

**Town of North Stonington
School Modernization Building Committee
Request for Qualifications/Proposals
Commissioning Services for New Construction and Renovation**

ADENDUM #1 – RFQ/RFP QUESTIONS AND ANSWERS

1. The document published on the Town website makes specific reference to several exhibits which are not included in the pdf. Are the exhibits available for download from an alternate location or would it be possible to email them to me directly?
 - Exhibit 1: Commissioning Firm Experience
 - Exhibit 2: Commissioning Task Listing Form
 - Exhibit 3: Commissioning Services Fee Schedule

The committee will not be providing templates for Exhibit documents 1, 2 or 3. Please label each exhibit with your completed responses.

2. Several commissioning certifications are listed, however ASHRAE's Commissioning Process Management Professional [CPMP] certification is not included. Kohler Ronan has received prior confirmation from the State of Connecticut that CPMP certification is an acceptable equivalent. Please advise if North Stonington would also consider ASHRAE's CPMP certification an acceptable alternative.

North Stonington would accept CPMP certification as an acceptable equivalent.

3. On the School Modernization Building Committee Request for Qualifications/Proposals Commissioning Services for New Construction and Renovation we are looking for the submission requires two forms—Exhibits 1 & 2—which are not included in the attached RFQ/P. See item 5 on page 13.

The committee will not be providing templates for Exhibit documents 1 or 2. Please label each exhibit with your completed responses.

4. Page 9, Item 15 states “all training should be recorded for future use if needed.” Will the Commissioning firm be responsible for video recording the training?

Mechanical contractors should be responsible for their own recording and training.

5. How many copies of the proposal are to be submitted?

15 copies, including an electronic version is recommended.

6. Sustainable Engineering Solutions insurance exceeds the minimum amounts requested for each category, with the exception of the Professional Liability. SES has been the Commissioning Agent for over 50 CT school projects and has never been required to carry over 1 million dollars' coverage. Will this coverage suffice?

Coverage amounts stated are required by the Town of North Stonington for the project with no exceptions.

7. Page 3, first paragraph state" the construction documents are complete." Are any documents available?

Yes, Completed Construction documents are available at North Stonington Town Hall.

8. Will you be emailing the Exhibit documents referenced in the RFQ that we need to fill out? They aren't included in the PDF document downloaded from the website.

The committee will not be providing templates for Exhibit documents 1, 2 or 3. Please label each exhibit with your completed responses.

9. Are there any plans to extend the deadline?

There are no plans to extend the deadline to the RFP.

10. Exhibits 1, 2 and 3 were not included in the RFQ/RFP. Can you send the exhibits?

The committee will not be providing templates for Exhibit documents 1, 2 or 3. Please label each exhibit with your completed responses.

11. Is a fee proposal needed for the submission due on July 21st?

Yes, this is properly noted as a requirement in the RFQ/P.

12. Are any project drawings/narratives available at this time (to be used for developing the fee proposal)?

Project details on town's website at www.northstoningtonct.gov as well as Construction documents are also available at town hall.

13. What are the final square footages for each building that is to be commissioned (existing & new addition)?

Please see details in RFP for more information.

14. Is the existing mechanical, electrical and/or plumbing equipment to be commissioned as well?

Yes, details explained in RFP on systems to be commissioned.

14. What is the size of the Elementary School?

This information is included in the RFP.

16. What is the status of design?

Construction documents are complete and available at North Stonington Town Hall for reference.

17. Is a project milestone schedule available? Bid Date, Construction Start, Construction Completion, Occupancy targets would be helpful with pricing.

Yes, schedule is available and will be available on town's website at www.northstoningtonct.gov

18. Will the construction be phased in any way?

Please see milestone schedule available on town's website at www.northstoningtonct.gov

19. Are current design documents available for review?

Yes, they are available at the town hall.

20. While the project is required to meet CT High Performance Building Guidelines, LEED Silver is also referenced as a minimum project goal. Is compliance with LEED required? – if so, which version of LEED and Commissioning Options will be pursued?

CT High Performance Building Standards are required.

21. The RFQ/P references Exhibits 1, 2 and 3. These documents were not provided with the RFQ/P – Could you please provide us with a copy of these forms?

The committee will not be providing templates for Exhibit documents 1, 2 or 3. Please label each exhibit with your completed responses.