

NORTH STONINGTON BOARD OF EDUCATION

North Stonington Education Center
298 Norwich-Westerly Road
North Stonington, CT 06359

Our Goals: Safe, Valued, Sense of Belonging - Innovative Instruction – Efficient and Transparent Processes

Wednesday, April 24, 2024

5:30 PM

Special Meeting - Hybrid Format

Via Hybrid Meeting Platform

<https://us02web.zoom.us/j/86330803674?pwd=NysyRG00SjhzcTZrSUdMTVQ3c2xkUT09>

Passcode: 018157

Via Telephone: 646 558 8656

AGENDA

1. **Call to Order**
2. **Pledge of Allegiance**
3. **Public Comment**

Please be advised that our meeting structure does not allow for two-way dialogue during public comment but the Board uses this information to guide their decision making. Depending on the topic, they may ask the Superintendent or another District employee to follow up with you. Likewise, public comment might lead to a topic being added to a future meeting agenda.

4. **Presentations**
 - a. Student Activities - Winter
Ellen Turner, Athletic Director
5. **Reports**
 - a. Superintendent's Report
 - i. Staffing
 - ii. Goals
 - b. BOE Chair's Report
 - c. Student Ambassador's Report
6. **Policy and Advocacy Discussion**
7. **Administrative**
 - a. Correspondence
 - b. Consent Agenda
 - i. Approval of Minutes
 - a. March 13, 2024
 - b. March 27, 2024
 - c. Move monthly financial reports to the BOF
8. **Old Business**
 - a. Budget
 - b. Cub Club
 - c. STEAP Grant
 - d. Non-lapsing procedures
9. **New Business**
 - a. Approve Healthy Food Certification (vote required)

10. **Calendar**
11. **Public Comment**
12. **Adjournment**

NORTH STONINGTON BOARD OF EDUCATION

298 Norwich-Westerly Rd.
North Stonington, Connecticut
Board of Education Meeting - April 24, 2024

SUPERINTENDENT REPORT

Presented by Troy C. Hopkins

Our Goals: Safe, Valued, Sense of Belonging - Innovative Instruction - Efficient and Transparent Processes

Staffing

We hired an Athletic Director, Bernadette Macca, an internal candidate who rose above all other applicants.

We hired an elementary school Special Education Teacher, Nicole Scovish.

We hired a BCBA (Board Certified Behavior Analysts), Alexandra Sloane.

We are in the process of hiring a one-year 3rd grade teacher and a 6th grade science teacher.

We are in the process of hiring a 0.6 FTE social studies teacher.

We are in the process of hiring a special education teacher for the alternative education program.

We are in the process of hiring a business manager with interviews scheduled on Thursday, April 25th.

Safe, Valued, Sense of Belonging

We are running wires for additional security cameras and have scheduled for a company to run more over an up-coming weekend so as not to disrupt school.

Innovative Instruction

Jane Servidio, our 4th grade teacher, as an ambassador of the United State Patent & Trademark Office, will be co-presenting at the Connecticut Education Network's annual conference in May. The presentation is titled:

"Your Students Can be Inventors, Too! Invention and Intellectual Property Education for ANY Classroom"

Over the April vacation, I chaired a decennial accreditation visit to Stoughton High School in Stoughton, MA, for the New England Association of Schools and Colleges (NEASC).

We are screening students who may attend The New England Institute of Technology during their senior year, earning credit for both Wheeler High School and towards an associates degree.

Efficient and Transparent Processes

We have a "Road Sign Message Request Form" on the web page under quick links.

For the 2023-2024 school year, we spent a total of \$128,170.73 on HVAC. Of that total, \$26,784 was for preventative maintenance and \$101,386.73 was for repairs (\$59,062.73), replacements (\$27,075), and software upgrade (\$15,249). Please see the HVAC spreadsheet in this BOE packet for more details.

The Cub Club, before and after school program, is currently taking registrations through the Arly site which is linked to the new Cub Club bank account.

Our Goals: Safe, Valued, Sense of Belonging - Innovative Instruction - Efficient and Transparent Processes

BOE Meeting Dates and Presentation Topics

1st meeting - Committee Discussions (Facilities and Finance, Policy and Advocacy)	2nd meeting - Business and Presentations	Topic Presentation for 2nd meeting
	August 23th	Facilities
September 13	September 27	Technology
October 11	October 25	Student Testing Data
Combined with November 8	November 8	Curriculum Updates
Combined with December 13	December 13	Student Activities - Fall
January 10, 2024	January 24, 2024	Superintendent's Budget
February 14	February 28	(Curr. Proposals/Updates) - removed
March 13	March 27- Special Meeting	Student Activities - Winter (postpone)
April 3	April 24 - Special Meeting at 5:30	Student Activities - Winter
May 8	May 22 - Student Recognitions	Special Services and Give Back Club
June 12	June 26	Student Activities - Spring (June 12)
July 10	July 24	Goals Review
August 14	August 28	Facilities
September 11	September 25	Student Testing Data
October 9	October 23	Technology
November 6	November 6	Curriculum Updates
Combined with December 11	December 11	Student Activities - Fall

HVAC Repair and Maintenance Year to Date - 2023-2024						
HVAC contract	preventative maintenance NSES	\$ 12,672.00	Current	BOE	Yes	2023-2024
HVAC contract	preventative maintenance WHS	\$ 14,112.00	Current	BOE	Yes	2023-2024
	Service Contract	\$ 26,784.00				
HVAC replacement	New compressor	\$ 13,296.00	Current	BOE	Yes	2023-2024
HVAC replacement	Replace Exhust Fan	\$ 4,704.00	Current	BOE	Yes	2023-2024
HVAC replacement	Replace Expansion Tank Bladder	\$ 9,075.00	Current	BOE	Yes	2023-2024
HVAC Software Upgrade	Upgrade HVAC controllers and sensors	\$ 15,249.00	Current	NLA	Yes	2023-2024
HVAC repairs	Reset compressors for unit #3	\$ 420.00	Current	BOE	Yes	2023-2024
HVAC repairs	Troubleshoot HP1	\$ 1,261.00	Current	BOE	Yes	2023-2024
HVAC repairs	Replace belt on DOAS unit	\$ 590.30	Current	BOE	Yes	2023-2024
HVAC repairs	Gas Water Heater mis-fire	\$ 2,468.73	Current	BOE	Yes	2023-2024
HVAC repairs	Replace failed pressure transducer in DOAS-2	\$ 1,566.00	Current	BOE	Yes	2023-2024
HVAC repairs	Checked out LG Unit 5	\$ 566.00	Current	BOE	Yes	2023-2024
HVAC repairs	LG dual inverter not working in telecom room	\$ 1,097.40	Current	BOE	Yes	2023-2024
HVAC repairs	VFD will not go into auto mode	\$ 416.00	Current	BOE	Yes	2023-2024
HVAC repairs	Rm 141 communication board not working	\$ 266.00	Current	BOE	Yes	2023-2024
HVAC repairs	Replace control board on Unit 5 heat recovery box	\$ 1,477.00	Current	BOE	Yes	2023-2024
HVAC repairs	Motor noisy on DOAS unit 3	\$ 626.30	Current	BOE	Yes	2023-2024
HVAC repairs	VFD drive for pumps not alternating	\$ 511.00	Current	BOE	Yes	2023-2024
HVAC repairs	Heater in penthouse not working	\$ 661.00	Current	BOE	Yes	2023-2024
HVAC repairs	Replace fan motor on penthouse UH	\$ 1,058.00	Current	BOE	Yes	2023-2024
HVAC repairs	RTU above art room leaking	\$ 341.00	Current	BOE	Yes	2023-2024
HVAC repairs	Replace belt on DOAS-RTU-2	\$ 1,154.00	Current	BOE	Yes	2023-2024
HVAC repairs	VFD and Pump issues	\$ 670.00	Current	BOE	Yes	2023-2024
HVAC repairs	CH21 alarm on LG unit	\$ 728.00	Current	BOE	Yes	2023-2024
HVAC repairs	Replace compressor, inverter board, fan PCP board on HP-5	\$ 20,276.00	Current	BOE	Yes	2023-2024
HVAC repairs	Pump 2 for boiler failing	\$ 422.00	Current	BOE	Yes	2023-2024
HVAC repairs	Condenser Leak	\$ 2,711.00	Current	BOE	Yes	2023-2024
HVAC repairs	Failed compressor unloader	\$ 491.00	Current	BOE	Yes	2023-2024
HVAC repairs	Replace RTU-1 digital compressor controller	\$ 911.00	Current	BOE	Yes	2023-2024
HVAC repairs	Fix condensate trap leak	\$ 416.00	Current	BOE	Yes	2023-2024
HVAC repairs	Fix heat recovery wheel belt	\$ 416.00	Current	BOE	Yes	2023-2024
HVAC repairs	Replace RTU-1 exhaust fan and replace belt	\$ 3,697.00	Current	BOE	Yes	2023-2024
HVAC repairs	Work done on unit 1	\$ 13,845.00	Current	BOE	Yes	2023-2024
	Total Repair	\$ 101,386.73				2023-2024
	Grand Total	\$ 128,170.73				

Board of Education Minutes
March 13, 2024

DRAFT

A Special Meeting of the Board of Education was held in a hybrid format on March 13, 2024, beginning at 5:30 PM in the North Stonington Education Center. Present were Mr. Burdick, Mrs. Main, Mrs. Mastroianni, Mrs. Mazzella, Mr. Stefanowicz, Dr. Towle-Weicksel, Mrs. Wagner. Mr. Karpinski was Absent. Also present were Mr. Troy Hopkins, Superintendent of Schools, and Mr. Bill Merrill, Business Manager.

1. Call to Order

Chairperson Mastroianni called the Regular Board of Education meeting to order at 5:30 p.m.

2. Pledge of Allegiance

The Pledge of Allegiance was recited.

3. Public Comment

Please be advised that our meeting structure does not allow for two-way dialogue during public comment, but the Board uses this information to guide their decision-making. Depending on the topic, they may ask the Superintendent or another District employee to follow up with you. Likewise, public comment might lead to a topic being added to a future meeting agenda.

4. **Facility and Finance Discussion**

Mr. Bill Merrill, Business Manager, reported on Facility and Finance. Questions were asked and answered.

4.a. Monthly Financial Reports

Mr. Bill Merrill, Business Manager, reported on the Monthly Financial Reports.

Questions were asked and answered.

4.b. **Non lapsing**

4.b.i. Security Camera Wiring

Mr. Troy Hopkins, Superintendent reported on the Security Camera Wiring.

Motion to approve from the Non-lapsing account, wiring for cameras up to \$18,000.00. This motion, made by Mrs. Mazzella and seconded by Mr. Burdick, Carried.

Burdick: Yea, Karpinski: Absent, Main: Yea, Mastroianni: Yea, Mazzella: Yea,
Stefanowicz: Yea, Towle-Weicksel: Yea, Wagner: Yea

Yea: 7, Nay: 0, Absent: 1

4.b.ii. Before and After School Programming

Motion to approve up to \$35,000 to fund the Before & After School Program to move forward into the next year 2024-2025. This motion, made by Mr. Stefanowicz and seconded by Mr. Burdick, Carried.

Burdick: Yea, Karpinski: Absent, Main: Nay, Mastroianni: Yea, Mazzella: Yea,
Stefanowicz: Yea, Towle-Weicksel: Yea, Wagner: Nay

Yea: 5, Nay: 2, Absent: 1

5. **Old Business**

5.a. FY25 Budget

Mr. Troy Hopkins, Superintendent of Schools, reported on the FY25 Budget. Reports are attached to the original minutes.

6. **New Business**

6.a. Budget Communication

7. **Policy Approval**

7.a. First Read on Policy 5141.5 - Suicide Prevention and Intervention

Questions were asked and answered.

7.b. First Read on Policy 6148 - FAFSA Completion Program.

Questions were asked and answered.

7.c. First Read for Bylaws - 9000, 9000.1, 9005 and 9010.

Questions were asked and answered.

8. BOE Comments for Future Agenda Items

- Finalizing Before & After School Program
- BOE Goals

9. Public Comments

None.

10. Adjournment

Motion to adjourn the BOE Special Meeting at 6:35 p.m. This motion, made by Mr. Stefanowicz and seconded by Mr. Burdick, Carried.

Burdick: Yea, Karpinski: Absent, Main: Yea, Mastroianni: Yea, Mazzella: Yea,
Stefanowicz: Yea, Towle-Weicksel: Yea, Wagner: Yea
Yea: 7, Nay: 0, Absent: 1

Respectfully submitted by
Irma Wilhelm
Recording Secretary to
The Board of Education

Board of Education Minutes

March 27, 2024

DRAFT

A Special Meeting - Hybrid Format of the Board of Education was held in a hybrid format on March 27, 2024, beginning at 5:30 PM in the North Stonington Education Center. Present were Mr. Karpinski, Mrs. Main, Mrs. Mastroianni, Mrs. Mazzella, Mr. Stefanowicz, Dr. Towle-Weicksel, and Mrs. Wagner. Mr. Bryan Burdick arrived at 5:45 p.m. Also present was Mr. Troy Hopkins, Superintendent of Schools.

1. Call to Order

Chairperson Mastroianni called the Regular Board of Education meeting to order at 5:30 p.m.

2. Pledge of Allegiance

The Pledge of Allegiance was recited.

3. Public Comment *Please be advised that our meeting structure does not allow for two-way dialogue during public comment but the Board uses this information to guide their decision-making. Depending on the topic, they may ask the Superintendent or another District employee to follow up with you. Likewise, public comment might lead to a topic being added to a future meeting agenda.*

None.

4. Reports

4.a. Superintendent's Report

Mr. Troy Hopkins, Superintendent Reported. The report is attached to the original minutes.

4.a.i. Staffing

Mr. Hopkins, Superintendent reported. The report is attached to the original minutes.

4.a.ii. Goals

Mr. Hopkins, Superintendent reported. The report is attached to the original minutes.

4.b. BOE Chair's Report

Mrs. Stephanie Mastroianni, BOE Chairperson, reported.

4.c. Student Ambassador's Report

None.

5. Policy and Advocacy Discussion

5.a. Policy 5141.5 - Suicide Prevention and Intervention

Motion to accept Policy 5141.5 Suicide Prevention and Intervention. This motion, made by Dr. Towle-Weicksel and seconded by Mr. Karpinski, Carried.

Burdick: Absent, Karpinski: Yea, Main: Yea, Mastroianni: Yea, Mazzella: Yea, Stefanowicz: Yea, Towle-Weicksel: Yea, Wagner: Yea

Yea: 8, Nay: 0

5.b. Policy 6148 - FAFSA Completion Program

Motion to accept Policy 6148 – FAFSA Completion Program. This motion, made by Dr. Towle-Weicksel and seconded by Mr. Karpinski, Carried.

Burdick: Absent, Karpinski: Yea, Main: Yea, Mastroianni: Yea, Mazzella: Yea, Stefanowicz: Yea, Towle-Weicksel: Yea, Wagner: Yea

Yea: 8, Nay: 0

5.c. Bylaws - 9000, 9000.1, 9005 and 9010

Questions were asked and answered.

6. Administrative

6.a. Correspondence

None

6.b. Consent Agenda

6.c. Approval of Minutes

6.c.i. January 10, 2024

Motion to approve the minutes of January 10, 2024. This motion, made by Mr. Burdick and seconded by Mr. Karpinski, Carried.

Burdick: Yea, Karpinski: Yea, Main: Yea, Mastroianni: Yea, Mazzella: Yea, Stefanowicz: Yea, Towle-Weicksel: Yea, Wagner: Yea

Yea: 8, Nay: 0

6.c.ii. January 24, 2024

Motion to approve minutes of January 24, 2024. This motion, made by Mr. Burdick and seconded by Mr. Karpinski, Carried.

Burdick: Yea, Karpinski: Yea, Main: Yea, Mastroianni: Yea, Mazzella: Yea,
Stefanowicz: Yea, Towle-Weicksel: Yea, Wagner: Yea
Yea: 8, Nay: 0

6.d. Move monthly financial reports to the BOF

Motion to move the February monthly financial reports to the BOF. This motion, made by Mr. Karpinski and seconded by Mr. Burdick, Carried.

Burdick: Yea, Karpinski: Yea, Main: Yea, Mastroianni: Yea, Mazzella: Yea,
Stefanowicz: Yea, Towle-Weicksel: Yea, Wagner: Yea
Yea: 8, Nay: 0

7. **Old Business**

7.a. FY25 Budget

Motion to approve the Superintendent's budget to the BOE \$15,438,918.26. This motion, made by Mr. Burdick and seconded by Mr. Stefanowicz, Carried.

Burdick: Yea, Karpinski: Yea, Main: Yea, Mastroianni: Yea, Mazzella: Yea,
Stefanowicz: Yea, Towle-Weicksel: Yea, Wagner: Yea
Yea: 8, Nay: 0

8. New Business

None.

9. Calendar

Next Board of Education meeting is April 3, 2024 @ 6:30 p.m.

10. Public Comment

None.

11. Adjournment

Motion to adjourn the Special Meeting at 6:16 p.m. This motion, made by Mr. Karpinski and seconded by Mr. Burdick, Carried.

Burdick: Yea, Karpinski: Yea, Main: Yea, Mastroianni: Yea, Mazzella: Yea,
Stefanowicz: Yea, Towle-Weicksel: Yea, Wagner: Yea
Yea: 8, Nay: 0

Respectfully submitted by
Irma Wilhelm
Recording Secretary to
The Board of Education