

Board of Trustees
Meeting Minutes Outline
Town Portion
Approved

RECEIVED

2020 DEC 10 P 12: 38

TOWN CLERKS OFFICE
NORTH STORINGTON CT

Date: November 16, 2020

Town Business Agenda

Call to Order: 19:00

Board Members:

- C Steinhart IV – Chairman
- KHBond – Secretary
- C Appleton
- K Bergel – President
- L Chappell
- S Henderson – Bookkeeper online
- G Howell
- A Leary
- C Steinhart V
- M White
- N Browning

Alternates seated (if needed) none

○

Public Comments: None

Review/approve previous Board of Trustees Town minutes #1A

Discussion

Motion: L Chappell Second: G Howell

Approved

Vote: so, voted

Review/approve Town Bills \$18,927.29

#2A

Discussion

Motion: M White Second: N Browning

Pay

Vote: so, voted

Treasurer's Report: October 2020

#3A

Discussion

Town Communications: To/From

1. Email from Mike Urgo (First Selectman) about moving State Troopers to an office in the old station

Motion C Steinhart IV second A Leary to allow once board has seen plans of work to be done to old station.

2. Email from Mike Urgo (First Selectman) and Christine Dias Regarding repairs to Fire Alarm System at old station. System needs to be completely replaced but, parts are on back ordered

Fire Chief's Report: Responses, maintenance, etc

#4

Last month's Statistics

Looking to replace phones and getting I pads for the trucks

Truck maintenance almost done, nothing major

COVID-19 cases up

EMT refresher to start Tuesday night

Our guys are filling in for sick paid guys

Presidents' Report: Town issues only None

Old Town Business:

Tanker back on schedule

New Town Business:

Chief went first draft of 2021/2022 budget, continue next month

Voted on approval of 2021 Board meeting schedule

Motion A Leary second G Howell to approve Vote: so, voted

Other Town issues:

Adjournment: 19:58

Board of Trustees
Meeting Minutes Outline
Town Portion
Unapproved

Date: October 14, 2020

Town Business Agenda

Call to Order: 18:03

Board Members:

- C Steinhart IV – Chairman
- KHBond – Secretary
- K Bergel – President
- S Henderson – Bookkeeper online
- G Howell
- A Leary
- C Steinhart V
- M White
- N Browning

Public Comments: None

Review/approve previous Board of Trustees Town minutes #1A
Discussion

Motion: C Steinhart V Second: G Howell Vote: Yea Unanimous

Review/approve Town Bills 19, 841.26 #2A
Discussion

Motion: G Howell Second: M White Vote: Yea Unanimous

Treasurer's Report: September 2020 #3A
Discussion

Town Communications: To/From None

Fire Chief's Report: Responses, maintenance, etc #4

Pump and Ladder testing complete
Truck maintenance coming up
Presidents' Report: Town issues only

#5A

Old Town Business:

Working on fire alarm system at old station

New Town Business:

None

Other Town issues:

Adjournment:

Motion C Steinhart V second M White to adjourn

Unanimous

TOWN

<u>Vendor</u>	<u>Amount</u>	<u>Goods/Services</u>
Verizon Wireless	\$ 91.53	5112 - Telephone & Toll Calls
ESO Solutions Inc	\$ 818.85	5103 - Computer Maint/Software/Supply
Glatfelter Insurance Group GSB	\$ 8,777.64	5202 - LOSAP
Firematic Supply Co. Inc.	\$ 1,502.91	5124 - Hurst Tool Service
South County Auto	\$ 1,195.49	5114 - Truck & Equipment Repair/Maint.
Tactical Communications	\$ 3,489.10	5101 - Alarm & Comm (common cents)
Westerly Auto Parts, Corp.	\$ 138.89	5114 - Truck & Equipment Repair/Maint
McNeil & Company	\$ 17.88	5201 - Insurance
Alliance Parts Used Truck Center	\$ 2,554.39	5114 - Truck & Equipment Repair/Maint
Shipman's Fire Equipment Co., Inc.	\$ 102.20	5123 - Turnout Gear Maintenance
Shipman's Fire Equipment Co., Inc.	\$ 35.00	5114 - Truck & Equipment Repair/Maint
	total \$ 18,723.88	
	\$ 203.41	5113 - Training & Fire Prevention
	total \$ 203.41	
	\$ 18,927.29	
TOTAL TOWN EXPENSES	\$ 18,927.29	

Credit Card & Bill Pay Bills

Home Depot Westerly

North Stonington Volunteer Fire Company, Inc.
Town Budget 2020-21

REPORT DATE 11.6.20

		<u>Spent to date</u>	<u>Remaining</u>
<u>Account Title</u>	<u>2020-2021 Approved</u>		
Alarm & Communications	\$5,000.00	\$7,053.10	-\$2,053.10
Computer Maintenance & Supplies	\$800.00	\$818.85	-\$18.85
Fire Company Expenses	\$1,700.00	\$0.00	\$1,700.00
Fire Officers Expenses	\$36,650.00	\$5,750.00	\$30,900.00
Fire Police	\$843.00	\$0.00	\$843.00
Rescue Supplies	\$2,500.00	\$111.49	\$2,388.51
New Equipment	\$2,000.00	\$1,985.65	\$14.35
Physicals	\$13,000.00	\$0.00	\$13,000.00
Telephone & Toll Calls	\$1,800.00	\$369.32	\$1,430.68
Training & Fire Prevention Programs	\$13,000.00	\$1,389.16	\$11,610.84
Truck-Equipment Repair & Maint.	\$32,000.00	\$9,099.74	\$22,900.26
Truck-Tire Replacement	\$1,000.00	\$0.00	\$1,000.00
SCBA Compressor Maintenance	\$3,000.00	\$0.00	\$3,000.00
SCBA Fit Testing	\$1,200.00	\$0.00	\$1,200.00
Hazardous Materials Supplies	\$1,000.00	\$0.00	\$1,000.00
SCBA Pack Maintenance	\$2,200.00	\$0.00	\$2,200.00
Fire Hose Testing & Repair	\$4,300.00	\$4,730.50	-\$430.50
Turnout Gear Maintenance/Repair	\$8,000.00	\$1,078.24	\$6,921.76
Hurst Tool Service	\$1,700.00	\$1,502.91	\$197.09
Ladder Testing	\$600.00	\$0.00	\$600.00
Battery Replacements	\$1,000.00	\$0.00	\$1,000.00
Financial Services	\$4,000.00	\$536.60	\$3,463.40
Operating Account Total	\$137,293.00	\$34,425.56	\$102,867.44

*Building & Grounds Maintenance are funded by the North Stonington Vol. Fire Co., Inc.

North Stonington Volunteer Fire Company, Inc.
Town Budget 2019 - 2020 (Capital)

<u>Account Title</u>	<u>Approved</u>	<u>spent to date</u>	<u>remaining</u>
FIXED CHARGES			
Insurance Coverage	\$28,000.00	\$27,971.00	\$29.00
Length of Service Awards Program	\$34,000.00	\$32,820.64	\$1,179.36
Vol. Retention Comp. Program	\$52,000.00	\$12,980.52	\$39,019.48
R-1 Medical Response	\$6,000.00	\$1,369.20	\$4,630.80
Staffing (1) Firefighter	\$50,000.00	\$6,098.41	\$43,901.59
Fixed Charges Total	\$170,000.00	\$81,239.77	\$44,858.64
CAPITAL			
Turnout Gear	\$15,000.00	\$0.00	\$15,000.00
SCBA Cylinder Replacements	\$8,880.00	\$7,519.21	\$1,360.79
VFC - Equipment/Hose	\$4,500.00	\$0.00	\$4,500.00
Capital Total	\$28,380.00	\$7,519.21	\$20,860.79
Fixed & Capital Total	\$198,380.00		
Total Budget Request	\$335,673.00		
Town Funding Received TD	\$158,655.00		
Total TO RECEIVE	\$177,018.00		

Hi Charlie,

Thanks. We would make sure that we got permits for any work being completed and it was done in accordance with code. I just wanted to give you a heads up prior to going through any of that work to make sure NSVFC was good with the concept. Let me know and then we will proceed with drawings, etc and keep you in the loop.

Thanks!

Mike

From: Charles Steinhart IV [mailto:casteinhart@snet.net]

Sent: Tuesday, November 10, 2020 8:28 PM

To: Charli Steinhart V <csteinhart5@nsvfc.org>; Michael Urgo <MUrgo@northstoningtonct.gov>

Cc: Kyle Bergel <kbergel@nsvfc.org>; Kathy Bond <kbond@nsvfc.org>

Subject: RE: troopers question

Good Evening!

The concept of putting a Troopers' office in the old fire station will be mentioned at the Board meeting next Monday. If you actually decide to move forward, we'll need some sort of scaled drawing(s) showing where you'd want to install walls/doors, etc. for review/approval.

If walls create a separate area without fire detection, and addition device reporting to the main panel would be needed. The Town will be responsible for obtaining the necessary building and electrical permits for any work done. The sooner you can get the info to us, the quicker we'll get back to you.

C4

Sent from [Mail](#) for Windows 10

From: [Charles Steinhart V](#)

Sent: Tuesday, November 10, 2020 7:34 PM

To: [Michael Urgo](#)

Cc: [Charles Steinhart IV](#); [Kyle Bergel](#); [Kathy Bond](#)

Subject: Re: troopers question

We will forward this to our board for discussion. Thank you for the heads up.

Chief Steinhart

Sent from my iPhone

On Nov 10, 2020, at 7:11 PM, Michael Urgo <MUrgo@northstoningtonct.gov> wrote:

Hi guys,

I wanted to check in to see if you had any opposition to us seeing about moving the resident troopers into an office at the rec center? We would look into constructing a small office in the building so residents could have handicap accessible access to the troopers. We also like the visibility better on Route 2. Please let us know if you have any issue with us looking into doing this. We are only in the discussion phase right now but checking with you prior to moving anything forward.

Thanks so much,

Mike Urgo

First Selectman

Charlie,

Christine is working on this. We are aware of this and it appears the system had a malfunction due to a power surge. She has more info but was out on Friday. We will provide you an update as to where things are at Monday so you know for your meeting.

Thanks
Mike

From: Charles Steinhart IV [mailto:casteinhart@snet.net]
Sent: Friday, November 13, 2020 2:48 PM
To: Christine Dias <CDias@northstoningtonct.gov>; Michael Uργο <MUργο@northstoningtonct.gov>
Cc: chief@nsvfc.org; Kathy Bond <kbond@nsvfc.org>
Subject: Re: Fire Alarm @ 267 Norwich Westerly Road DEAD

Christine:
It's been almost 2 weeks and haven't heard anything yet.
Fire detection is a critical item and needs to be fast tracked

Get [Outlook for iOS](#)

From: Christine Dias <CDias@northstoningtonct.gov>
Sent: Monday, November 2, 2020 1:43:27 PM
To: Charles Steinhart IV <casteinhart@snet.net>; Michael Uργο <MUργο@northstoningtonct.gov>
Cc: chief@nsvfc.org <chief@nsvfc.org>; Kathy Bond <kbond@nsvfc.org>
Subject: RE: Fire Alarm @ 267 Norwich Westerly Road DEAD

We have reached out to a new company to repair the fire alarm and fix the issue we were having communicating with Groton Dispatch. I'll keep you updated on the status,
Christine

From: Charles Steinhart IV [mailto:casteinhart@snet.net]
Sent: Friday, October 30, 2020 2:20 PM
To: Christine Dias <CDias@northstoningtonct.gov>; Michael Uργο <MUργο@northstoningtonct.gov>
Cc: chief@nsvfc.org; Kathy Bond <kbond@nsvfc.org>
Subject: Fire Alarm @ 267 Norwich Westerly Road DEAD

Christine:
Fire alarm system at Rec. Building dead likely due to power surge.
Please have repaired as needed.
Thanks
C4



North Stonington Volunteer Fire Co., Inc.

25 Rocky Hollow Road
North Stonington, Connecticut 06359
(860) 535-0937



The North Stonington Vol. Fire Co., Inc. Responded to (46) alarms in the month of October, 2020.

The breakdown is as followed:

- 10-False Alarm's
- 11-Medical's
- 7-MVA's
- 2- HazMat
- 2- Brush Fires
- 8- Power line down
- 1- Vehicle Fire
- 2-Boat Rescue calls
- 1-Mutual Aid
- 2-Search Lost Persons

These calls accumulated (44.76) Hrs. of on-air time and were attended by an average of (13) personnel responding, with a maximum of (18) and a minimum of (1) personnel responding. This accumulated (444.99) man hours. The Co. held (2) drills during the month, this accumulated (152) training hours.

Drills:

Pumping and Drafting
Car Fires

Response details:

21- Day calls with an average of (10) responders.
25-Night calls with an average of (16) responders.

Mutual Aid Ladder called in – (3)

Respectfully,

Charles A. Steinhart V
Fire Chief

"We Appreciate Our Volunteers"