

Center for Emergency Services  
North Stonington  
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North Stonington, Connecticut 06359  
860-535-2877  
Fire.EMS.comm@nsvfc.org

Meeting Minutes of May 1, 2017

ATTENDANCE:

Committee: Charles Steinhart V, Bob Shabunia, Paul Kowack  
Other: First Selectman Shawn Murphy, Project Manager Michael Faenza,  
Committee Secretary Kati Murphy

CALL TO ORDER @ 6:02 PM by Charles Steinhart V

INVOICES:

Silver Petrucelli #17-598 - \$480.

MOTION to approve payment made by Paul Kowack, second by Bob Shabunia.

All in favor, motion passed.

Hartford Courant – ref. # 4769728 - \$896.12

MOTION to approve payment bade by Bob Shabunia, second by Paul Kowack.

All in favor, motion passed.

MINUTES:

MOTION to approve minutes of April 17, 2017 made by Paul Kowack, second by Bob Shabunia.

All in favor, motion passed.

#### CORRESPONDENCE:

Committee acknowledged receipt of First Selectman's email containing copies of letters to USDA and DECD relative to award recommendation and attorney's letter regarding same.

DECD may have issue with the fact that recommendation is for Enterprise Construction. Initial indication from DECD is that it will take a couple of weeks for them to review/respond. Silver Petrucelli has also sent letters to DECD/USDA recommending Enterprise as well. Shawn will follow up with these 2 agencies to see what the anticipated time frame for receiving approval is.

Paul brought up the subject of reporting project progress to the Town. The methods currently are through Selectmen's meetings and the quarterly report via Town's website. This will remain unchanged. Michael will be providing weekly updates for Committee and can condense them to be included with the quarterly report. Paul would like to include and reinforce in the next quarterly review how and why Committee reached their decisions on the project.

#### OLD BUSINESS:

Shawn has approved preliminary maps to get water on the site. He is awaiting final maps.

The addendum for STEAP package will be going on the website tomorrow.

Bob questioned notification to utility companies. This is the contractor's responsibility to coordinate. Electricity will be one of the first things that Michael directs contractor to move on.

Bob brought up the topic of energy rebates. He gave Michael's and Silver Petrucelli's contact information to a gentleman from a company that handles the credits for gas and electric. Michael will speak with David Stein on this.

Bob questioned if there was anything outstanding with Zoning and Building.

Michael has spoken with the Zoning official and she is fine with everything that has been provided to her. Michael also spoke with the Fire Marshall and Building Official. They have been reviewing the plans and want to cross-reference them to comments previously made by the independent code reviewer. Michael pointed out to them that the new building is different from the one that that code review had been done on.

Bob had concern that Zoning is not requiring the filing of a modified site plan approval. What is currently on record is not what is going to be built. Michael responded that when he spoke with the Zoning official she stated that all she required was for Silver Petrucelli's Civil Engineer to prepare an overlay of the old building and the site, to the new building and the site. Michael has provided this to her and the only other thing she will be looking for is as builts, once project is complete.

Bob was questioning whether there was any budget update and budget projection. Michael stated that until it is known when contractor is going to start a projection cannot be made. Shawn went on to say that two big items remain unchanged. We won't know date of project completion until we know start date, and that affects short term financing and CREC's contract. Once that information is known Michael will be able to prepare an accurate budget projection.

Once again Paul brought up his concern that the Ambulance Association has not had representation on the Committee for several months.

Shawn commented that they were involved with what has gone into the building and nothing has really been changed. Charlie commented that everything they need has been included and the building has not changed much since they were last represented on the Committee. Shawn felt that NSAA had adequate input into this building. He sees no reason why they won't move in when the building is opened.

Paul followed up with asking what the operating status of the NSAA building. Charlie commented that the building belongs to NSAA.

Early in the project Enterprise will need to be informed of the first change order which relates to the water line. They will also need to be informed of who the radio tower vendor is.

#### PUBLIC COMMENT:

None

#### ADJOURN:

MOTION to adjourn

Made by Paul Kowack, second by Bob Shabunia

All in favor, motion passed

Meeting adjourned at 6:30 PM