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**Minutes of Special Meeting, March 12, 2018**

*Meeting was called to order at 6:00 PM by Chairman Burdick*

**ATTENDANCE:**

***Committee:** Chairman Ryan Burdick, Charles Steinhart V, Bob Shabunia*

***Other:** First Selectman Mike Urgo, Project Manager Paul Drummey, Committee Secretary Kati Murphy, Town's IT Coordinator Jim Russell, Carl Johnston.*

**Minutes:**

**March 5, 2018**

MOTION to approve made by Charles Steinhart, second by Bob Shabunia  
All in favor, motion passed.

**Invoices:**

Kati Murphy #159 \$156.75

MOTION to approve made by Charles Steinhart, second by Bob Shabunia  
All in favor, motion passed.

***PUBLIC COMMENT***

*None*

***OLD BUSINESS:***

***Project update:***

Plumbing pressure test took place on 03/09, included in most recent Field Report

Gas meter installed today, gas connected

Jim and Carl reviewed camera locations and were able to come up with ideas that would reduce the number of cameras from 17 to 11. It turned out that they had been working with an old drawing. Jim will create a color markup of proposed revisions on a current drawing and forward to Paul Drummey. It was unclear if camera wiring was already in place. If wiring needs to be moved it would require a change order. Paul will discuss with James Nolin once he receives the color markup with proposed revisions.

Exterior cameras: 5 – 3 fixed and 2 pan/tilt

Interior cameras: 6 – 2 in bays, 4 in halls

Jim received a quote of \$7550 for 11 phones, including installation. The vendor will be able to provide call box option on the building front, with connection to Groton Dispatch. Vendor is working on cost to do that.

Verizon will be presenting an option to the Town next week but Jim did not think they'd be able to match this price.

Carl asked if voice over internet pager had been looked into. Vendor will also get back to Jim with that information.

Paul Drummey will need to get information on how to IP the call box, actual location, and how it will be named. Paul will discuss with James Nolin and forward questions to Ryan and Charlie for discussion.

Jim informed Committee that computers, monitors, battery back-up, wireless, firewall and switches for server room have all come in. Additional server related items were ordered today and should be in the next week or so.

Carl asked for the size of the conduit for the pole light. Paul Drummey will get him that information.

There was lengthy discussion regarding Changer Orders 10B and 10D.

It was the recommendation of both CREC and Silver Petrucelli to move forward with both CO's. Paul stressed the importance of reaching a decision on this matter.

10B – to enlarge door #129 to 40" in order to install relocated SCBA compressor.

Increase of \$6008.00 and 3 days.

MOTION to approve CO 10B made by Charles Steinhart, second by Bob Shabunia.

All in favor, motion passed.

There had been previous discussion about swapping out the motor in the SCBA compressor. Charlie had been involved in a conference call with the this compressors manufacturer. Given the age of the compressor, and the cost and installation of new parts (approx. \$12k - \$15k) this was not going to be a cost effective option.

Carl asked if anyone had physically looked at the compressors during design process to see what was needed to move the two units to the new building. Charlie stated that SP&A's people had seen the equipment during design phase.

Paul asked what additional information Committee needed from him before they made a decision on CO 10D.

Bob suggested approving only the 3" PVC portion of CO 10D and looking into the cost of replacing the motor in the truck compressor.

A MOTION was then made by Charlie to approve 10D – Provide 3" PVC from compressor to exterior of building, change electrical feed to both compressors, add buck-booster.

Increase of \$11,269.92 and 5 days.

Second by Ryan Burdick.

Based on the following discussions Committee agreed to table vote on CO10D until next week's meeting.

After more discussion Bob suggested getting a price on changing the motor out in the station compressor and reducing the size of the buck-boost for the SCBA compressor and eliminating one disconnect. Carl thought that if time allows for pricing it would be worth looking at but if time does not allow for it then Committee should stick with what they have. Charlie also wanted to move forward with 10D, as presented, if waiting for additional pricing is going to cause too much of a delay. Paul will call James first thing in the morning for his input.

Bob brought up the fact that no Change Order has been received to extend the date of substantial completion. There had been a \$0 CO previously discussed regarding this but it has never come to the Committee. Paul will get the history on this from Michael Faenza.

Paul is working on the CO to reduce painting scope. He did not feel credit being proposed was sufficient.

**NEW BUSINESS:**

Regarding the FACP/CallBox, Charlie asked Paul to let him know what information is needed and he will gather. Charlie stated that much is determined by the Fire Marshall. Paul will provide details for Charlie.

**Paul's Action Items for next meeting:**

Re-work CO 10D as discussed tonight  
History of \$0 CO to extend date of substantial completion  
Define callbox  
He is owed marked up drawings for cameras.

**ADJOURN:**

MOTION to adjourn made by Ryan Burdick, second by Charles Steinhart V  
Majority in favor, Bob was not. Motion passed.  
Meeting adjourned at 7:00 PM

**ONGOING TOPICS:**

- Change Orders
  - CO 004B cannot be acted on just yet. Michael has to discuss with USDA.
  - CO #7 – still pending - relative to support steel for OH doors. SP&A recommended bring it back to Committee. Enterprise will put their position regarding CO #7 in writing for Committee to review.
  - CO #'s 10B and 10D still under review.
  - CO#11- this was elimination of painting duct work and red iron in apparatus bays and providing one sealer coat of paint to mechanical mezzanine. Should be a credit due for this. In process
  - CO#12 – Plate for pump at fire protection system. In process.
- Energy Credits
- FFE-radio equipment
- FFE – IT throughout building – hardware/software
- Repair to Rocky Hollow Rd at location of drainage installation
- Permit for pumping oil/water separator/? Requirement for pumping DeCon tank

**Ongoing Topics Completed:**

- Stone and mortar colors - COMPLETE
- Door and door trim colors (other than main front/rear doors) - COMPLETE
- SP&A request for interior color schemes - COMPLETED
- Possible upgrade to flooring in meeting room - COMPLETE
- Water hookup fee waiver –COMPLETE fee waived by SCWA
- Fencing around tower – COMPLETE (CO 4B approved 12/04/17)
- CO #5 – approved– this was for alteration to fire protection system
- CO #6 – approved - this was \$0 change for vinyl fence coating at dumpster enclosure

- CO #8 – approved – credit for domestic water booster pump
- CO #9 - approved - additional wiring for electric hand dryers
- CO #10C - Committee voted 3/5/18 not to pursue option 10C