



# Center for Emergency Services North Stonington

40 Main Street  
North Stonington, Connecticut 06359  
(860) 535-2877 Ext.  
*Fire.EMS.comm@nsvfc.org*



## Minutes of June 18, 2018

**Location:** North Stonington Volunteer Fire Company  
25 Rocky Hollow Rd.  
North Stonington, CT 06359

**Call to Order:**

Meeting called to order by Chairman Burdick at 6:03 PM

**Attendance:**

**Committee:** Chairman Ryan Burdick, Bob Shabunia, Charles Steinhart V, Carl Johnston.  
Paul Kowack

**Others:** Project Manager Paul Drummey, First Selectman Mike Urgo, Christine Dias,  
Committee Secretary Kati Murphy

**Minutes:**

MOTION to approve minutes of June 11, 2018 made by Bob Shabunia, second by Charles Steinhart. All in favor, motion passed.

**Invoices:**

Kati Murphy

#169 - \$53.63 and #170 - \$86.63

MOTION to approve made by Charles Steinhart, second by Bob Shabunia.  
All in favor, motion passed.

Carl Johnston - \$181.67

MOTION to approve made by Charles Steinhart, second by Bob Shabunia.  
3 in favor, 1 abstained. Motion passed.

Buzzy Memorials - \$3889.67

MOTION to approve made by Ryan Burdick, second by Charles Steinhart.  
3 in favor, 1 opposed. Motion passed.

Eversource Electric - \$385.06

MOTION to approve made by Carl Johnston, second by Bob Shabunia.  
All in favor, motion passed.

**Correspondence**

Field Reports from Paul Drummey and Steve June

## **Public Comments and Questions**

None

## **Old Business**

Paul D updated on project and budget status.

There is an issue with the call box at the front of the building. James Nolin has contacted the electrician to fix. An “Out of Service” sign will be placed over it until repairs have been made.

Coffee pot water line valve in wall is loose. Plumber will be contacted.

Drains at 3 bay sink and prep sink in kitchen need to be addressed. Producing too much splash. Plumber is aware of issue.

Paul D has reached out to Gorrin’s relative to delivery of remaining furniture. He has not heard back and will follow up on this.

Bob suggested having new stove serviced by the local Garland stove service provider prior to using it to be sure that all systems are working properly. Smoke test to be performed tomorrow. Christine will research service in the morning. A sign will be placed on the stove so that it isn’t used until it has been serviced.

Hood lights were not working but fan does. Possible circuit breaker has been tripped. Paul made note of this

Happy Jack was addressing pedestrian door issue today. Charlie stated that these are good. Overhead door has been called for bay door.

Tactical has been warned by both James Nolin and Charles Steinhart V regarding siren. Tactical also warned by Enterprise regarding radio console.

Tile contractor has been contacted relative to material under tile.

3 Magnegrip plates coming tomorrow with install crew, 5 are on site.

Punch list survey done last week and copies forwarded to Committee. Verbal TCO was issued by Fire Marshall and Zoning official. CO will come when P&Z receives the survey and the Civil as built for the site. Paul D needs to contact Don Smith relative to the septic as built and discharge permit. Fire extinguishers are needed for the building. Unsure if placement of these was included in drawings. Two extinguishers are necessary, one in the kitchen and one outside of the mezzanine door.

Value of fix to gable end louvres has decreased. Division of cost to be shared among Town, SP&A, CREC and Enterprise. Mike will take lead and email SP&A and Enterprise to start negotiation process. Paul has told Enterprise to start work ASAP.

HVAC balancer needed to make modifications to ensure proper balancing of system resulting in a CO and an additional \$2716.

MOTION by Carl Johnston to approve PCO #31 for necessary adjustments to balance HVAC system resulting in additional cost in the amount of \$2716. Second by Bob Shabunia.  
All in favor, motion passed.

Repair to raw metal edge in SCBA room in the works.

MOTION by Charles Steinhart to approve PCO #28 in the amount of \$596.00 for miscellaneous sign modifications, and \$60 for the kitchen door sign. Total PCO cost of \$656.00. Second by Ryan Burdick.  
All in favor, motion passed.

Paul D had previously expressed his gratitude to Christine Dias for her efforts in moving the project forward. Paul also wanted it noted that Bob Shabunia has been a huge help to CREC, Enterprise and the process.

Charlie requested speaker in the radio room over dispatch be either disconnected or moved. It is causing feedback.

Final payment meeting TBD.

Projector install still needed. This is responsibility of Enterprise

Mike informed Committee that there are no funds remaining to spend on the project.

Future Committee meetings were discussed.

MOTION by Charles Steinhart to schedule next meeting on July 16, 2018, second by Ryan Burdick.

All in favor. Motion passed.

Current meeting schedule will remain and meetings canceled on an as needed basis.

Mike would like Committee to stay banded until 3 bay garage is at least in process. Paul D stated that what is needed for the garage is a designer/design builder to be responsible for the stamped drawings/specs. Paul suggested that the easiest path would be to have SP&A produced a simple design, which they can then stamp. Using current players seems to make the most sense. Paul D will get more detailed clarification on the process to move forward.

Hard copies of specs to be stored in the mezzanine and digital copy on thumb drive at Town Hall.

#### **New Business**

None

#### **Adjourn**

MOTION to adjourn by Ryan Burdick, second by Bob Shabunia. All in favor, motion passed.  
Meeting adjourned at 7:02 PM

#### **ONGOING TOPICS:**

- Change Orders
- Energy Credits
- FFE-radio equipment
- FFE – IT throughout building – hardware/software
- Repair to Rocky Hollow Rd at location of drainage installation
- Permit for pumping oil/water separator/? Requirement for pumping DeCon tank

**Ongoing Topics Completed:**

- Stone and mortar colors - COMPLETE
- Door and door trim colors (other than main front/rear doors) - COMPLETE
- SP&A request for interior color schemes - COMPLETED
- Possible upgrade to flooring in meeting room - COMPLETE
- Water hookup fee waiver –COMPLETE fee waived by SCWA
- Fencing around tower – COMPLETE (CO 4B approved 12/04/17)