

**North Stonington Board of Finance
Meeting Minutes, Wednesday, October 3, 2018
New Town Hall @ 700pm
North Stonington, CT**

1. **Call to Order/Roll Call** – Meeting called to order @ 705pm by Chairman Dan Spring. **Members Present:** Chairman Dan Spring, Mike Anderson, Paul Simonds, Carolyn Howell(arrived late @ 708pm), Alternate Candis Banks(seated) **Absent:** Tim Main, Mustapha Ratib & Alternate Chris Hundt.
2. **Pledge of Allegiance** – Performed.
3. **Public Comments-** None.
4. **BOS: Project Updates, Current months profit/loss, fiscal 2017-2018 closeout, appropriation request; Boombridge Bridge:**
5. **BOE: Current Months profit/loss, fiscal 2017-2018 closeout:** Did not have current month's p&l available from the Board of Ed. Year end close out BOE shows that they gave back (-\$1343.00) – There was discussion of a discrepancy between what the BOE is showing and what the Town shows on an account and is to be reviewed by the auditor.
6. **Tax Report, Position Vacancy** – Received and reviewed the tax reports prepared by Amy Snell, Tax Collector, for June, July & August 2018. Amy has resigned from her position and the position vacancy has been filled. In the interim, Robin Roohr has assume the duties of collecting taxes, until the new Tax Collector can start the position. The new position will be a part time position of 25 hours per week and tax payers can also continue to make payments online, at their convenience.
7. **Future Strategies** – Discussed review of old policies and to establish new ones. Discussed sending a letter from the Board of Finance to members who do not regularly attend and/or participate/contribute to meetings and/or budget preparation. ***Dan Spring made a motion to put forward a letter to Board of Finance Members relative to attendance of meetings for those who were elected to the Board of Finance to be notified of their lack of participation and request that they participate so that we, as a board, can meet and accomplish the work that we have been tasked to do in a timely manner. Carolyn Howell 2nd. Approved 5-0-0.*** Discussed and agreed to having Carolyn Howell sending out requests for contributions for the Annual Report from all town departments etc. who received funding through the budget for the fiscal year ending June 30, 2018.
8. **Previous Minutes – Reviewed Draft Meeting Minutes from 6.20.2018** Dan Spring moved to approve the minutes as submitted. Mike Anderson 2nd. Approved 3-0-2, Paul Simonds & Candis Banks abstained.
9. **Adjournment-** Dan Spring moved to adjourn at 825pm. Paul Simonds 2nd. Approved 5-0-0.

Respectfully Submitted,
Carolyn A. Howell
Secretary, Board of Finance

