

North Stonington Volunteer Fire Company, Inc.
Board of Trustees Meeting
TOWN Business Portion

1a

APPROVED

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2021 NOV 19 A 8:07

Date: October 13, 2021

Time: 6:00 pm

2021 NOV 19 A 8:07
KNOX COUNTY REGISTRATION CT

- Call to Order @1809
- Members Present: Z. Abbotts, N. Browning, J. Carner, L. Chappell, G. Howell, A. Leary, C. Steinhart IV, J. Tagg, , K. Bond
- Alternates seated (if needed for quorum): P. Allen, E. Caster
- Public Comments - None
- Review/approve previous Board of Trustees Town minutes 1a
Motion: " To approve as presented"
Motion: G. Howell Second: J. Tagg Vote: Approved, Unanimous
- Review/approve Town Account Bills 2a
Motion: " To approve bills as presented"
Motion: A. Leary Second: G. Howell Vote: Approved, Unanimous
- Treasurer's Report: September 2021/Town Account Update 3a
Discussion
- Town Communications: To/From pdf1, pdf2, jpeg1, jpeg2
- Fire Chief's Report: Responses, maintenance, etc. 4a
 - a. AFFF update
- President's Report: Town issues only

North Stonington Volunteer Fire Company, Inc.
Board of Trustees Meeting
TOWN Business Portion

- **Old Town business**

- a. **Status on repairs at CES – Discussion** pdf3

Motion: "To authorize Chief, President, and COB to update 1st Selectman of ongoing concerns, unfinished items."

Motion: A. Leary **Second:** E. Caster **Vote:** Approved, Unanimously

- b. **267 Insurance Reimbursement update**

- **New Town business**

- a. **Approve 2022 Meeting Schedules** pdf4, pdf5

Motion: "To approve 2022 BOT and Company meeting schedules"

Motion: K. Bond **Second:** E. Caster **Vote:** Approved, Unanimously

- **Other Town issues**

- **Motion:** "To adjourn Town business portion"

Motion: K. Bond **Second:** E. Caster **Vote:** Approved, Unanimously

Adjourned at @1825

TOWN

<u>Vendor</u>	<u>Amount</u>	<u>Goods/Services</u>
Quarterly Stipends	\$ 12,980.62	5203 · VRCP
Quarterly Stipends R-1	\$ 1,499.84	5204 · R1 Medical Response
Susan Pike	\$ 2,500.00	5106 · Fire Officer Expenses stipends
McNeil & Company	\$ 437.16	5201 · Insurance
AT&T Mobility	\$ 365.24	5112 · Telephone & Toll Calls
ESO Solutions Inc	\$ 843.42	5103 · Computer Maint/Software/Supply
Tactical Communications	\$ 2,581.00	5101 · Alarm & Communications
Nancy Randall, Psy.D.	\$ 1,687.50	5111 · Physicals
Mystic Tees	\$ 555.00	5123 · Turnout Gear Maintenance
Common Cents EMS Supply	\$ 280.00	5109 · Rescue Supplies
Tactical Communications	\$ 520.00	5101 · Alarm & Communications
Greenwood Emergency Vehicles	\$ 550.00	5114 · Truck & Equipment Repair/Maint.
Capitol Uniforms & Supply	\$ 25.50	5131 · Payroll / Per Diem Expens
Capitol Uniforms & Supply	\$ 25.50	5131 · Payroll / Per Diem Expens
Capitol Uniforms & Supply	\$ 69.49	5131 · Payroll / Per Diem Expens
Municipal Emergency Services Inc	\$ 4,500.00	5302 · Equipment & Hose
Municipal Emergency Services Inc	\$ 92.00	5110 · New Equipment
Municipal Emergency Services Inc	\$ 525.44	5114 · Truck & Equipment Repair/Maint
Municipal Emergency Services Inc	\$ 560.93	5301 · Turnout Gear
total	\$ 30,598.64	
<u>Credit Card & Bill Pay Bills</u>		
MEGADEPOT.com	\$ 286.72	5119 · Hazardous Materials Supplies
NFPA	\$ 522.05	5113 · Training & Fire Prevention
Fire Smart Promotions	\$ 245.00	5113 · Training & Fire Prevention
Positive Promotions, Inc.	\$ 183.27	5113 · Training & Fire Prevention
Promotions Now	\$ 236.36	5113 · Training & Fire Prevention
NFPA	\$ 106.25	5113 · Training & Fire Prevention
TheFireStore.com	\$ 54.22	5123 · Turnout Gear Maintenance
TheFireStore.com	\$ 777.22	5123 · Turnout Gear Maintenance
total	\$ 2,411.09	
TOTAL TOWN EXPENSES	\$ 33,009.73	

3a

North Stonington Volunteer Fire Company, Inc.
Town Budget 2021-22

REPORT DATE 10.13.21

		<u>Spent to date</u>	<u>Remaining</u>
<u>Account Title</u>	<u>2021-22 Approved</u>		
Alarm & Communications	\$5,000.00	\$6,582.78	-\$1,582.78
Computer Maintenance & Supplies	\$1,000.00	\$843.42	\$156.58
Fire Company Expenses	\$1,700.00		\$1,700.00
Fire Officers Expenses	\$29,900.00	\$2,500.00	\$27,400.00
Fire Police	\$1,500.00		\$1,500.00
Rescue Supplies	\$3,500.00	\$741.93	\$2,758.07
New Equipment	\$2,000.00	\$92.00	\$1,908.00
Physicals	\$13,000.00	\$1,687.50	\$11,312.50
Telephone & Toll Calls	\$4,000.00	\$1,095.72	\$2,904.28
Training & Fire Prevention Programs	\$13,000.00	\$1,292.93	\$11,707.07
Truck-Equipment Repair & Maint.	\$32,000.00	\$2,405.46	\$29,594.54
Truck-Tire Replacement	\$1,000.00		\$1,000.00
SCBA Compressor Maintenance	\$3,000.00	\$230.06	\$2,769.94
SCBA Fit Testing	\$1,200.00		\$1,200.00
Hazardous Materials Supplies	\$950.00	\$573.32	\$376.68
SCBA Pack Maintenance	\$2,450.00		\$2,450.00
Fire Hose Testing & Repair	\$4,800.00		\$4,800.00
Turnout Gear Maintenance/Repair	\$8,000.00	\$1,386.44	\$6,613.56
Hurst Tool Service	\$1,700.00		\$1,700.00
Ladder Testing	\$600.00		\$600.00
Battery Replacements	\$1,000.00	\$347.72	\$652.28
SCBA Cylinder Replacements	\$0.00		\$0.00
Financial Services	\$4,000.00		\$4,000.00
Equipment/Hose (from capital)	\$4,500.00	\$4,500.00	\$0.00
Operating Account Total	\$139,800.00	\$24,279.28	\$115,520.72

North Stonington Volunteer Fire Company, Inc.
Town Budget 2021- 2022 (Fixed & Capital)

<u>Account Title</u>	<u>Approved</u>	<u>spent to date</u>	<u>remaining</u>
FIXED CHARGES			
Insurance Coverage	\$28,840.00	\$26,563.88	\$2,276.12 Will go to cover 267 bldg
Length of Service Awards Program	\$35,360.00	\$35,360.00	\$0.00
Vol. Retention Comp. Program	\$52,000.00	\$12,980.62	\$39,019.38
R-1Medical Response	\$6,000.00	\$1,499.84	\$4,500.16
Staffing (1) Firefighter	\$60,759.33	\$14,174.44	\$46,584.89 * carry 5759.33 LFP
Fixed Charges Total	\$182,959.33	\$90,578.78	\$92,380.55

Per Diem (#2) Town Donation	\$55,000.00	\$4,406.42	\$50,593.58 TOWN DONATION
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CAPITAL

Turnout Gear	\$21,000.00	\$560.93	\$20,439.07
Capital Total	\$21,000.00	\$560.93	\$20,439.07

Fixed & Capital Total	\$203,959.33
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Total Budget Request	\$343,759.33
Town Funding Received TD	\$211,600.00

Total TO RECEIVE	\$132,159.33
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North Stonington Volunteer Fire Co., Inc.
25 Rocky Hollow Road
North Stonington, CT 06359
(860) 535-0937



September 08, 2021

To: First Selectman Uργο

Cc: Selectmen Carlson and Kinkaid
Town Financial Officer Dias
Fire Company President Bond
BOT Chairman Steinhart

Subject: Casualty Insurance Reimbursement for 267 Norwich-Westerly Road (Recreation Facility)

Please find enclosed the Casualty Insurance declarations page and evidence that the premium has been paid by the Fire Company for the above facility as required by the currently enacted Lease Section 7(b) between both the Town and Fire Company.

It is requested that the Town reimburse the Fire Company for the invoiced amount (\$3,253.00) within the (30) days set forth in the Lease.

It is also requested that the Town provide the Fire Company with the certificates of insurance for the Liability Insurance as identified in Lease Section 7(a).

As always, we thank you for your continued support.

Andrew Leary

Fire Company Secretary



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September 14, 2021

To: M. Urgo, First Selectman
Xc: Selectmen R. Carlson, N Kinkaid
C. Dias, Town Financial Officer

Subject: Return of unexpended 2020-2021 Town Funds

Dear Mr. Urgo;

Please find attached two (2) checks totaling **\$3,053.13** which are being returned to the Town from remaining 2020-2021 fiscal year funds which were allotted to the Fire Company.

The givebacks are broken down as follows: Operating Budget \$463.38, Capital Budget \$1,394.30, and Fixed Charges \$1,195.45.

We would like to thank the Town for their continued support.

Kathleen H. Bond

K. H. Bond, NSVFC President

KHB/cas



Charles Steinhart IV <csteinhart4@nsvfc.org>

Casualty Insurance for 267 Norwich Westerly Road

3 messages

Michael Urgo <MUrgo@northstoningtonct.gov>

To: Charli Steinhart V <csteinhart5@nsvfc.org>, "csteinhart4@nsvfc.org" <csteinhart4@nsvfc.org>, Kathy Bond <kbond@nsvfc.org>, "aleary@nsvfc.org" <aleary@nsvfc.org>
Thu, Sep 16, 2021 at 1:36 PM

Hi there,

Thank you for sending the information for the casualty insurance policy for 267 Norwich Westerly Road. The town has budgeted \$28,840 in B20.01 for Volunteer Fire Company Insurance and according to the check stubs you provided, the total of the two policies was \$29,427. We did not budget for this, however I believe due to some changes in FY2021-2022 budget allocations we can reimburse the NSVFC the difference between the amount already allocated to the company for insurance and the total of the two policies, \$587. For the upcoming budget cycle, please include the casualty insurance policy amount for 267 Norwich Westerly Road in the total request for Volunteer Fire Company Insurance (B20.01) so that the town budgets for this policy going forward.

Please let me know if you have any questions,

Mike Urgo

First Selectman

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Charles Steinhart IV <csteinhart4@nsvfc.org>

To: Michael Urgo <MUrgo@northstoningtonct.gov>, Christine Dias <CDias@northstoningtonct.gov>

cc: Charli Steinhart V <csteinhart5@nsvfc.org>, Kathy Bond <kbond@nsvfc.org>, "aleary@nsvfc.org" <aleary@nsvfc.org>
Fri, Sep 17, 2021 at 2:48 PM

Good afternoon - TGIF!

Thanks for the quick response.

While line B20.01 started out with \$28,840, we are awaiting a supplemental bill for increases in vehicle replacement values, especially for the new tanker. That bill will be charged to the remainder of B20.01 once we get it. Therefore, the remaining funds in B20.01 are still somewhat fluid.

As indicated in the Lease language, the Fire Company (Landlord) initially pays for the insurance at 267, and then is reimbursed by the Town (Tennant). Therefore, the \$3,253.00 invoice for 267 has been paid out of Fire Company funds.
How the Town opts to reimburse the Fire Company becomes the question.

nbrowning@nsvfc.org; jcarner@nsvfc.org; Larry Chappell; gregory.howell@comcast.net; aleary@nsvfc.org; csteinhart4@nsvfc.org; chief@nsvfc.org; Kathy Bond; jtagg@nsvfc.org; Mike White; Phil Allen; Erik Caster; spike@nsvfc.org
Subject: FW: Casualty Insurance for 267 Norwich Westerly Road

Good Afternoon!

To follow up on the reimbursement issue:

After paying the supplemental bill for increased apparatus values of \$437.16 out of line B20.01, and using line B20.01 to reimburse the Fire Company, the final amount still owed the Fire Company will be \$976.88.

Moving forward, now that we have documentation indicating that the use of B20-01 to directly pay for the insurance at 267 Norwich- Westerly Road is acceptable to cover the "reimbursement" requirement, it should cut down on any confusion moving forward.

Therefore, please reimburse the Fire Company for the 976.88 still owed.
Thank you for working through this with us!

C. Steinhart IV
Chairman, BOT

Sent from Mail for Windows

From: Charles Steinhart IV
Sent: Thursday, October 7, 2021 11:50 AM
To: Kathy Bond; Susan Pike
Cc: fire chief; Charles Steinhart IV; Andrew Leary; Michael Urgo; Christine Dias
Subject: Fwd: Casualty Insurance for 267 Norwich Westerly Road

Kathy/Susan:

The email chain from Mike indicates that the Town wants the 267 payment to come out of the B20.01 line. Now that we have it documented, we'll indicate it in the upcoming budget process.

Please work with Susan to make the necessary transfers and requests to make the Fire Company whole.
Thanks Much

C4

----- Forwarded message -----

From: Michael Urgo <MUrgo@northstoningtonct.gov>

Date: Thu, Sep 16, 2021 at 1:37 PM

Subject: Casualty Insurance for 267 Norwich Westerly Road



North Stonington Volunteer Fire Co., Inc.
25 Rocky Hollow Road
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4a

The North Stonington Vol. Fire Co., Inc. Responded to (20) alarms in the month of September, 2021.

The breakdown is as followed:

3-False Alarm's
1-Hazmat
5-Medical's
5-MVA's
3-Rescue
1-Brush Fires
2-Service Calls

These calls were attended by an average of (9) personnel responding, with a maximum of (15) and a minimum of (1) personnel responding. The Co. held (1) drill during the month.

Response details:

6- Day calls Averaging (10) Responders
14-Night calls Averaging (8) Responders

Notes:

Thank you to all that came out and helped at the Open House. Job Well done!

Foam- We are waiting on the State of Ct to approve a decon of the truck tanks prior to us putting the new foam in. We were advised the old foam could NOT be used after October 1st 2021. If we did, we would have to pay for cleanup. So, at this time we do not have foam on any of the trucks. Still waiting on the State of CT.

Truck service and pump testing will be starting soon.

SCBA Mask Fit Testing posted. All ensure you make one of the days.

Respectfully,
Charles A. Steinhart V
Fire Chief

75th
Anniversary
1945-2020



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CES Building Items Needing Repair or Attention
6/3/2021

~~AC in the IT room stopped working last week. Joe Rubino advised by Jim Russell~~

Haz-Mat tank level alarm still not working. Tank has filled up and backed up into the building. This has been an ongoing issue since we moved in. Christine and Joe have been advised of this issue by me. Pumped today 6/3/21

The snow guards have never been installed on roof. During winter sheets of ice and snow fall off the roof onto AC units, doorways and apparatus bays. This was noted during build that it needed to be done.

~~Fire suppression system tank. This is a NEW issue. We are not sure if it is holding water or has a hole at a point. We have been adding water to it with the tanker and the level has not come up. We put in 5000 gallons of water and level remains the same.~~

Fire suppression tank has no level indicator.

Fire suppression tank fill was never connected. Only way to fill is with a hose or 8 loads of water from a fire truck. Water is used each time they test. They never have filled it.

Who is doing the weekly 10 minute fire pump run per code?

Security monitors not mounted in day room as per plan. This has been noted in prior emails. Mount and TV dropped off today. 6/3/21 will work on tomorrow.

~~Flag pole light got broken while lawn was being cut. This was sent to Joe.~~



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~~Front post light one of the lights are out. This was sent to Joe.~~

Siren wiring needs to be upgraded per Scott Haines when he came to look at why it stopped working. This is causing the siren to burn out. FC has had siren rebuilt 2 times since we have moved in.

Lawn needs to be address. Grass not growing only weeds

Multiple dead trees from the original planting.

Annual services? HVAC, overhead doors, generator, fire pump, hood system, fire alarm system, exhaust removal system. Are these on a list to be done annually? I may have missed a few.

3 Bay Garage- insulation and heat?

Respectfully,

Charles A. Steinhart V
Fire Chief