

## **Antoinette Pancaro**

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**From:** Jennifer Pensa <JPensa@chelseagroton.com>  
**Sent:** Friday, February 21, 2020 4:46 PM  
**To:** Christine Dias; Juliet Hodge; James Russell; Antoinette Pancaro  
**Cc:** Brett Mastroianni  
**Subject:** FW: Farmers Market Subcommittee Agenda - Monday February 24th

Hi Everyone,

I wasn't exactly sure who posts agendas, so I copied Christine's email from last month. Thanks for your assistance.

**Farmers Market EDC Subcommittee**  
**Monday February 24<sup>th</sup>, 2020**  
**North Stonington Recreation Building**  
**6 pm**

1. **Discuss Requirements of Ledge Light Health District, USDA, and local requirements**
  
2. **Confirm Proposed Market Dates**
  - a. **Secure location for dates**
  
3. **Discuss and confirm Farmer / Vendor Participation plan**
  - a. **Discuss associated costs**
  
4. **Next Steps:**
  - a. **Applications and regulatory tasks**
  - b. **Communication: Participants – invitations**
  - c. **Communication : Marketing**
  - d. **Create vendor guidelines / application**
  
5. **Set subcommittee meeting schedule / discuss expansion of the subcommittee to include key volunteers**

Thanks,

Jenn

Jennifer Pensa  
EVP/Director of Operations and Technology

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