person and Via Zoom

Minutes

1. **Call to Order**: Sam Cherenzia called the meeting to order at 6:31 pm.
2. **Members in Attendance**: Christopher Anderson, Emily Lewis, Stefan Grufstedt, Mariah Pfiffner, Will Mason, and Sam Cherenzia
3. **Members absent**: Christopher Friday and Jen Anderson,
4. **Staff Present**: Christine Dias and Ivanna Hugo (ZOOM)
5. **Approval of Minutes**: November meeting minutes were adopted
6. **Public Comment**: Gary Annino asked for an update of Small Business grant. Those businesses already approved were communicated and how much money is left.
7. **Treasurer's Report**: All known memberships have been paid. 34% of budget has been used. 4096.00 in operating with a total of 8818.00 left. Need to have next year's budget complete by January 13th. See discussion below and will put on the agenda for January meeting.
8. **PZDO Report**: No applications at this point. Nate continues to come on Fridays. Will repost again after the holidays. The 5 hours for Ivanna has been so helpful to still get an EDC work done.
9. **New Business**:
 - a. Budget- Will discuss further at January meeting but talked about keeping operating the same, as well as the membership fees, and Ivanna's hours. Would like to think about adding \$4500 for a consultant to help with tasks/information that the committee doesn't have access or ability to obtain. Also will discuss with Juliet at February meeting.
 - b. Annual Report Submission- Sam shared what he submitted and Chris will use that information to do the quarterly submission as well.
 - c. Grant submissions- none at this time. Commission agreed to one more mailing with a deadline of May 15th for submission.
 - d. EDC plan- Commission individually went over their assigned part of the plan and discussed. Will continue discussion in January meeting as well as with Juliet in February.

10. Adjournment- Meeting adjourned at 7:33. Motion was made by Chris Anderson and seconded by Will Mason.

Next meeting: Monday, January 9th at 6:30 PM

Respectfully submitted,

Emily Lewis

EDC Secretary