



**EDC REGULAR MEETING
TUESDAY, September 7, 2021 at 5:30 P.M.**

VIA ZOOM

Public will be able to attend the meeting by calling in through Zoom 1 646 558 8656, then enter Meeting ID: 837 9194 6164 or via the following link

<https://us02web.zoom.us/j/83791946164?pwd=Q3BkTEhiWDhxSDlQb0Jlc1gyWTlsUT09>

Public will be able to listen to the meeting and will be able to comment under public comment.

AGENDA

- 1. CALL MEETING TO ORDER:**
- 2. ROLL CALL:**
- 3. PUBLIC COMMENT:**
- 4. ADDITION TO THE AGENDA:**
- 5. APPROVAL OF MINUTES: July 6, 2021 and August 17th Regular Meeting Minutes**
- 6. TREASURER' S REPORT:**
- 7. NEW BUSINESS:**
- 8. OLD BUSINESS:**
 1. Use of ARPA Funds:
 - Business Assistance Grant
 - Hiring Bonus
- 9. ADJOURNMENT:**

Upcoming Meetings/Events

- **EDC Next Scheduled Regular Meeting – September 21, 2021**

EDC REGULAR MEETING
Tuesday, July 6, 2021 at 5:30pm
Via Zoom Meeting

Draft Minutes

Call to Order: Brett Mastroianni called the meeting to order at 5:34pm.

Members in Attendance: Brett Mastroianni, Nicole Porter, Salvatore Cherenzia, Will Mason and Jennifer Dayton.

Members absent: Paul Simonds, Stefan Grufstedt, Jennifer Anderson, Jennifer Strunk (alternate), Anthony Mazzella (alternate).

Staff present: Juliet Hodge

Public Present: Nita Kincaid, Selectwoman, Bob Carlson, Selectman, Pat Lewis, Toula Balestracci.

Public Comment: None.

Additions to the Agenda: A motion was made to add Approval of the Minutes to the agenda (N. Porter/W. Mason). Motion passed 5-0.

Approval of Minutes: Accepted as written.

Treasurer's Report: No recent or new transactions.

PDZO Report: None given.

New Business:

- a. **Workflow during PZDO Vacancy:** M. Urgo sent a letter to EDC members detailing a proposal to shift some of the PZDO's responsibilities to SECOG, which is a regional government format that will fill in for J. Hodge once she is gone. There was also a proposal to break apart the current PZDO role into separate jobs/staff, creating a different model of coverage. On Wednesday, 7/14/21, B. Mastroianni, L. Steinbrecker and M. Urgo will meet to discuss the long term plan. B. Mastroianni is not in favor of taking the PZDO role out of the hands of the EDC and P+Z. It was suggested that the Selectman and Chairs of EDC and P+Z meet with J. Hodge to get a better understanding of what was not manageable with the current role and what can be done to remedy that in the future to retain qualified people.

Old Business:

- a. **American Relief Plan, EDC Business Resource Plan:** B. Mastroianni will present the EDC's suggested proposal on use for the funds for our local businesses at the next Board of Selectman meeting. There was a lengthy discussion about how the EDC members envisioned a business application process detailing need for the money based on neutral metrics. A sub-committee of B. Mastroiann, N. Porter, W. Mason and S. Cherenzia will meet to finalize the details.

Motion to adjourn at 7:00 pm (W. Mason/S. Cherenzia) Motion carried 5-0.

Next EDC meeting is schedule on July 20, 2021 at 5:30p at the **Media Center of the North Stonington Education Center.**

Respectfully Submitted,

Nicole Porter

Economic Development Commission Meeting

Tuesday, August 17, 2021 at 5:30pm

Via Zoom

Minutes

Call to Order: Brett Mastroianni called the meeting to order at 5:41pm.

Members in Attendance: Brett Mastroianni, Nicole Porter, Will Mason and Jennifer Dayton

Members absent: Salvatore Cherenzia, Jennifer Anderson, Jennifer Strunk, Paul Simonds, Anthony Mazzella

Staff present: *Juliet Hodge

Public Present: Nita Kincaid, Selectwoman, Bob Carlson, Selectman

Public Comment: None.

Additions to the Agenda: Motion made, seconded and passed (4/0/0) to add "Future Meetings" to the agenda (B. Mastroianni/J. Dayton)

Approval of Minutes: Minutes from the July 6, 2021 meeting accepted as written

Treasurer's Report: None

PDZO Report: J. Hodge briefly touched on an updated site plan for the gas station being built at the rotary as well as some movement on the Kingdom of the Hawk vineyard approval from DEEP which will now allow them to get their storm water permit signed so they can continue construction.

New Business:

- a. **Future Meetings:** There was a discussion among members on whether to continue meetings solely on Zoom, have a hybrid approach or move to have all meetings in person. There was a general consensus to continue meetings solely on Zoom for the foreseeable future.
- b. **COVID Business Relief Plan:** S. Cherenzia, N. Porter and B. Mastroianni met with the Selectman to present the EDC proposed plan for use of certain dedicated funds from the town's larger covid federal relief money to be distributed to North Stonington businesses impacted by the pandemic. First Selectman, M. Urgo would like to see almost a separate program developed to create an employee sign-on bonus to attract workers seeing many local businesses described challenges with finding employment help. M. Urgo will contact SeCTer to possibly help manager this program and will report back to the EDC. The EDC members also discussed what would constitute "infrastructure" changes that businesses could use the money for. B. Mastroianni shared two other town's programs and together members decided what was appropriate for our program and how it should be worded in the grant applications.
- c. **Hiring Bonus Plan:** M. Urgo will report back to the EDC when he contacts SeCTer regarding their ability to help manage an employee sign-on bonus program for North Stonington businesses.
- d. **Update on new PDZO-Status:** B. Mastroianni and N. Porter will represent the EDC on a panel to interview candidates for the PDZO position. L. Steinbrecher and one other member of the Planning and Zoning Commission will also be on the panel. B. Carlson will represent the Selectmen.

Old Business:

- a. N/A

Motion to adjourn at 7:04 pm (W. Mason/J. Dayton) Motion carried 4-0-0.

Next EDC meeting is schedule on September 7, 2021 at 5:30p via Zoom

Respectfully Submitted,

Nicole Porter

1:25 PM

09/02/21

Accrual Basis

*** GENERAL FUND

Profit & Loss Budget vs. Actual

July 2021 through June 2022

	Jul '21 - Jun 22	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Expense				
B15 · ECONOMIC DEVELOPMENT COMMISSION				
B15.00 · OPERATING EXPENSES	0.00	4,900.00	-4,900.00	0.0%
B15.01 · CT REGION ECO DVLMT/MEMBERSHIP				
B15.011 · SECTER	1,853.95			
B15.01 · CT REGION ECO DVLMT/MEMBERSHIP - Ot...	0.00	2,165.00	-2,165.00	0.0%
Total B15.01 · CT REGION ECO DVLMT/MEMBERSHIP	1,853.95	2,165.00	-311.05	85.6%
Total B15 · ECONOMIC DEVELOPMENT COMMISSION	1,853.95	7,065.00	-5,211.05	26.2%
Total Expense	1,853.95	7,065.00	-5,211.05	26.2%
Net Ordinary Income	-1,853.95	-7,065.00	5,211.05	26.2%
Net Income	-1,853.95	-7,065.00	5,211.05	26.2%

1:26 PM
09/02/21
Accrual Basis

*** GENERAL FUND
Custom Transaction Detail Report
July 2021 through June 2022

Date	Name	Account	Amount
Jul '21 - Jun 22			
08/18/2021	SOUTHEASTERN CONNECTICUT ENTERPRISE RE...	B15.011 · SECTER	1,853.95
Jul '21 - Jun 22			<u>1,853.95</u>