



Center for Emergency Services North Stonington

40 Main Street
North Stonington, Connecticut 06359
(860) 535-2877 Ext.
Fire.EMS.comm@nsvfc.org



Minutes of July 16, 2018

Location: North Stonington Volunteer Fire Company
25 Rocky Hollow Rd.
North Stonington, CT 06359

Call to Order:

Meeting called to order by Chairman Burdick at 6:06 PM

Attendance:

Committee: Chairman Ryan Burdick, Bob Shabunia, Charles Steinhart V, Carl Johnston.
Paul Kowack, Bob Shabunia

Others: Project Manager Paul Drummey, Administration and Finance Director Christine Dias,
Committee Secretary Kati Murphy

Minutes:

MOTION by Charles Steinhart V to approve minutes of June 18, 2018, May 21, 2018 and May 29, 2018, second by Paul Kowack. All in favor, motion passed.

Invoices:

K Murphy invoices #171 and #172, each in the amount of \$70.13

MOTION to approve both invoices made by Charles Steinhart V, second by Paul Kowack.
All in favor, motion passed.

Silver Petrucelli invoice #18-1078 in the amount of \$3962.00

MOTION to approve invoice made by Paul Kowack, second by Charles Steinhart.
All in favor, motion passed.

Enterprise Payment Application #12 - \$97,390. CREC recommends approval.

MOTION by Charles Steinhart V to approve Enterprise payment application #12 in the amount of \$97,390.00, second by Ryan Burdick. All in favor, motion passed.

Enterprise Payment Application #13 - \$426,624.00. CREC recommends holding back \$26,624.00 while we are awaiting louver adjustment, fencing around antenna and the lawn repair.

MOTION to approve Enterprise payment application #13 in the amount of \$400,000 made by Ryan Burdick, second by Charles Steinhart V.

DISCUSSION

Bob was concerned that this was not enough money based upon what is still outstanding.

MOTION by Ryan Burdick to withdraw his motion to withhold \$26,624 from Enterprise payment application #13, second by Charles Steinhart V.

All in favor, motion passed.

MOTION by Ryan Burdick to withhold \$51,624 from Enterprise payment application #13 and approve payment in the amount of \$375,000, second by Charles Steinhart V.

All in favor, motion passed.

Correspondence

Public Comments and Questions

None

Old Business

It was agreed upon by the Committee that any funds remaining within project budget lines be rolled into the Contingency line.

Bob suggested a simple breakdown of expenditures be prepared so that the tax payers can understand what funds were spent on the various aspects of the project, such as design, site prep, FF&E, etc. Paul Kowack offered to undertake this task.

Paul D is working on obtaining contract affidavit and lien releases once all payments have been received by contractors and various subs. Paul D will also compile all permits and as built and provide both hard and electronic copies of all. It was recommended that electronic copies be kept on the server at the CES.

Energy rebate in final stages and DEEP permitting is ready.

Tactical's as-builts do not show how everything is hooked up and wired. Paul D to look into.

Paul D is waiting for letter from Kirby Building regarding warranty information.

Vinyl fencing around antenna still needs to be placed.

Charlie questioned whether or not there was supposed to be a speaker in the bays so that anyone out there can hear the scanner. Paul D looking into this.

Charlie also asked Paul D about the gutters. Paul recommended reaching out to the sub who installed. If sub non responsive then reach out to Enterprise.

The kitchen sink drains are still an issue. Bob and Carl were looking into solutions.

Paul D will look into the following issues:

Front door glass is pitted, as is one of the day room windows.

3 basin sink in kitchen is pitting

Radio room light still smashed

Screen in meeting room is smaller than what is in spec

Jim Russel is getting a sound bar for the meeting room

Bob brought up the topic of outstanding FF&E items that have been ordered. Christine stated that final payment to Sun Turtle is being withheld until we are certain everything ordered has been received. Some items specify that vendor provides assembly. We need to ensure that this happens.

Paul D is looking into the exhaust fans in private bathrooms. Unsure if they're connected or if the vents are opened properly.

Committee would like an update from the First Selectman on the status of additional storage and what the Committee's role will be in this part of the project.

New Business

Adjourn

MOTION to adjourn by Ryan Burdick, second by Charles Steinhart V. All in favor, motion passed.

Meeting adjourned at 7:15 PM

Committee to meet again in August.