Town of North Stonington

SCHOOL MODERNIZATION BUILDING COMMITTEE (SMBC)

North Stonington New Town Hall

Monday June 19, 2017

Attendance:Jay Peterson, Mike Urgo, Daniel Spring, Alice Zeeman, Mike Anderson, Pam Potemri. Walter Mathwich came after call to order at 7:08pm. Dave Sellins arrived at 7:15pm along with Mark Perkins at 7:15pm.

Construction Manager (Downes) was represented by Paul Wojtowicz.

Architect (Quisenberry) was represented by Rusty Malik.

1. Call to Order: 7:07pm

2. Public Comment: None

3. Correspondence.

a. Administrator Phasing Meeting took place this afternoon June 19, 2017. Questions and concerns from April 6, 2017 were addressed by Paul and Rusty. Up to date information with project plans and timelines including open communication channels will continue moving forward.

b. Mike submitted write up for NS Quarterly with up-to-date architectural design provided by Rusty.

c. Will meet next week as scheduled, then likely for next few weeks will defer meetings until awaiting USDA, State and project plan are prepared to be implemented.

4. Invoice approvals. Pam Potemri distributed to committee via E-mail prior to meeting for inspection.

a. The following Invoice no. 185777……$1100 for Suisman Shapiro was approved on March 20, 2017, Correct amount of invoice is $1110. Motion to approve correct amount for additional $10 was made by Jay Peterson and seconded by Walt Mathwich. Motion passed 7-0-0.

b. Eagle Environmental invoices number 14802 and 14803, both dated May 31, 2017, will continue to be tabled to next meeting providing Paul will find out more detailed information billed EPA work done for Elementary and MHS.

(7:15pm – Dave Sellins and Mark Perkins arrival)

c. The following five invoices were approved together. Motion to approve was made by Jay Peterson and seconded by Walt Mathwich. Motion passed 9-0-0.

Invoice no. 9933 …..Quisenberry Arcari Architects…… $1716.00

Invoice no. 9934……Quisenberry Arcari Architects…… $1801.25

Invoice no. 9935……Quisenberry Arcari Architects…… $62.70

Invoice no. 9936……Quisenberry Arcari Architects…… $2796.66

Invoice no. 9937……Quisenberry Arcari Architects…… $14.72

5. Approval of Meeting minutes. Jay Peterson moved we approve the June 12, 2017 meeting minutes as amended. Dan Spring seconded the motion. Motion passed 9-0-0.

6. Architect/CM report. Rusty had a meeting with third party reviewer and town officials on Friday June 16, 2017. Everything is in place and all documents and drawings are at town hall for review for Fire Marshall who was not able to meet. Lou DiCesare will only issue permit after signoff from Fire Marshall per regulations. Expecting Fire Marshall to review documents tomorrow, June 20, 2017.

7. Approval/discussion of construction documents, plans, specifications & budget.

a. Thursday, June 22, 2017 meeting with State Office of School Construction Grants and Review (OSCG&R), will hear feedback at next meeting.

b. Rusty has had the reviewers examine overall plans, site information, landscaping and septic (site related work) for each of the three projects – Elementary, BOE and MHS.

c. Emphasis was made by Rusty to be able to go to State meeting with approval as well as third party reviewer permit; being as well prepared as possible with all items needed for next steps to gain approval to start the bid process.

d. Paul handed out hard copies of detailed budget last week. One item that needs to be updated on budget(s) was the date. All dates will reference June 16, 2017 going forward.

e. Motion was made by Dan Spring and seconded by Dave Sellins to recommend these final plans, the project manual and cost estimate dated June 16, 2017 and to be approved by committee to be submitted to State to go out to bid. Motion passed 9-0-0

8. USDA updates. Mike Urgo is planning to set up meeting for next week and will reach out to USDA for confirmed time. Will also present the CMc (CMr) packet now.

9. Public Comment. None

10. Dan Spring moved to adjourn, Jay Peterson seconded. Meeting adjourned at 8:27pm.