

North Stonington Volunteer Fire Company, Inc.  
Board of Trustees Meeting  
TOWN Business Portion

1a

APPROVED

FILED

2022 FEB - 3 A 8:14

TOWN CLERK  
NORTH STONINGTON CT

**Date:** December 06, 2021

**Time:** 7:00 pm

- Call to Order @ 1902
- Members Present: L. Chappell, G. Howell, C. Steinhart IV, M. White, K. Bond
- Alternates seated (if needed for quorum): E. Caster
- Public Comments - None
- Review/approve previous Board of Trustees Town minutes 1a  
Motion: " To approve as presented"  
Motion: G. Howell                      Second: E. Caster                      Vote: Approved, Unanimous
- Review/approve Town Account Bills 2a  
Motion: " To approve bills as presented"  
Motion: L. Chappell                      Second: M. White                      Vote: Approved, Unanimous
- Treasurer's Report: November 2021/Town Account Update 3a  
Discussion
- Town Communications: To/From                      pdfT1, pdfT2, pdfT3
- Fire Chief's Update: Responses, maintenance, etc. 4  
Report read by C. Steinhart IV
- President's Update: Town issues only

North Stonington Volunteer Fire Company, Inc.  
Board of Trustees Meeting  
TOWN Business Portion

- **Old Town business - None**
- **New Town business - None**
- **Other Town issues- None**
- **Motion: "To adjourn Town business portion"**

**Motion: L. Chappell**

**Second: M. White**

**Vote: Approved, Unanimous**

**Adjourned at @ 1915**

North Stonington Volunteer Fire Company, Inc.  
Board of Trustees Meeting  
TOWN Business Portion

1a

UNAPPROVED

**Date:** November 08, 2021

**Time:** 7:00 pm

- Call to Order @ 1905
- Members Present: J. Carner, L. Chappell, G. Howell, A. Leary, C. Steinhart IV, J. Tagg, M. White, C. Steinhart V, K. Bond
- Alternates seated (if needed for quorum): E. Caster
- Public Comments - None
- Review/approve previous Board of Trustees Town minutes 1a  
Motion: G. Howell                      Second: K. Bond                      Vote: Approved, Unanimous
- Review/approve Town Account Bills 2a  
Motion: "To approve bills as presented"  
Motion: A. Leary                      Second: G. Howell                      Vote: Approved, Unanimous
- Treasurer's Report: September 2021/Town Account Update 3a  
Discussion
- Town Communications: To/From jpeg1, jpeg2, jpeg3  
Discussion - QA+M re. 267 Norwich-Westerly Road pdf1  
2020-2021 Annual Report to Town
- Fire Chief's Report: Responses, maintenance, etc. 4a
- President's Report: Town issues only

North Stonington Volunteer Fire Company, Inc.  
Board of Trustees Meeting  
TOWN Business Portion

- **Old Town business**

Update on outstanding CES deficiency list

6a

- **New Town business**

9 per-diem employees – Need to purchase another bank of 6 lockers for \$700.

Getting a price on additional gear grids – Approximately \$2,000 for 2 sets of 3.

- **Motion to approve expending up to \$1000 for the lockers.**

Motion: K. Bond

Second: J. Tagg

Vote: Approved, Unanimous

**Other Town issues – none**

- **Motion: “To adjourn Town business portion”**

Motion: C. Steinhart V  
Unanimous

Second: J. Tagg

Vote: Approved,

Adjourned at @1927

**TOWN**

<u>Vendor</u>	<u>Amount</u>	<u>Goods/Services</u>
Tactical Communications	\$ 105.00	5101 · Alarm & Communications
Mystic Tees	\$ 1,363.00	5123 · Turnout Gear Maintenance
Emergency Training Services	\$ 800.00	5113 · Training & Fire Prevention
Officer Stipends	\$ 8,825.00	5106 · Fire Officer Expenses stipends
Municipal Emergency Services Inc	\$ 149.57	5114 · Truck & Equipment Repair/Maint.
Municipal Emergency Services Inc	\$ 1,000.00	5118 · SCBA Fit Testing
IamResponding.com	\$ 735.00	5101 · Alarm & Communications
Strobes N' More	\$ 990.79	5114 · Truck & Equipment Repair/Maint.
AT&T Mobility	\$ 365.18	5112 · Telephone & Toll Calls
Alliance Parts Used Truck Center	\$ 1,998.50	5114 · Truck & Equipment Repair/Maint.
Alliance Parts Used Truck Center	\$ 1,486.67	5114 · Truck & Equipment Repair/Maint.
Alliance Parts Used Truck Center	\$ 1,079.53	5114 · Truck & Equipment Repair/Maint.
Alliance Parts Used Truck Center	\$ 2,520.40	5114 · Truck & Equipment Repair/Maint.
Alliance Parts Used Truck Center	\$ 2,124.35	5114 · Truck & Equipment Repair/Maint.
Alliance Parts Used Truck Center	\$ 834.06	5114 · Truck & Equipment Repair/Maint.
Westerly Auto Parts, Corp.	\$ 117.52	5114 · Truck & Equipment Repair/Maint.
JASON TAGG	\$ 159.03	5114 · Truck & Equipment Repair/Maint.
RJ's Diesel Repair, Inc.	\$ 939.78	5114 · Truck & Equipment Repair/Maint.
total	\$ 25,593.38	
<u>Credit Card &amp; Bill Pay Bills</u>		
Speed Trutle Engineering	\$ 158.35	5114 · Truck & Equipment Repair/Maint.
total	\$ 158.35	
<b>TOTAL TOWN EXPENSES</b>	<b>\$ 25,751.73</b>	

		<u>Spent to date</u>	<u>Remaining</u>
<u>Account Title</u>	<u>2021-22 Approved</u>		
Alarm & Communications	\$5,000.00	\$7,422.78	-\$2,422.78
Computer Maintenance & Supplies	\$1,000.00	\$843.42	\$156.58
Fire Company Expenses	\$1,700.00		\$1,700.00
Fire Officers Expenses	\$29,900.00	\$11,325.00	\$18,575.00
Fire Police	\$1,500.00		\$1,500.00
Rescue Supplies	\$3,500.00	\$1,258.71	\$2,241.29
New Equipment	\$2,000.00	\$92.00	\$1,908.00
Physicals	\$13,000.00	\$1,687.50	\$11,312.50
Telephone & Toll Calls	\$4,000.00	\$1,826.08	\$2,173.92
Training & Fire Prevention Programs	\$13,000.00	\$4,076.91	\$8,923.09
Truck-Equipment Repair & Maint.	\$32,000.00	\$14,964.01	\$17,035.99
Truck-Tire Replacement	\$1,000.00		\$1,000.00
SCBA Compressor Maintenance	\$3,000.00	\$487.18	\$2,512.82
SCBA Fit Testing	\$1,200.00	\$1,000.00	\$200.00
Hazardous Materials Supplies	\$950.00	\$573.32	\$376.68
SCBA Pack Maintenance	\$2,450.00		\$2,450.00
Fire Hose Testing & Repair	\$4,800.00		\$4,800.00
Turnout Gear Maintenance/Repair	\$8,000.00	\$2,749.44	\$5,250.56
Hurst Tool Service	\$1,700.00	\$2,037.79	-\$337.79
Ladder Testing	\$600.00		\$600.00
Battery Replacements	\$1,000.00	\$347.72	\$652.28
SCBA Cylinder Replacements	\$0.00		\$0.00
Financial Services	\$4,000.00		\$4,000.00
Equipment/Hose (from capital)	\$4,500.00	\$4,500.00	\$0.00
<b>Operating Account Total</b>	<b>\$139,800.00</b>	<b>\$55,191.86</b>	<b>\$84,608.14</b>

North Stonington Volunteer Fire Company, Inc.  
Town Budget 2021- 2022 (Capital)

<u>Account Title</u>	<u>Approved</u>	<u>spent to date</u>	<u>remaining</u>
<b>FIXED CHARGES</b>			
Insurance Coverage	\$28,840.00	\$28,840.00	\$0.00 TRANSFER to cover 267 bldg
Length of Service Awards Program	\$35,360.00	\$35,360.00	\$0.00
Vol. Retention Comp. Program	\$52,000.00	\$12,980.62	\$39,019.38
R-1 Medical Response	\$6,000.00	\$1,499.84	\$4,500.16
Staffing (1) Firefighter	\$60,759.33	\$22,823.93	\$37,935.40 * carry 5759.33 LFY
<b>Fixed Charges Total</b>	<b>\$182,959.33</b>	<b>\$101,504.39</b>	<b>\$81,454.94</b>
Per Diem (#2) Town Donation	\$55,000.00	\$12,873.06	\$42,126.94 TOWN DONATION
<b>CAPITAL</b>			
Turnout Gear	\$21,000.00	\$560.93	\$20,439.07
<b>Capital Total</b>	<b>\$21,000.00</b>	<b>\$560.93</b>	<b>\$20,439.07</b>
<b>Fixed &amp; Capital Total</b>	<b>\$203,959.33</b>		
<b>Total Budget Request</b>	<b>\$343,759.33</b>		
<b>Town Funding Received TD</b>	<b>\$211,600.00</b>		
<b>Total TO RECEIVE</b>	<b>\$132,159.33</b>		



*North Stonington Volunteer Fire Company, Inc.  
Board of Trustees*



**To:** 1<sup>st</sup> Selectman Bob Carlson  
Christine Dias, Administration & Finance Officer

**Cc:** A. Leary, Company Secretary

**Date:** December 06, 2021

**RE:** Fiscal Year 2021-2022 Funding

Good Morning:

The North Stonington Volunteer Fire Company, Inc. is requesting the remaining 2021-2022 budgeted funds be made available for Fire Company use in order to maintain a continuity of service.

The following breakdown is provided for your review:

Operating Budget: Remaining funds in B26.01 (\$69,900)

Fixed Budget: Remaining funds in lines B20.08 and B26.14

Capital Budget: Already released

Thank you for your continued support.

*C. A. Steinhart V*  
C. A. Steinhart V Fire Chief

*K. H. Bond*  
K. H. Bond, Company President

*C. A. Steinhart IV*  
C. A. Steinhart IV, BOT Chairman

----- Forwarded message -----

**From:** Robert Carlson <[RCarlson@northstoningtonct.gov](mailto:RCarlson@northstoningtonct.gov)>

**Date:** Fri, Nov 19, 2021 at 12:32 PM

**Subject:** RE: 267

**To:** Kathy Bond <[kbond@nsvfc.org](mailto:kbond@nsvfc.org)>

Thank you.

**From:** Kathy Bond <[kbond@nsvfc.org](mailto:kbond@nsvfc.org)>

**Sent:** Friday, November 19, 2021 12:31 PM

**To:** Robert Carlson <[RCarlson@northstoningtonct.gov](mailto:RCarlson@northstoningtonct.gov)>

**Subject:** Re: 267

Bob, By the way just to let you know Charles IV and I cleaned the lint out of behind the washer/dryer.

Kathy

On Fri, Nov 19, 2021 at 12:18 PM Robert Carlson <[RCarlson@northstoningtonct.gov](mailto:RCarlson@northstoningtonct.gov)> wrote:

Hi Kathy,

I just made a copy of your list and gave it to Christine Dias. She will review it with Don Hill and Joey Rabino from the Highway Garage. Let me know if things don't get taken care of.

Thanks,

Bob Carlson

1<sup>st</sup> Selectman

Town of North Stonington

40 Main Street

North Stonington, CT 06359

860-383-6588 (cell)

**From:** Kathy Bond <[kbond@nsvfc.org](mailto:kbond@nsvfc.org)>

**Sent:** Friday, November 19, 2021 12:13 PM

**To:** Robert Carlson <[RCarlson@northstoningtonct.gov](mailto:RCarlson@northstoningtonct.gov)>

**Subject:** 267

Bob, here is the list of issue from our walk thur

Kathleen H Bond

President

During the annual walkthrough of the 267 Norwich-Westerly Road facility (old fire station), the following items were noted that should be addressed by the tenant:

1. **Rear Bays:** West side exit obstructed by storage of items and door no longer works. Door closer is disconnected. Door needs to be maintained in a functional state.
2. **Rear Bays:** Emergency light in north wall broken, in need of repair
3. **Small Bay near Office:** Emergency light unit's bulbs over-sprayed when ceiling was painted. Either clean or replace bulbs.
4. **Meeting Hall:** Emergency light unit did not work when unplugged (probably dead battery). Repair/replace as needed.
5. **Meeting Hall:** Wood floors should be waxed before winter season to cut down on wear.
6. **Basement:** Storage of any chemicals, including fertilizers, needs to be relocated to outside the structure.
7. **Basement:** Stairs to, and basement should be swept/cleaned on some sort of regular schedule.
8. **Basement:** Exterior stairs need to be maintained clear of debris and sump pump maintained. (Failure can cause flooding of entire basement during heavy rains.
9. Copy of water testing results needed for FC records
10. Copy of Code required fire alarm inspection/test needed for FC records
11. Copy of Code required boiler inspection needed for FC records.

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North Stonington Volunteer Fire Co., Inc.  
25 Rocky Hollow Road  
North Stonington, CT 06359  
(860) 535-0937



CES Building Items Needing Repair or Attention

6/3/2021

Updated 11/30/2021

~~AC in the IT room stopped working last week. Joe Rubino advised by Jim Russell~~

Haz-Mat tank level alarm still not working. Tank has filled up and backed up into the building. This has been an ongoing issue since we moved in. Christine and Joe have been advised of this issue by me.

The snow guards have never been installed on roof. During winter sheets of ice and snow fall off the roof onto AC units, doorways and apparatus bays. This was noted during build that it needed to be done.

~~Fire suppression system tank. This is a NEW issue. We are not sure if it is holding water or has a hole at a point. We have been adding water to it with the tanker and the level has not come up. We put in 5000 gallons of water and level remains the same.~~

Fire suppression tank has no level indicator. Full alarm doesn't work.

Fire suppression tank fill was never connected. Only way to fill is with a hose or 8 loads of water from a fire truck. Water is used each time they test. They never have filled it.

Who is doing the weekly 10 minute fire pump run per code?

Security monitors not mounted in day room as per plan. This has been noted in prior emails. Mount and TV dropped off today. 6/3/21 will work on tomorrow. 11/8/21 still not done.

Flag pole light got broken while lawn was being cut. This was sent to Joe.



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~~Front post light one of the lights are out. This was sent to Joe.~~

Siren wiring needs to be upgraded per Scott Haines when he came to look at why it stopped working. This is causing the siren to burn out. FC has had siren rebuilt 2 times since we have moved in.

Lawn needs to be address. Grass not growing only weeds (better but not great)

Multiple dead trees from the original planting.

Annual services? HVAC, overhead doors, generator, fire pump, hood system, fire alarm system, exhaust removal system. Are these on a list to be done annually? Bay doors have not been serviced.

Front bays doors have not had the over extend springs put on.

Annual Bay Door service.

Need HVAC filters changed more often getting alerts.

Bay heater near the electrical room leaks when we get rain.

~~Combo door to the rear of the building not working. Joe advised~~

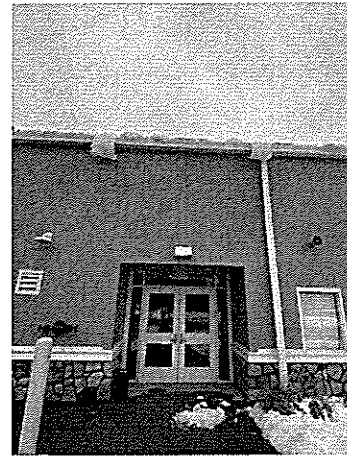
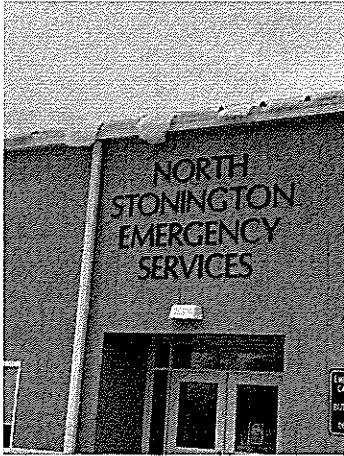
3 Bay Garage- insulation and heat?

Respectfully,

Charles A. Steinhart V  
Fire Chief



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The North Stonington Vol. Fire Co., Inc. Responded to (32) alarms in the month of November, 2021.

The breakdown is as followed:

7-False Alarm's  
2-Hazmat  
7-Medical's  
7-MVA's  
1-Rescue  
6-Service Calls  
1-Rescue  
1-Brush Fire

These calls were attended by an average of (9) personnel responding, with a maximum of (18) and a minimum of (1) personnel responding. The Co. held (2) drill during the month.

**Response details:**

18- Day calls Averaging (7) Responders  
14-Night calls Averaging (11) Responders

**Drills:**

Compliance  
Power saws

**Notes:**

**Foam-** Per the State they don't have the funds to clean tanks at this time. They have us on the top of the list but no date to get it done yet. No new update

I want to ask all members please make every effort to respond to calls. The above report shows the low number in members responding.

SCBA flow testing has been done and truck maintenance completed.

Online trainings have been setup for all members. This will be used moving forward in addition to in person trainings. Please understand this is a work in progress we will have growing pains. Let's work together.

Respectfully,  
Charles A. Steinhart V  
Fire Chief