

Town of North Stonington
SCHOOL MODERNIZATION BUILDING COMMITTEE (SMBC)
North Stonington New Town Hall
Monday June 12, 2017

Attendance: Jay Peterson, Mike Urgo, Daniel Spring, Dave Sellins Alice Zeeman, Mike Anderson, Bob Carlson came after call to order at 7:19pm.

Construction Manager (Downes) was represented by Paul Wojtowicz.
Architect (Quisenberry) was not present, Rusty Malik joined via conference call

1. Call to Order: 7:09pm
2. Public Comment: None

3. Correspondence.

- a. Paul sent standard contract to Shawn Murphy with USDA required attachments. There were several questions and items needed to be reviewed by the town attorney for sign off along with a new letter of opinion.
- b. Mike attended June 6th Selectman meeting for the agenda item School Modernization – CMr.
- c. Mike sent email to all firms for their CMr proposals, thanking them and letting them know a made a final decision with Downes to represent NS the project.
- d. Mike referenced need to keep the lines of communication open with administrators and will schedule a meeting regarding school phasing plan for beginning of next week. Administrators should not go to BOE meeting without knowing project status.

(7:19pm – Bob Carlson arrival)

4. Invoice approvals. No invoices to approve. Eagle Environmental invoices number 14802 and 14803, both dated May 31, 2017 are tabled until next meeting.

5. Approval of Meeting minutes. Dan Spring moved we approve the June 5, 2017 meeting minutes as amended. Bob Carlson seconded the motion. Motion passed 6-0-1, with Mike Anderson abstaining.

6. Architect/CM report.

- a. Paul and Rusty will meet tomorrow on financials again so that additional changes can be made to vote on budget at next meeting.
- b. Hard copies of revised budgets for all three projects were distributed and explained how ADD ALTERNATIVE were prioritized per project/school.
- c. Budget must be in State required format for June 22nd meeting. Paul will make sure this is complete when ready to vote on final budget including \$750K transfer of monies between projects.
- d. USDA meeting should be scheduled after State meeting, possible week of the 26th of June. Should have package complete and ready to present with contract signed and all attachments. (See correspondence a.)
- e. Mike Urgo made a note to reflect on project that any non-contaminated soil BOE would like to have moved to field if available and not transported away at a cost. Paul stated this would be noted in project.
- f. School Phasing plan with Administrators, what does project look like now and talk about changes and any foreseen difficulties, one being parking. (See correspondence d.)

7. Environmental updates. John Terrill, (Eagle Environmental) is requesting scheduling for each of the three project plans to coordinate EPA requirements with Downes. Paul will respond to emails and facilitate what is needed to Eagle.

8. USDA updates.

- a. Mike Anderson offered his time to go to next/any USDA meetings
- b. In the process of waiting on Shawn to review and pass along to town attorney to approve contract and write new opinion letter for package for USDA, they will not take a partial package.

9. Public Comment. None

10. Dave Sellins moved to adjourn, Jay Peterson seconded. Meeting adjourned at 8:39pm.