

North Stonington Volunteer Fire Company, Inc.
Board of Trustees Meeting
TOWN Business Portion

RECEIVED

1a

APPROVED

2021 DEC 10 A 8:30

Date: November 08, 2021

Time: 7:00 pm

1.11.2021 7:00 PM
NORTH STONINGTON CT

- Call to Order @ 1905
- Members Present: J. Carner, L. Chappell, G. Howell, A. Leary, C. Steinhart IV, J. Tagg, M. White, C. Steinhart V, K. Bond
- Alternates seated (if needed for quorum): E. Caster
- Public Comments - None
- Review/approve previous Board of Trustees Town minutes 1a
Motion: G. Howell Second: K. Bond Vote: Approved, Unanimous
- Review/approve Town Account Bills 2a
Motion: "To approve bills as presented"
Motion: A. Leary Second: G. Howell Vote: Approved, Unanimous
- Treasurer's Report: September 2021/Town Account Update 3a
Discussion
- Town Communications: To/From jpeg1, jpeg2, jpeg3
Discussion - QA+M re. 267 Norwich-Westerly Road pdf1
2020-2021 Annual Report to Town
- Fire Chief's Report: Responses, maintenance, etc. 4a
- President's Report: Town issues only

North Stonington Volunteer Fire Company, Inc.
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- **Old Town business**

Update on outstanding CES deficiency list

6a

- **New Town business**

9 per-diem employees – Need to purchase another bank of 6 lockers for \$700.

Getting a price on additional gear grids – Approximately \$2,000 for 2 sets of 3.

- **Motion to approve expending up to \$1000 for the lockers.**

Motion: K. Bond

Second: J. Tagg

Vote: Approved, Unanimous

Other Town issues – none

- **Motion: "To adjourn Town business portion"**

Motion: C. Steinhart V
Unanimous

Second: J. Tagg

Vote: Approved,

Adjourned at @1927

North Stonington Volunteer Fire Company, Inc.
Board of Trustees Meeting
TOWN Business Portion

1a

UNAPPROVED

Date: October 13, 2021

Time: 6:00 pm

- **Call to Order @1809**
- **Members Present:** Z. Abbotts, N. Browning, J. Carner, L. Chappell, G. Howell, A. Leary, C. Steinhart IV, J. Tagg, , K. Bond
- **Alternates seated (if needed for quorum):** E. Caster
- **Public Comments - None**
- **Review/approve previous Board of Trustees Town minutes** **1a**
Motion: " To approve as presented"
Motion: G. Howell **Second:** J. Tagg **Vote:** Approved, Unanimous
- **Review/approve Town Account Bills** **2a**
Motion: " To approve bills as presented"
Motion: A. Leary **Second:** G. Howell **Vote:** Approved, Unanimous
- **Treasurer's Report: September 2021/Town Account Update** **3a**
Discussion
- **Town Communications: To/From** pdf1, pdf2, jpeg1, jpeg2
- **Fire Chief's Report: Responses, maintenance, etc.** **4a**
 - a. AFFF update
- **President's Report: Town issues only**

North Stonington Volunteer Fire Company, Inc.
Board of Trustees Meeting
TOWN Business Portion

- **Old Town business**

- a. **Status on repairs at CES – Discussion** pdf3

Motion: "To authorize Chief, President, and COB to update 1st Selectman of ongoing concerns, unfinished items."

Motion: A. Leary **Second:** E. Caster **Vote:** Approved, Unanimously

- b. **267 Insurance Reimbursement update**

- **New Town business**

- a. **Approve 2022 Meeting Schedules** pdf4, pdf5

Motion: "To approve 2022 BOT and Company meeting schedules"

Motion: K. Bond **Second:** E. Caster **Vote:** Approved, Unanimously

- **Other Town issues**

- **Motion:** "To adjourn Town business portion"

Motion: K. Bond **Second:** E. Caster **Vote:** Approved, Unanimously

Adjourned at @1825

2A

Checks for signature & Purchases OCTOBER 2021

TOWN

<u>Vendor</u>	<u>Amount</u>	<u>Goods/Services</u>
Common Cents EMS Supply	\$ 516.78	5109 · Rescue Supplies
Firematic Supply Co. Inc.	\$ 2,037.79	5124 · Hurst Tool Service
AT&T Mobility	\$ 365.18	5112 · Telephone & Toll Calls
Municipal Emergency Services Inc	\$ 257.12	5116 · SCBA Compressor Maintenance
total	\$ 3,176.87	
 <u>Credit Card & Bill Pay Bills</u>		
4Imprint.com	\$ 564.44	5113 · Training & Fire Prevention
4Imprint.com	\$ 267.26	5113 · Training & Fire Prevention
Executive Advertising	\$ 138.79	5113 · Training & Fire Prevention
Foremost Promotions	\$ 247.50	5113 · Training & Fire Prevention
Foremost Promotions	\$ 236.36	5113 · Training & Fire Prevention
4Imprint	\$ 563.26	5113 · Training & Fire Prevention
total	\$ 2,017.61	
 TOTAL TOWN EXPENSES	 \$ 5,194.48	

3a

North Stonington Volunteer Fire Company, Inc.
Town Budget 2021-22

REPORT DATE 11.8.21

		<u>Spent to date</u>	<u>Remaining</u>
<u>Account Title</u>	<u>2021-22 Approved</u>		
Alarm & Communications	\$5,000.00	\$6,582.78	-\$1,582.78
Computer Maintenance & Supplies	\$1,000.00	\$843.42	\$156.58
Fire Company Expenses	\$1,700.00		\$1,700.00
Fire Officers Expenses	\$29,900.00	\$2,500.00	\$27,400.00
Fire Police	\$1,500.00		\$1,500.00
Rescue Supplies	\$3,500.00	\$1,258.71	\$2,241.29
New Equipment	\$2,000.00	\$92.00	\$1,908.00
Physicals	\$13,000.00	\$1,687.50	\$11,312.50
Telephone & Toll Calls	\$4,000.00	\$1,460.90	\$2,539.10
Training & Fire Prevention Programs	\$13,000.00	\$2,713.65	\$10,286.35
Truck-Equipment Repair & Maint.	\$32,000.00	\$2,405.46	\$29,594.54
Truck-Tire Replacement	\$1,000.00		\$1,000.00
SCBA Compressor Maintenance	\$3,000.00	\$487.18	\$2,512.82
SCBA Fit Testing	\$1,200.00		\$1,200.00
Hazardous Materials Supplies	\$950.00	\$573.32	\$376.68
SCBA Pack Maintenance	\$2,450.00		\$2,450.00
Fire Hose Testing & Repair	\$4,800.00		\$4,800.00
Turnout Gear Maintenance/Repair	\$8,000.00	\$1,386.44	\$6,613.56
Hurst Tool Service	\$1,700.00	\$2,037.79	-\$337.79
Ladder Testing	\$600.00		\$600.00
Battery Replacements	\$1,000.00	\$347.72	\$652.28
SCBA Cylinder Replacements	\$0.00		\$0.00
Financial Services	\$4,000.00		\$4,000.00
Equipment/Hose (from capital)	\$4,500.00	\$4,500.00	\$0.00
Operating Account Total	\$139,800.00	\$28,876.87	\$110,923.13

North Stonington Volunteer Fire Company, Inc.
Town Budget 2021- 2022 (Capital)

<u>Account Title</u>	<u>Approved</u>	<u>spent to date</u>	<u>remaining</u>
FIXED CHARGES			
Insurance Coverage	\$28,840.00	\$26,563.88	\$0.00 TRANSFER to cover 267 bldg
Length of Service Awards Program	\$35,360.00	\$35,360.00	\$0.00
Vol. Retention Comp. Program	\$52,000.00	\$12,980.62	\$39,019.38
R-1Medical Response	\$6,000.00	\$1,499.84	\$4,500.16
Staffing (1) Firefighter	\$60,759.33	\$18,637.27	\$42,122.06 * carry 5759.33 LFY
Fixed Charges Total	\$182,959.33	\$95,041.61	\$85,641.60
Per Diem (#2) Town Donation	\$55,000.00	\$8,686.38	\$46,313.62 TOWN DONATION
CAPITAL			
Turnout Gear	\$21,000.00	\$560.93	\$20,439.07
Capital Total	\$21,000.00	\$560.93	\$20,439.07
Fixed & Capital Total	\$203,959.33		
Total Budget Request	\$343,759.33		
Town Funding Received TD	\$211,600.00		
Total TO RECEIVE	\$132,159.33		

October 4, 2021

Mr. Michael Urgo, First Selectman
North Stonington Town Hall
40 Main Street
North Stonington, CT 06359

Re: Repurposing concepts designs for the Old High School/ BOE Facility

Scope of Services

Per your request, QA+M Architects will provide concepts designs and renderings for three options for the existing facility. These concepts will be as follows:

1. Concept one, that demolishes the middle school wing up to the kitchen and repurposes the remainder of the building. The design would reflect the Parks and Recreation program and BOE Offices in the design.
2. Concept two, that demolishes the middle school wing up to the main entrance, and repurposes the remainder of the building. The design would reflect the Parks and Recreation program and BOE Offices in the design.
3. Concept Three, that demolishes the middle school wing up to the existing kitchen and the two-story building and repurposes the remainder of the building. The design would reflect the Parks and Recreation program and BOE Offices in the design.

QA+M will also provide concepts rendering for the old fire house as a commercial facility. The schedule for the delivery of the concept designs and renderings is October 24th, 2021.

The total contract fee for architectural services will be \$7,500

Please sign and return a copy of the proposal for our team to proceed with the work.

Regards,
Rusty Malik AIA



Architect (Signature) (October 4, 2021)

Amir Rusty Malik AIA, Principal QA Architects
(Printed name and title)

Owner (Signature) (Date)

Michael Urgo, First Selectman
(Printed name and title)

From: Michael Urgo

Sent: Tuesday, October 26, 2021 6:32 PM

To: Charles Steinhart IV

Cc: Robert Carlson; Nita Kincaid; Christine Dias; Zack Abbotts; nbrowning@nsvfc.org; jcarner@nsvfc.org; Larry Chappell; gregory.howell@comcast.net; aleary@nsvfc.org; csteinhart4@nsvfc.org;

jtagg@nsvfc.org; Mike White; chief@nsvfc.org; Kathy Bond; Phil Allen; Erik Caster

Subject: Re: QA&M concept designs "for the old fire house as a commercial facility"

Thanks Charlie

Yes should anything of substance be discussed we would be sure to have conversations with the fire company. Please feel free to pop onto the BOS meeting tonight where you will hear our discussions about 298 Norwich Westerly Road.

Have a great evening!

Mike

On Oct 26, 2021, at 6:20 PM, Charles Steinhart IV <csteinhart@snet.net> wrote:

Good Evening:

It has come to our attention that there may be some activity related to the above Subject.

While this may be in the very preliminary stages, please ensure that the architecture firm understands that the Town is a tenant at the 267 Norwich-Westerly Road facility, with ownership being with the North Stonington Volunteer Fire Company, Inc. They should also be aware that per existing lease Paragraph 9, any alterations, renovations, etc. will need approval from the Fire Company before implementation. Likewise, the conditions around any subletting of the facility are identified in Paragraph 15.

Please keep the Fire Company Board in the loop so that we're all on the same page.

Thanks Much

C. A. Steinhart IV

Chairman, B.O.T.

Sent from Mail for Windows

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From: Robert Carlson <RCarlson@northstoningtonct.gov>
Sent: Tuesday, October 26, 2021 6:31:06 PM
To: Charles Steinhart IV <casteinhart@snet.net>
Subject: Re: QA&M concept designs "for the old fire house as a commercial facility"

Hello Chief Steinhart,

I was as surprised as you are concerning this action being taken by the current 1st Selectman. When the BOS approved the drawings, there was no mention of the "Old Fire House ". I promise you that this type of action with little to no communication with concerned parties will not happen under the new administration.

Best wishes,
Bob Carlson

Sent from my Verizon, Samsung Galaxy smartphone
[Get Outlook for Android](#)

From: Charles Steinhart IV <casteinhart@snet.net>
Sent: Tuesday, October 26, 2021 6:19:58 PM
To: Michael Urgo <MUrgo@northstoningtonct.gov>; Robert Carlson <RCarlson@northstoningtonct.gov>; Nita Kincaid <NKincaid@northstoningtonct.gov>; Christine Dias <CDias@northstoningtonct.gov>
Cc: Zack Abbotts <zabbotts@nsvfc.org>; nbrowning@nsvfc.org <nbrowning@nsvfc.org>; jcarner@nsvfc.org <jcarner@nsvfc.org>; Larry Chappell <lchappell5@comcast.net>; gregory.howell@comcast.net <gregory.howell@comcast.net>; aleary@nsvfc.org <aleary@nsvfc.org>; csteinhart4@nsvfc.org <csteinhart4@nsvfc.org>; jtagg@nsvfc.org <jtagg@nsvfc.org>; Mike White <mjwhite037@gmail.com>; chief@nsvfc.org <chief@nsvfc.org>; Kathy Bond <kbond@nsvfc.org>; Phil Allen <pallen@nsvfc.org>; Erik Caster <eriksvencaster@icloud.com>
Subject: QA&M concept designs "for the old fire house as a commercial facility"

Good Evening:

It has come to our attention that there may be some activity related to the above Subject. While this may be in the very preliminary stages, please ensure that the architecture firm understands that the Town is a tenant at the 267 Norwich-Westerly Road facility, with ownership being with the North Stonington Volunteer Fire Company, Inc.

They should also be aware that per existing lease Paragraph 9, any alterations, renovations, etc. will need approval from the Fire Company before Implementation. Likewise, the conditions around any subletting of the facility are identified in Paragraph 15.

Please keep the Fire Company Board in the loop so that we're all on the same page.

Thanks Much

C. A. Steinhart IV
Chairman, B.O.T.



North Stonington Volunteer Fire Co., Inc.
25 Rocky Hollow Road
North Stonington, CT 06359
(860) 535-0937



2020-2021 Annual Report to the Town of North Stonington

The fiscal year of 2020-2021 saw the celebration of our 75th year of service to the Town. Despite the restrictions in place due to the Covid Pandemic, Active members were still able to have a scaled back annual banquet.

During the fiscal year, the Town budgeted the Fire Company a total of \$139,173 in Operating funds, \$170,000 in Fixed Account funds, and \$19,500 in Capital funding.

The closeout of the fiscal year yielded the Fire Company returning a total of \$3,053.13 to the Town of unexpended funds.

This fiscal year was one of the busiest years in Fire Company history. We responded to 396 emergencies and conducted 25 in-house, and sponsored training events. While the response levels have drastically increased over the years, our Active volunteer ranks has remained steady at around 35.

Some major mile-stones for both the Town and Fire Company occurred during this year.

The funding and staffing of one Per Diem firefighter weekdays has gone smoothly. With the majority of our volunteers working out of Town, this resource is an essential part in augmenting our daytime responses. The Fire Company is looking to obtain the funding for a second Per Diem during the next budget cycle.

The new Tanker arrived during the spring season and was all but immediately placed into service. It provides an additional 500 gallons of water over its predecessor, which is vital in a Town without water supply infrastructure.



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The Fire Company received an added appropriation through the Selectmen's budget to fund the replacement of our entire inventory of portable radios. This need became an urgent issue when the former radios were no longer able to be repaired due to age.

As always, the Fire Company is looking for residents who are willing to give of their time to help protect their fellow neighbors. Knowing that you made a difference to someone during their emergency is rewarding.

The officers and members of the North Stonington Volunteer Fire Company, Inc. would like to thank the taxpayers of North Stonington for their continued financial support. We take the stewardship of those funds seriously.

Charles Steinhart V, Fire Chief

Kathleen Bond, Company President

Charles Steinhart IV, BOT Chairman



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4a

The North Stonington Vol. Fire Co., Inc. Responded to (23) alarms in the month of October, 2021.

The breakdown is as followed:

1-Car fire
2-False Alarm's
2-Hazmat
6-Medical's
8-MVA's
1-Rescue
2-Service Calls

These calls were attended by an average of (12) personnel responding, with a maximum of (15) and a minimum of (1) personnel responding. The Co. held (2) drill during the month.

Response details:

10- Day calls Averaging (6) Responders
13-Night calls Averaging (12) Responders

Notes:

Foam- Per the State they don't have the funds to clean tanks at this time. They have us on the top of the list but no date to get it done yet.

Truck service has started.

SCBA Mask Fit Testing posted one last day to get it done.

Respectfully,
Charles A. Steinhart V
Fire Chief

75th
Anniversary
1945-2020



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6a

CES Building Items Needing Repair or Attention

6/3/2021

~~AC in the IT room stopped working last week. Joe Rubino advised by Jim Russell~~

Haz-Mat tank level alarm still not working. Tank has filled up and backed up into the building. This has been an ongoing issue since we moved in. Christine and Joe have been advised of this issue by me. Pumped today 6/3/21

The snow guards have never been installed on roof. During winter sheets of ice and snow fall off the roof onto AC units, doorways and apparatus bays. This was noted during build that it needed to be done.

~~Fire suppression system tank. This is a NEW issue. We are not sure if it is holding water or has a hole at a point. We have been adding water to it with the tanker and the level has not come up. We put in 5000 gallons of water and level remains the same.~~

Fire suppression tank has no level indicator.

Fire suppression tank fill was never connected. Only way to fill is with a hose or 8 loads of water from a fire truck. Water is used each time they test. They never have filled it.

Who is doing the weekly 10 minute fire pump run per code?

Security monitors not mounted in day room as per plan. This has been noted in prior emails. Mount and TV dropped off today. 6/3/21 will work on tomorrow.

Flag pole light got broken while lawn was being cut. This was sent to Joe.



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~~Front post light one of the lights are out. This was sent to Joe.~~

Siren wiring needs to be upgraded per Scott Haines when he came to look at why it stopped working. This is causing the siren to burn out. FC has had siren rebuilt 2 times since we have moved in.

Lawn needs to be address. Grass not growing only weeds

Multiple dead trees from the original planting.

Annual services? HVAC, overhead doors, generator, fire pump, hood system, fire alarm system, exhaust removal system. Are these on a list to be done annually? I may have missed a few.

3 Bay Garage- insulation and heat?

Respectfully,

Charles A. Steinhart V
Fire Chief