

Town of North Stonington
SCHOOL MODERNIZATION BUILDING COMMITTEE (SMBC)
North Stonington New Town Hall
Monday, June 26, 2017

Attendance: Jay Peterson, Mike Urgo, Alice Zeeman, Mike Anderson, Pam Potemri. Bob Carlson. Dave Sellins came after call to order at 7:15pm.

Architect (Quisenberry) was represented by Rusty Malik.

1. Call to Order: 7:10pm

2. Public Comment: None

3. Correspondence.

- a. Sam Cherenzia sent email to Shawn and Mike Urgo with official notification of parting from the committee.
- b. State requested cancellation of scheduled meeting due to staffing issues and moved date to July 5th.
- c. Third Party Review question has been circulating if town will incur cost of 25K or take on part of the cost. Shawn confirmed with Mike this full cost must go against the project.
- d. BOE voted on moving project forward, no objections.
- e. USDA meeting is scheduled for 2pm, Friday June 30th. Will have CMC packet(s) ready for national approval submission.
- f. No regular meeting for 2 weeks, next meeting on July 17th.

4. Invoice approvals. Pam Potemri distributed to committee via E-mail prior to meeting for inspection.

a. Invoice no. 186834..... Suisman Shapiro.....\$150.00

Motion to approve was made by Jay Peterson and seconded by Dave Sellins. Motion passed 7-0-0.

b. Eagle Environmental invoices number 14802 and 14803, (Previously tabled pending more information)

Invoice no. 14802.... Eagle Environmental.....\$2245.00

Invoice no. 14803.....Eagle Environmental.....\$1635.00

Motion to approve was made by Jay Peterson and seconded by Mike Anderson. Motion passed 7-0-0.

c. Third Party Review Invoice not paid for \$25K. Motion to pay Third Party Review Invoice for full amount of 25K in receipt of letter of completion from Friar Associates Inc. Ref Invoice 2017-043A01. Motion to approve was made by Pam Potemri and seconded by Jay Peterson. Motion passed 7-0-0

d. The following Invoice is being held for payment requiring a page 2 which is not with the invoice. Rusty will check with his office as well as Karen Joyal will check with NS Bookkeeper. Motion to approve hold was made by Jay Peterson and seconded by Dave Sellins. Motion passed 7-0-0.

Invoice no. 9936.....Quisenberry Arcari Architects..... \$2796.66

5. Approval of Meeting minutes. Bob Carlson moved we approve the June 19, 2017 meeting minutes as amended. Mike Anderson seconded the motion. Motion passed 7-0-0.

6. Architect/CM report.

a. July 5th State Meeting to be held at 9am (See Correspondence b.)

b. Commissioning Services, New part of all state projects. At the end of the project a report of everything is compiled, very detailed process to ensure all processes and commissioning services are working as designed and to code.

7. Approval/discussion of RFP for commissioning services.

a. Commissioning is required as a quality measure of construction of the building codes and guidelines set forth by DAS, Office of Construction Grants and other State Agencies.

b. Committee with review RFP/RFQ via google docs (Pam will set up access) then a workshop will be scheduled on Wednesday morning to finalize RFP. Once settled RFP will need to be approved at Selectmen meeting.

8. USDA updates. (See Correspondence e.)

9. Public Comment. None

10. Jay Peterson moved to adjourn, Mike Anderson seconded. Meeting adjourned at 8:37 pm.