

North Stonington Volunteer Fire Company, Inc.  
Board of Trustees Meeting  
TOWN Business

**Approved**

**Date: June 07, 2021**  
**Call to Order @ 19:02**

**Time: 7:00 pm**

**Board Members:** Z. Abbotts, K. Bond, G. Howell, A. Leary, C. Steinhart IV, M. White, C. Steinhart V

**Bookkeeper:** S. Pike online.

**Alternates seated (if needed for quorum)**

**Public Comments**

No Public

**Review/approve previous Board of Trustees Town minutes** **1A**  
Discussion. "Motion to approve as submitted"

**Motion:** C Steinhart V                      **Second:** A Leary                      **Vote:** Approved Unanimously

**Review/approve Town Account Bills \$8,257.89** **2A**  
Discussion. "Motion to approve as submitted"

**Motion:** A Leary                      **Second:** M White                      **Vote:** Approved Unanimously

**Treasurer's Report: May 2020/Town Account** **3A**  
Discussion

**Town Communications: To/From**  
No response from Town/Selectmen re. B26.14 funds **6A**  
Email to Town re. ongoing problems at CES **7A**

**Fire Chief's Report: Responses, maintenance, etc.** **4**

**a. Tanker Update**

Should be in within next week, or so.

**b. Town Meeting to discuss COVID 19 money**

Meeting being held at this time to decide what to use the COVID 19 money  
On

A poll taken at end of meeting of those attending what they thought money  
should be spent on; top three, #1 teaching people to help them find jobs, #2  
water tower behind CES building, and #3 2<sup>nd</sup> per diem person

North Stonington Volunteer Fire Company, Inc.  
Board of Trustees Meeting  
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**President's Report: Town issues only**

**5A**

No Report

**Old Town business**

**a. Update on 2021-2022 Town Budget**

Pending new vote date. Nothing reportedly has been changed from our original requests, other than funding of 2<sup>nd</sup> per diem. Town seems to be leaning on using COVID grants to fund position for 2-3 years.

**b. Update on response by Town to letter re. B26.14**

No feedback despite repeated request

**c. On July 1<sup>st</sup> request the first portion of next year's budget to pay the bills**

**New Town business**

**a. Discuss ongoing building system deficiencies at CES and notification of the Town**

Chief sent email to BOS listing ongoing and deficiencies

**Other Town issues**

**Motion to Adjournment @ 19:24**

**Motion:** A Leary

**Second:** M White

**Vote:** Unanimous

Board of Trustees  
Meeting Minutes Outline  
Town Portion  
Approved

Date: May 10, 2021

Call to Order: 7:00pm

Board Members:

- o C Steinhart IV – Chairman
- o KHBond – Secretary
- o Z Abbott
- o C Appleton
- o K Bergel – President
- o L Chappell
- o S Henderson - Bookkeeper
- o G Howell
- o A Leary
- o C Steinhart V
- o M White
- o N Browning

Public Comments:

None

Review/approve previous Board of Trustees Town minutes

#1A

Discussion: "Motion to approve as submitted"

Motion: C Steinhart V

Second: L Chappell

Vote: Approved Unanimously

Review/approve Town Bills \$2262.32

#2A

Discussion: "Motion to approve as submitted"

Motion: M White

Second: G Howell

Vote: Approved Unanimously

Treasurer's Report: February 2021/Town)

#3A

Discussion: Motion to hold on spending another month

Motion: C Steinhart V

Second: A Leary

Vote: Approved Unanimously

Town Communications: To/From

Email from Christine Dias regarding per diem money being rolled over

Write a letter to Town asking that per diem be rolled over and sign by President,

Chief, Chairman of Board and Company Secretary

Motion: A Leary

Second G Howell

Vote: Approved Unanimously

Fire Chief's Report: Responses, maintenance, etc

#4

Presidents' Report: Town issues only

Nothing

Old Town Business:

New Town Business:

Other Town issues:

Adjournment: 7:37

Motion: C Steinhart V

Second: A Leary

Vote: Approved Unanimously

**TOWN**

<u>Vendor</u>	<u>Amount</u>	<u>Goods/Services</u>
Tactical Communications	\$ 58.10	5101 - Alarm & Communications
Westerly Auto Parts, Corp.	\$ 285.04	5114 - Truck & Equipment Repair/Maint
Shipman's Fire Equipment Co., Inc.	\$ 3,594.61	5114 - Truck & Equipment Repair/Maint ** INS CLAIM
Shipman's Fire Equipment Co., Inc.	\$ 3,207.15	5301 - Turnout Gear
North Stonington Medical Walk-In Center	\$ 500.00	5111 - Physicals
Fire Police Fuel Reimb	\$ 600.00	5107A - Fuel Reimbursement
total	\$ 8,244.90	
 <u>Credit Card &amp; Bill Pay Bills</u>		
Amazon.com	\$ 12.99	5129 - Financial Services
total	\$ 12.99	
 <b>TOTAL TOWN EXPENSES</b>	 <b>\$ 8,257.89</b>	

3a North Stonington Volunteer Fire Company, Inc. REPORT DATE 6.7.21  
Town Budget 2020-21

		<u>Spent to date</u>	<u>Remaining</u>
<u>Account Title</u>	<u>2020-2021 Approved</u>		
Alarm & Communications	\$5,000.00	\$9,891.95	-\$4,891.95
Computer Maintenance & Supplies	\$800.00	\$818.85	-\$18.85
Fire Company Expenses	\$1,700.00	\$0.00	\$1,700.00
Fire Officers Expenses	\$29,650.00	\$29,650.00	\$0.00
Fire Police	\$843.00	\$1,077.74	-\$234.74
Rescue Supplies	\$2,500.00	\$1,577.77	\$922.23
New Equipment	\$2,000.00	\$1,985.65	\$14.35
Physicals	\$13,000.00	\$12,712.00	\$288.00
Telephone & Toll Calls	\$1,800.00	\$2,035.30	-\$235.30
Training & Fire Prevention Programs	\$13,000.00	\$7,252.91	\$5,747.09
Truck-Equipment Repair & Maint.	\$32,000.00	\$31,347.94	\$652.06 3094 for ins claim
Truck-Tire Replacement	\$1,000.00	\$0.00	\$1,000.00 3594.61 REPAIR
SCBA Compressor Maintenance	\$3,000.00	\$1,817.22	\$1,182.78
SCBA Fit Testing	\$1,200.00	\$0.00	\$1,200.00
Hazardous Materials Supplies	\$1,000.00	\$645.25	\$354.75
SCBA Pack Maintenance	\$2,200.00	\$1,985.36	\$214.64
Fire Hose Testing & Repair	\$4,300.00	\$4,730.50	-\$430.50
Turnout Gear Maintenance/Repair	\$8,000.00	\$10,267.90	-\$2,267.90
Hurst Tool Service	\$1,700.00	\$1,502.91	\$197.09
Ladder Testing	\$600.00	\$0.00	\$600.00
Battery Replacements	\$1,000.00	\$1,226.13	-\$226.13
SCBA Cylinder Replacements	\$8,880.00	\$7,519.21	\$1,360.79
Financial Services	\$4,000.00	\$1,963.35	\$2,036.65
<b>Operating Account Total</b>	<b>\$139,173.00</b>	<b>\$130,007.94</b>	<b>\$9,165.06</b>

\*Building & Grounds Maintenance are funded by the North Stonington Vol. Fire Co., Inc.

North Stonington Volunteer Fire Company, Inc.  
Town Budget 2020 - 2021 (Capital)

<u>Account Title</u>	<u>Approved</u>	<u>spent to date</u>	<u>remaining</u>
<b>FIXED CHARGES</b>			
Insurance Coverage	\$28,000.00	\$27,988.88	\$11.12
Length of Service Awards Program	\$34,000.00	\$32,820.64	\$1,179.36
Vol. Retention Comp. Program	\$52,000.00	\$39,165.54	\$12,834.46
R-1Medical Response	\$6,000.00	\$3,997.89	\$2,002.11
Staffing (1) Firefighter	\$50,000.00	\$37,953.67	\$12,046.33
<b>Fixed Charges Total</b>	<b>\$170,000.00</b>	<b>\$141,926.62</b>	<b>\$28,073.38</b>
<b>CAPITAL</b>			
Turnout Gear	\$15,000.00	\$14,914.92	\$85.08
VFC - Equipment/Hose	\$4,500.00	\$3,190.78	\$1,309.22
<b>Capital Total</b>	<b>\$19,500.00</b>	<b>\$18,105.70</b>	<b>\$1,394.30</b>
<b>Fixed &amp; Capital Total</b>	<b>\$189,500.00</b>		
<b>Total Budget Request</b>	<b>\$328,673.00</b>		
<b>Town Funding Received TD</b>	<b>\$328,673.00</b>		
<b>Total TO RECEIVE</b>	<b>\$0.00</b>		



**North Stonington Volunteer Fire Company, Inc.**  
**Board of Trustees**



**To:** 1<sup>st</sup> Selectman Urgo, Selectman Carlson, Selectwoman Kincaid

**Date:** May 12, 2021

**RE:** Fiscal Year 2020-2021 Per Diem Funding Carryover

Board of Selectmen:

As the Board of Trustees begins the planning for this fiscal year's budget close-out, the question that is being forwarded to you is whether any remaining funds in the current year's line *B26.14 NSVFC Per Diem Staffing* can be carried over into subsequent fiscal years, versus returning any remainder to the General Fund.

The benefit of the funding carryover is that it would allow for some additional coverage during unanticipated emergencies without depleting funding needed for the remainder of the fiscal year. Any remaining monies in *B26.14* would be retained in that account solely and not available for balancing of other Line overages.

Please provide us with your decision as soon as possible so that we can continue with our close-out planning.

Thank you for your continued support.

A handwritten signature in black ink, appearing to read "K. Bond".

K. Bond, Company Secretary

A handwritten signature in black ink, appearing to read "C. Steinhart IV".

C. Steinhart IV, Board Chairman

A handwritten signature in black ink, appearing to read "C. Steinhart V".

C. Steinhart V, Fire Chief

A handwritten signature in black ink, appearing to read "K. Bergel".

K. Bergel, Company President



North Stonington Volunteer Fire Co., Inc.  
25 Rocky Hollow Road  
North Stonington, CT 06359  
(860) 535-0937



CES Building Items Needing Repair or Attention  
6/3/2021

AC in the IT room stopped working last week. Joe Rubino advised by Jim Russell

Haz-Mat tank level alarm still not working. Tank has filled up and backed up into the building. This has been an ongoing issue since we moved in. Christine and Joe have been advised of this issue by me. Pumped today 6/3/21

The snow guards have never been installed on roof. During winter sheets of ice and snow fall off the roof onto AC units, doorways and apparatus bays. This was noted during build that it needed to be done.

Fire suppression system tank. This is a NEW issue. We are not sure if it is holding water or has a hole at a point. We have been adding water to it with the tanker and the level has not come up. We put in 5000 gallons of water and level remains the same.

Fire suppression tank has no level indicator.

Fire suppression tank fill was never connected. Only way to fill is with a hose or 8 loads of water from a fire truck. Water is used each time they test. They never have filled it.

Who is doing the weekly 10 minute fire pump run per code?

Security monitors not mounted in day room as per plan. This has been noted in prior emails. Mount and TV dropped off today. 6/3/21 will work on tomorrow.

Flag pole light got broken while lawn was being cut. This was sent to Joe.





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Front post light one of the lights are out. This was sent to Joe.

Siren wiring needs to be upgraded per Scott Haines when he came to look at why it stopped working. This is causing the siren to burn out. FC has had siren rebuilt 2 times since we have moved in.

Lawn needs to be address. Grass not growing only weeds

Multiple dead trees from the original planting.

Annual services? HVAC, overhead doors, generator, fire pump, hood system, fire alarm system, exhaust removal system. Are these on a list to be done annually? I may have missed a few.

3 Bay Garage- insulation and heat?

Respectfully,

Charles A. Steinhart V  
Fire Chief



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The North Stonington Vol. Fire Co., Inc. Responded to (27) alarms in the month of May, 2021.

The breakdown is as followed:

5-False Alarm's  
3-Hazmat  
6-Medical's  
5-MVA's  
1-Mutual Aid  
1-Rescue  
2-Structure Fires  
1-Brush Fires  
3-Service Calls

These calls were attended by an average of (11) personnel responding, with a maximum of (23) and a minimum of (1) personnel responding. This accumulated (608.76) man hours. The Co. held (4) drill during the month, this accumulated (30.0) training hours.

**Drills:**

**Tanker Drill**  
**Pumping**  
**RIT**  
**Drone Ops.**

**Response details:**

11- Day calls  
16-Night calls

**Mutual Aid Ladder called in – (3)**

Respectfully,

Charles A. Steinhart V  
Fire Chief

**75th**  
**Anniversary**  
**1945-2020**