



**Town of North Stonington  
Board of Selectmen Special Meeting  
Zoom Meeting  
April 1, 2021  
5:00 PM**

Public will be able to attend the meeting via Zoom with the following link:

<https://us02web.zoom.us/j/84812784734?pwd=V2RueEhQemJlQmNVMUVnSjRVY0ZrQT09>

Or via Zoom App-Enter Meeting ID: 848 1278 4734

Or listen only via telephone by calling 646 558 8656 and enter Meeting ID: 848 1278 4734

**AGENDA**

1. Call to order/Roll Call
2. Discussion of Infrastructure and Community Investment Grant Opportunities
3. Adjournment

\*The Board of Selectmen respectfully requests that public comments do not exceed two (2) minutes per person in respect for everyone's time.

# ***Congressman Joe Courtney Infrastructure Highway and Transit Project Designation Guide***

## **Topline Information About Projects**

**This guide is for infrastructure requests, *separate* from the Appropriations Community Project Requests.**

### **Eligible Projects:**

- All submissions should be for projects for FY2022 and beyond
- Eligible projects must fall under Title 23, U.S. Code and Chapter 53 of Title 49, U.S. Code
- Rail projects are narrowly eligible under the FHWA programs, including grade crossings, improvements under the freight program, and passenger rail operating expenses in limited circumstances
- If your project is not listed on the STIP or the TIP, you must provide documentation from the relevant Federal agency that the project is eligible for funding under Title 23 (Highways) or Chapter 53 of Title 49 (Public Transit). If the project is not on the STIP or TIP, information as to why this is the case will be necessary.
- All projects must have demonstrated support from a state or local public project sponsor and have identified funding for the non-earmark share of the project

### **Project Documentation Required:**

- Documentation that the project is on the State, Tribal, or territorial transportation improvement program (STIP); and on the metropolitan transportation improvement program (TIP), if applicable
- Sources of funding for the full share of the cost of the project beyond the amount requested
- Letter(s) of support from the State department of transportation, or local government, transit agency, or other non-Federal sponsor
- A description of the process that has been or will be followed to provide an opportunity for public comment on the project
- Project phase (e.g. Planning, Final Design, Construction)
- NEPA category of action (e.g. Categorical Exclusion, Environmental Assessment, Environmental Impact Statement)
- Status of environmental review

- Whether the project has received Federal funding previously, and if so, the source and amount

## **Projects Should Help Advance the Goals of the Surface Transportation Authorization Legislation.**

### *These goals include:*

- Building a safer transportation network
- Increasing access
- Strengthening our multi-modal transportation systems
- Reducing carbon pollution
- Enhancing environmental justice
- Supporting underserved communities
- Improving state of good repair of our Nation's infrastructure

## **Connecticut's State Transportation Improvement Plan:**

### *Link here:*

- [https://portal.ct.gov/DOT/PP\\_Bureau/ConnDOT-Plans/State-Transportation-Improvement-Program](https://portal.ct.gov/DOT/PP_Bureau/ConnDOT-Plans/State-Transportation-Improvement-Program)

## **Congressman Courtney Office Deadline for Submissions:**

- The deadline for complete applications is midnight on **April 9<sup>th</sup>, 2021**
- Submissions should be made through Congressman Courtney's office form, available [here](#). Attachments for the submission form can be emailed to [\*\*CT02infrastructurerequests@mail.house.gov\*\*](mailto:CT02infrastructurerequests@mail.house.gov).

## **Background Information from the Transportation & Infrastructure Committee**

**Please read this information carefully. The background section will help you complete your application accurately and with all required information provided.**

### *Surface Transportation Authorization Acts*

Federal highway and public transportation programs are funded through multi-year surface transportation authorization acts. The current surface transportation program authorization expires on September 30, 2021. Congress enacted the five-year Fixing America's Surface Transportation (FAST) Act (P.L. 114-94) on December 4, 2015. In the 116th Congress, the FAST Act was extended by the Continuing Appropriations Act, 2021, and other Extensions Act (P.L. 116-159) for an additional year.

### *The Highway Trust Fund (HTF)*

Federal highways are user-fee financed through federal excise taxes levied on motor fuels and on various highway-related products such as tires and heavy trucks. Revenues from these taxes are deposited into the HTF and may be used only for eligible transportation projects and activities. Beginning in fiscal year 2008, and in each subsequent fiscal year to date, HTF outlays have exceeded revenues received. Congress has transferred approximately \$157 billion to the HTF from the general fund of the Treasury and other sources.

### ***Federal Highway Program Overview***

The Federal-Aid Highway Program (FAHP) is an umbrella term for the separate highway programs administered by the Federal Highway Administration (FHWA). These programs are almost entirely focused on construction, and generally do not support operations (such as state DOT salaries or fuel costs) or routine maintenance (such as mowing roadway fringes or filling potholes). The majority of FAHP funds are apportioned through five “core” programs plus the Metropolitan Planning Program. The core programs are the National Highway Performance Program (NHPP), the Surface Transportation Block Grant Program (STBG), the Highway Safety Improvement Program (HSIP), the Congestion Mitigation and Air Quality Improvement Program (CMAQ), and the National Highway Freight Program (NHFP). The FAHP is different from almost all other federal programs in that it is funded almost entirely through a type of budget authority known as “contract authority.” Using contract authority, the Secretary of Transportation is able to give states advance notice of available amounts at the time an authorization act is signed into law and commit to reimbursing states for eligible costs they incur without having to wait for an annual appropriation of funding.

### ***State Apportionments of Federal-aid Highway Funding***

At the beginning of each fiscal year that the program is authorized, FHWA distributes contract authority to states through an annual apportionment, pursuant to the formula established under 23 U.S.C. 104. Under current law, this apportionment is divided among five “core” highway formula programs, for obligation by the state department of transportation (or suballocation to a local government, in the case of Surface Transportation Block Grant (STBG) program or the transportation alternatives set-aside). Most FHWA contract authority is available for obligation three years after the last day of the fiscal year (FY) for which the funds are authorized, providing the funding certainty necessary for states carry out long-term capital construction projects. This same period of availability will apply to Member Designated Projects included in the surface transportation authorization legislation.

### ***Obligation Limitation***

In order to control the year-over-year obligations out of the HTF, the Appropriations Committee includes a limitation on total annual obligations for the federal-aid highway program in each annual appropriations act. This “obligation limitation” ensures that the federal-aid highway program stays within established budget caps for a fiscal year, even though the contract authority is available for multiple years. The obligation authority is distributed to states in a similar manner to the contract authority. While not subject to appropriations, a federal highway project needs contract authority and obligation authority to proceed.

### ***Federal Transit Program Overview***

Federal funding for U.S. public transportation systems dates back to 1964 with the enactment of the Urban Mass Transportation Act (P.L. 88-365). This law set the stage for the current program of financial assistance for mass transportation administered by the Federal Transit Administration (FTA). Federal transit programs are primarily funded from revenues in the Mass Transit Account of the HTF, but a portion of the funding – approximately 20 percent – is authorized from the general fund of the U.S. Treasury. Funds provided under the Mass Transit Account are largely provided through a series of formula programs, including the Urbanized Area Formula Grant program, the Formula Grants for Rural Areas program, the Formula Grants for the Enhanced Mobility of Seniors and Individuals with Disabilities program, the Grants for Buses and Bus Facilities formula program, and the State of Good Repair program. Additional funds are provided from the Mass Transit Account for discretionary grant programs including the Passenger Ferry Grant Program, the Bus and Bus Facilities competitive grant program, and the Low- and No-Emission Vehicle Program. General funded transit programs include the Capital Investment Grants program and FTA oversight and administrative funds.

### ***Transportation Planning***

Funding for metropolitan planning, statewide planning, and other planning programs is authorized from both the Highway Account and Mass Transit Account. These programs provide resources for metropolitan planning organizations (MPO) and state departments of transportation to help meet the planning requirements of sections 134 and 135 of title 23 and sections 5303, 5304, and 5305 of title 49, United States Code. These planning activities are jointly administered by FTA and FHWA. Each state is required to develop a Statewide Transportation Improvement Program (STIP) covering a period of at least four years. Each designated metropolitan area is required to develop a Transportation Improvement Program (TIP). The STIP is a fiscally constrained, multi-year, statewide intermodal program of transportation projects, consistent with the statewide transportation plan as well as metropolitan transportation improvement programs. The STIP must be developed in cooperation with MPOs, public transit providers, and any Regional Transportation Planning Organizations in the state. These documents and project lists guide state and MPO obligation of contract authority over the longer-term horizon required for capital construction projects.

### ***Tribal Transportation***

The Tribal Transportation Program addresses the transportation needs of Tribal governments. Project requests by or in partnership with a Tribal government will be eligible for funding consistent with the requirements of 23 U.S.C. 202.

### **Project Eligibility**

Capital projects eligible under title 23, United States Code, and chapter 53 of title 49, United States Code, are eligible for funding requests under T&I's project submission process. The best way to ensure project eligibility is to select projects included on the STIP or TIP. Projects

included on the STIP or TIP already have been certified as eligible for FHWA or FTA funding and do not require further verification of eligibility.

For projects not on the STIP or TIP, the Transportation & Infrastructure Committee will require additional documentation, including:

- verification whether the project can be added to the STIP or TIP in a reasonable timeframe if the funding request is included in the legislation;
- whether the project is on a long-range transportation plan;
- and verification of eligibility for the proposed activity under title 23 or chapter 53 of title 49 by the relevant federal agency.

### ***FHWA Program Eligibilities***

The FHWA programs focus on construction, reconstruction, and improvement of highways and bridges. Eligibilities under the largest FHWA program, NHPP, include projects that improve the condition and performance of the National Highway System (NHS), which includes Interstate System highways and bridges and other major highways. NHPP funds projects to achieve national performance goals for improving infrastructure condition, safety, mobility, and freight movement. The STBG program provides for broad eligibility to fund construction and reconstruction of roads and bridges on the federal-aid highway system, as well as for off-system bridges. In general, STBG projects may not be on local roads or rural minor collectors. There are a number of exceptions to this requirement, such as the ability to use up to 15% of a State's rural suballocation on minor collectors. See FHWA guidance on the STBG program for additional information.

In addition, the HSIP funds projects that improve the safety of road infrastructure by correcting hazardous road locations, such as dangerous intersections, or making road improvements.

In addition to traditional highway and bridge construction projects, title 23 provides broad eligibility for other capital needs. Funds are also available for planning, environmental review, design, right of way acquisition, or operational improvements. Some examples of eligible capital projects include active transportation and transportation alternatives (pedestrian and bicycle infrastructure) under STBG and other programs, environmental mitigation, truck parking, transportation system management and operations, electric vehicle charging infrastructure, and acquisition of clean vehicle fleets under the Congestion Mitigation and Air Quality (CMAQ) program. In addition, multimodal projects, such as freight and passenger rail, may be narrowly eligible under various FHWA programs, including highway-railway grade crossings (23 U.S.C. 130), multimodal freight improvements under Nationally Significant Freight and Highway Projects (INFRA) (23 U.S.C. 117) and the NHFP (23 U.S.C. 167), and certain rail projects with air quality benefits under the CMAQ program (23 U.S.C. 149).

### ***FTA Program Eligibilities***

FTA funds a wide range of public transportation projects. Public transportation or transit is defined as regular, continuing shared-ride surface transportation services that are open to the

general public or open to a segment of the general public defined by age, disability, or low income, and does ***not*** include:

- intercity passenger rail transportation provided by the entity described in chapter 243 of title 49 (or a successor to such entity);
- intercity bus service;
- charter bus service;
- school bus service;
- sightseeing service;
- courtesy shuttle service for patrons of one or more specific establishments; or
- intra-terminal or intra-facility shuttle services.

Some examples of ***eligible*** transit capital projects include:

- constructing or rehabilitating a transit station or transit equipment;
- purchasing rolling stock including rail cars for public transportation purposes;
- purchasing buses or ferries, including zero-emission vehicles;
- transit-related intelligent transportation systems;
- project expenses related to a capital project including design, engineering, location surveys, mapping, and acquiring rights-of-way;
- associated transit improvements including bus shelters, pedestrian and bicycle access to a transit station, and enhanced access for persons with disabilities;
- and preventative maintenance.

## **Project Requirements**

### ***FHWA Project Requirements***

Unless otherwise specified in law, the federal share allowable under the highway program is typically 80 percent of the project cost, per 23 U.S.C. 120. However, there are many provisions that allow a project sponsor to increase the federal share for a project. See [this FHWA guidance](#) for more information.

In addition to non-federal cost share, all FHWA projects are subject to other requirements under title 23, including: statewide and metropolitan planning, environmental review under the National Environmental Policy Act (NEPA), payment of prevailing wages under the Davis-Bacon Act, Buy America, compliance with FHWA or state design standards, competitive bidding, and more. The project sponsor is responsible for ensuring compliance with all applicable federal requirements. In selecting projects for designated funding, the Committee will seek to ensure that project sponsors are prepared to carry out a project in line with federal requirements.

## ***FTA Project Requirements***

Unless otherwise specified in law, the federal share allowable under the transit program is typically 80 percent of the project cost. However, there are many provisions that allow a project sponsor to increase the federal share for a project. See [this FTA guidance](#) for more information.

In addition to non-federal cost share, all FTA projects are subject to other requirements under chapter 53 of title 49 including:

- statewide and metropolitan planning,
- environmental review under NEPA,
- transit employee protective arrangements under 49 U.S.C. 5333,
- payment of prevailing wages under the Davis Bacon Act,
- Buy America,
- compliance with FTA project and construction management guidance,
- competitive bidding, and more.

The project sponsor is responsible for ensuring compliance with all applicable federal requirements. In selecting projects for designated funding, the Committee will seek to ensure that project sponsors are prepared to carry out a project in line with federal requirements.

## **Committee on Transportation and Infrastructure (T&I) Authorization vs. Congressional Appropriations**

The T&I Committee process for member projects for consideration in this year's surface transportation authorization legislation is separate and distinct from the House Committee on Appropriations' process.

***Projects funded through the surface transportation authorization will be funded directly from the Highway Trust Fund, and do not require a separate or subsequent appropriation.***

Projects included in the Committee's surface transportation authorization legislation are provided dedicated contract authority. These projects will receive dedicated obligation limitation under the overall provision of obligation limitation provided through the appropriations process, and will not require further congressional action. How obligation limitation will flow to designated projects versus formula funding will be laid out in the T&I legislative text. Therefore, it is not necessary for a project to seek funding under both the T&I and Appropriations project processes. The Committee discourages applicants from requesting projects under both processes.

## **Question by Question Guidance**

For each project requested, you will be asked to provide the following information in our office's application form, available [here](#):

### **1. Type of project - by program**

You will need to provide information about the project type. If the project includes two or more modes, select multimodal.

If the project does not fit into any listed category, please write in the project type.

In order to qualify to receive designated funding, projects must be eligible under title 23, United States Code, or chapter 53 of title 49, United States Code. Projects included on the STIP or TIP have been vetted and do not require further verification of eligibility. If you choose to request a project not on the STIP or TIP, further documentation will be required.

## **2. Name of the project**

Provide a short name by which the project will be labeled. This name will be listed in legislative text and the Committee on Transportation and Infrastructure legislative report and should provide accurate information to identify the exact project being funded. If the project is on the STIP or TIP, or if you have other information from your state or local transportation agency or transit agency about the formal name of the project, please use that information in the project request.

## **3. Location of project**

Provide the City, State, and Congressional district where the project is located. Also provide the street name and ZIP code to the extent applicable.

## **4. Project sponsor**

List the public agency that is sponsoring the project – a state DOT, MPO, transit agency, local government, territory, Tribal government or other public entity.

Requests for projects listed on the STIP or TIP, or in some cases the long range transportation plan, will be most successful in receiving designated funding. The Committee seeks to ensure that designated funds will be able to be obligated by an entity versed in the requirements and process of advancing a project with federal surface transportation funding. *Please list only one project sponsor—the entity that will be responsible for carrying out the project.* Not-for-profit organizations should coordinate with a public entity that is an eligible recipient of federal-aid funds under title 23 or chapter 53 of title 49.

## **5. Sponsor Point of Contact**

Provide a name, phone number, and email for a point of contact at the public agency that is sponsoring the project.

## **6. Project description, including a description of the benefits of the project**

In addition, please include a link to additional project information, if available, maximum of 1000 characters. If the project is on the STIP or TIP, the description of the project as listed on those documents should be incorporated. If the project has a project website, please include a

link. In listing project benefits, please include any benefits, if applicable, to help advance the goals of the surface transportation authorization legislation.

## **7. Amount requested**

Please provide the amount of funding requested for the project.

The requested amount may not exceed the federal share allowable under highway and transit programs, which is typically 80 percent of the project cost. However, there are exceptions to this standard. More information is [here](#) for FHWA projects and [here](#) for FTA projects.

In addition to identifying non-federal match, the Transportation and Infrastructure Committee is requiring that project requests identify all funds necessary for the project in addition to the requested amount, to ensure the project can advance in a reasonable timeframe. The Transportation and Infrastructure Committee will not designate funding for projects for which the requested amount represents a portion of the project costs, without the remainder of funding identified.

## **8. Total project cost**

Please provide the total project cost. This information must come from your state DOT, local transportation agency, transit agency, territory, Tribal government, or other project sponsor. Please check the STIP or TIP for this amount.

## **9. Sources of funding for the non-Member designated share of the cost of the project**

In addition to the statutory requirements for non-federal match, if the requested amount plus the non-federal match does not fully make up the total project cost, the Committee on Transportation and Infrastructure is requiring that projects have funds identified for the project outside of the requested amount. This requirement is to ensure the project can advance in a reasonable timeframe and that designated funds do not sit unspent.

Additional amounts may come from federal funding, such as FHWA formula funding, provided that the total amount of federal funding does not exceed the allowable federal cost share. Acknowledgement of the availability of this funding for this purpose by your state DOT or other public agency that administers this funding is required. All funding does not have to be “in the bank” at the time of the request, but the specific sources must be identified and reasonably expected to be available within the obligation window. The STIP or TIP is the easiest way to identify project funding. If a project is on the STIP or TIP, funding reasonably expected to be available is sufficient to ensure the project is obligated within the period of availability for the project funding.

If you choose to request a project not on the STIP or TIP, you must demonstrate identified funding to the Committee, and commitment by the transportation agency that controls the identified funding to use those funds on the project. The Committee on Transportation and Infrastructure will not designate funding for projects for which the requested amount represents a portion of the project costs, without the remainder of funding identified.

## **10. Project Phase**

Please select the phase of the project for which funding is sought from among the following choices. The STIP or TIP is the easiest way to identify the project phase. If a project is not on the STIP or TIP, our office will work with you to identify this information. If 'other' is selected, please verify with the project sponsor to ensure use of the correct term.

- a) Planning and Environmental Review
- b) Final Design
- c) Right of Way
- d) Capital purchase or lease (including bus purchases)
- e) Construction
- f) Other (type box, max 30 characters)

In the case of a funding request limited to planning, the project sponsor must commit to moving the project through the planning phase. All applicable transportation planning and environmental review processes will still apply to the project phase.

Note that a funding request for preconstruction that seeks to artificially narrow the scope of alternatives considered or to advance one alternative over other reasonable alternatives would not comply with the requirements of NEPA. See 40 CFR 1506.1(a)(2).

## **11. NEPA category of action**

Please select the category of action under NEPA applicable to the project from among the following choices. If you need assistance, our office can work with you to identify this information.

- a) Categorical exclusion
- b) Environmental assessment
- c) Environmental impact statement
- d) Undetermined

## **12. Status of environmental review**

Please select the status of environmental review for the project from the options provided. These options are recognized phases of the environmental review process carried out to satisfy NEPA. If you need assistance, our office can work with the project sponsor to identify this information. If other is selected, please contact our office to ensure use of the correct term.

- a) Pre-review
- b) Categorically excluded
- c) Notice of intent published
- d) FONSI issued
- e) Draft EIS published
- f) Final EIS published
- g) ROD issued

h) Other (type box, max 30 characters)

**13. A description of the process that will be followed to provide an opportunity for public comment on the project (maximum of 1,000 characters)**

Projects that are on an approved STIP or TIP that have been through public comment do not need to solicit additional public comment. If the project has solicited public input as it advanced through the NEPA process, that can also be cited under this question. If the project is not on the STIP or TIP, our office can work with you to identify whether the project sponsor has provided other opportunities for public input.

**14. Has the project received federal funding in the past (yes/no)**

If the project has received federal funding for any phase of the project, please list the source and amount of federal funding received. This should include any formula funding received under FHWA or FTA programs.

**15. Has the project applied for U.S. DOT discretionary grants in the past (yes/no)**

If the project has applied for U.S. DOT discretionary grants, please list which discretionary grant program and attach the project application.

**16. Letter(s) of support from the state, local government, or non-federal sponsor. *Please email letters of support to [CT02infrastructurerequests@mail.house.gov](mailto:CT02infrastructurerequests@mail.house.gov).***

The Committee is requiring demonstrated support from the sponsor of the project to accompany each request. The submission must be on letterhead from a public agency responsible for carrying out the project, and must include an expression of willingness to carry out the project and the ability for the funding to be obligated within the time period set forth under federal-aid highway or federal transit requirements.

**17. Is the project on the state, Tribal, or territorial transportation improvement program (yes/no)?**

If the project is on the STIP or Tribal or territorial transportation improvement program, please upload the STIP or provide a link. STIPs are publicly available documents and most are posted on state DOT websites. In addition to a link, the project ID number listed on the STIP should be included to confirm which project is being requested.

If the project is not on the STIP, please see questions below for additional requirements.

Documentation that the project is on the STIP is a clear way to document project readiness and funding availability beyond the requested amount and demonstrates that a transportation agency is ready and able to carry out a project consistent with federal requirements. While the Committee is accepting project requests that are not on the STIP, information will be required from state and local transportation agencies to find out why that is the case.

**18. Is the project on the metropolitan transportation improvement program, if applicable? (yes/no) Please include a link to the TIP or email the document to**

*CT02infrastructurerequests@mail.house.gov.*

If the project is on the TIP, please upload the TIP or provide a link. TIPs are publicly available documents and most are posted on MPO websites. In addition to a link, the project ID number listed on the TIP should be included to confirm which project is being requested.

If the project is not on the TIP, because the project is not located in a metropolitan planning area, please select "not applicable". If the project is not on the TIP but the project is located in a metropolitan planning area, please see questions below for additional requirements.

While the Committee is accepting project requests that are not on the TIP, information will be required from MPOs and local transportation agencies to find out why that is the case.

**19. If funding is provided for this project, can it be added to the STIP/TIP in a reasonable timeframe? (yes/no)**

This question will only pop up if you are requesting a project that is not on the STIP or TIP. Information here must be provided from the State DOT or MPO. If the answer is yes, the Committee is requesting a letter from the agency indicating this is the case. If the answer is no, that is a likely indicator that the project may not be ready for designated funding.

**20. Documentation from relevant federal agency that the project is eligible for funding under title 23 (Highways) or chapter 53 of title 49 (Public Transit)**

This question will only pop up if you are requesting a project that is not on the STIP or TIP. While the Committee realizes that the timeframe to submit projects into the database is short, ensuring projects are eligible for funding is a fundamental requirement for project designation. Confirmation of project eligibility from the relevant U.S. DOT agency is only required if the requested project is not on the STIP or TIP and if you cannot verify that the project can be added to the STIP or TIP in a reasonable timeframe (see previous question).

**21. If the project is not included on the STIP/TIP, is the project on a regional or statewide long-range transportation plan?**

If the project is not on the STIP or TIP, inclusion of a project or a suite of projects on a statewide, regional, or local transportation plan will help to indicate whether the project has had a sufficient level of planning and scoping to advance in a reasonable timeframe. If the project is not on the STIP or TIP or a long-range plan, that is a likely indicator that the project may not be ready for designated funding.

**22. Have you submitted this request to any other Congressional offices? Please provide the names of those offices.**

**Definitions**

**Allocation:** For purposes of this publication as it relates to funding federal-aid highways, an administrative distribution of funds for programs that are not distributed to states by a statutory formula.

**Apportionment:** For the purposes of this publication as it relates to funding federal-aid highways, the distribution of funds to states as prescribed by a statutory formula.

**Authorization:** The term “authorization” is typically used in the context of an authorization bill or act (law): substantive legislation that establishes or continues federal programs or agencies and establishes an upper limit on the amount of funds for the program or programs. Within such a bill or act, the term may also refer to the program-specific upper limit.

**Fiscal Constraint:** For the purposes of transportation planning, fiscal constraint means demonstration that a project can be implemented using committed, available, or reasonably available revenue sources. Projects included in the STIP or TIP financial plan must be fiscally constrained under federal regulations at 23 CFR part 450, subparts B and C. Project requests must similarly show that funding necessary to complete the project is, at a minimum, reasonably expected to be available in combination with the requested amount. Please see [this FHWA guidance](#) for examples of future revenue sources that are “reasonably expected to be available.”

**MPO:** A Metropolitan Planning Organization is the policy board of an organization created and designated to carry out the metropolitan transportation planning process.

**NEPA:** National Environmental Policy Act.

**Obligation:** The federal government’s legal commitment (promise) to pay or reimburse a state or other entity for the federal share of a project’s eligible costs.

**Outlays:** Actual cash (or electronic transfer) payments made to the state or other entity to pay the entity for eligible costs incurred. Outlays generally are provided as work progresses for the federal share for approved highway program activities.

**State Transportation Improvement Program (STIP):** Each state is required under 49 U.S.C. 5304(g) to develop a statewide transportation improvement program covering a period of at least four years. The STIP is a staged, multi-year, statewide intermodal program of transportation projects, consistent with the statewide transportation plan and planning processes as well as metropolitan plans, transportation improvement programs (TIP), and planning processes.

**Transportation Improvement Program (TIP):** The TIP is a federally required short-range plan that MPOs must develop listing upcoming transportation projects—covering a period of at least four years. The TIP must be developed in cooperation with the state and public transit providers. The TIP should include capital and non-capital surface transportation projects, bicycle and pedestrian facilities and other transportation enhancements, Federal Lands Highway projects, and safety projects included in the State’s Strategic Highway Safety Plan. The TIP should include all regionally significant projects receiving FHWA or FTA funds, or for which FHWA or FTA approval is required, in addition to non-federally funded projects that are consistent with the Metropolitan Transportation Plan (MTP). Furthermore, the TIP must be fiscally constrained.

# FY2022 Community Project Funding Guide

## Office of Rep. Joe Courtney

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### Requirements and Guidelines:

Each Congressional office can only submit a limited number of requests to the Appropriations Committee, and not all requests will be funded. Please be aware that submitted requests do not guarantee submission to the Appropriations Committee, and that step does also not guarantee funding. Additionally, please note that all requests submitted by a Member of Congress will be made public.

#### Submission Requirements:

1. For-Profit recipients: The Appropriations Committee has imposed a ban on directing funding to for-profit entities.
2. Matching requirements: Several Federal programs eligible for Community Project Funding requests require a State or local match for projects either by statute or according to longstanding policy. The Committee will not waive these matching requirements for Community Project Funding requests, so it is important that Member offices discuss with their State and local officials the ability for localities to meet matching requirements prior to requesting a project. Note: This does not mean that matching funds must be in-hand prior to requesting a project, but that local officials must have a plan to meet such requirements in order for such a project to be viable.
3. One-year funding: Each project request must be for fiscal year 2022 funds only and cannot include a request for multiyear funding.
4. Non-profits as grantees: Non-profit organizations must provide evidence that they are is a non-profit organization as described under section 501(c)(3) of the Internal Revenue Code of

1986. Further, many projects often partner with non-profit entities to complete projects. Therefore, projects may also be directed to non-profits with an inherently governmental function.

The Appropriations Committee will consider Community engagement and support in determining which projects are funded. It is recommended that materials be provided so the office can show evidence of community support. Examples include, but are not limited to

1. Letters of support from elected community leaders (e.g. mayors or other officials);
2. Press articles highlighting the need for the requested Community Project Funding;
3. Support from newspaper editorial boards;
4. Projects listed on State intended use plans, community development plans, or other publicly available planning documents; or
5. Resolutions passed by city councils or boards

## Funding Opportunities:

### Agriculture, Rural Development, Food and Drug Administration, and Related Agencies

#### Eligible Accounts

#### **Rural Development, Rural Community Facility Grants**

#### **FY2021 Funding: \$35,700,000**

Grants to purchase, construct, or improve essential community facilities, to purchase equipment, and pay other related project expenses. Essential community facilities include, but are not limited to, healthcare facilities, public facilities, public safety measures, educational services, or other community support services. Examples of eligible projects include: medical or dental clinics, towns halls, courthouses, childcare centers, police or fire departments, public works vehicles, or distance learning equipment. Any project must serve a rural area as specified in 7 CFR 3570.53, and the Member's request must demonstrate community support.

Such requests are also subject to the maximum grant assistance limitations specified in 7 CFR 3570.63(b). Community Facilities grants generally cannot be used to pay initial operating expenses or annual recurring expenses, refinance existing debt, pay interest, build or repair facilities in non-rural areas, or pay for construction costs of facilities that will be used for commercial rental space.

#### **Agricultural Research Service, Buildings and Facilities**

#### **FY2021 Funding: \$74,000,000**

The Agricultural Research Service (ARS) owns and operates laboratories and facilities across the United States. Many of these laboratories/facilities are decades old, have outlived their functional lifespan, and are badly in need of major repairs, renovation, or replacement. Facility requests must be for ARS-owned facilities or for facilities that will enhance ongoing ARS work. Requests can assist in the acquisition of

land, construction, repair, improvement, extension, alteration, and purchase of fixed equipment or facilities as necessary to carry out the agricultural research programs of the Department of Agriculture.

Applicants are strongly encouraged to provide details on the research to be conducted, why the research is a high priority, as well as details on the modernization and why it is critical in carrying out the research.

## **Rural Utilities Service, ReConnect Grants**

### **FY2021 Funding: \$635,000,000**

ReConnect broadband pilot grants facilitate broadband deployment in rural areas. Grants funds can be used for the costs of construction, improvement, or acquisition of facilities and

equipment needed to provide broadband service to rural areas without sufficient broadband access, defined as 10 Mbps downstream and 1 Mbps upstream.

The area must be rural and lack sufficient access to broadband service. A rural area is any area which is not located within: (1) A city, town, or incorporated area that has a population of greater than 20,000 inhabitants; or (2) an urbanized area contiguous and adjacent to a city or town that has a population of greater than 50,000 inhabitants. Sufficient access to broadband is defined as greater than 90% of any rural area in which households have fixed, terrestrial broadband service delivering at least 10 Mbps downstream and 1 Mbps upstream. Mobile and satellite services will not be considered in making the determination of sufficient access to broadband. Stand-alone middle-mile projects are not eligible under the ReConnect Program.

However, middle-mile facilities are eligible if they are needed to bring sufficient broadband service to all premises in the area.

Applicants are strongly encouraged to include information in their requests, such as the number of households, businesses, or farms will be served in the area, what the performance of the service to be offered will be, and whether healthcare or educational facilities will be served.

### Instructions

For each Community Project Funding request in the Agriculture, Rural Development, Food and Drug Administration, and Related Agencies subcommittee, applicants will be asked to provide the following information and respond to the following questions. These questions can be answered in Rep. Courtney's forms, linked below.

1. The website address of the proposed recipient
2. If there are additional costs necessary to complete the project, have those been secured?
3. For rural development projects, is the project for an eligible purpose and does it meet all eligibility requirements under current law?
4. Does the entity plan to make grants to other entities from the funds provided and if so, to which entities?
5. Why is the project a priority for the district? Briefly explain the community benefits.
6. Has any funding for the project been included in any presidential budget and if so, how much, in which fiscal year, and in which agency or agencies and program(s)?
7. Has the project received federal funding before and if so, how much, when, and from which agency or agencies and program(s)?

8. For ARS B&F only, what is the estimated start date of the project? How soon could the feasibility/engineering design phase commence? [mm/yy]
9. For ARS B&F only, does the project have distinct and separable phases?
10. For ARS B&F only, what is the estimated completion date of the project? When does completion of construction occur? [mm/yy] For ReConnect requests, please provide relevant information, such as the number of households, businesses, or farms that would be served, what the performance of the service to be offered will be, and whether healthcare or educational facilities will be served.
11. Does this project enjoy the support of the community? Please describe community support and indicate whether you have letters of support, press clips, or other signs of community support.

Click [HERE](#) to submit a Community Project Funding request for consideration under one of the above categories.

## Commerce, Justice, Science, and Related Agencies

### Eligible Accounts

#### **Byrne Justice Assistance Grants (JAG)**

**FY2021 Funding: \$484,000,000**

Byrne JAG Grants assist state, local, and tribal law enforcement efforts to prevent crime, improve the criminal justice system, provide victims' services, and other related activities. Community projects funded under this category must comply with the requirements cited in JAG statutes and be consistent with Justice Department guidance for the program. Below are the links to the Department's guidance and frequently asked questions regarding Byrne-JAG: <https://bja.ojp.gov/program/jag/overview>  
<https://bja.ojp.gov/sites/g/files/xyckuh186/files/media/document/jag-faqs.pdf>

Applicants are strongly encouraged to submit community project funding designed to help improve police-community relations. Historically, the Committee has not funded vehicles or building construction or renovation as part of community project funding under this account.

#### **Community Oriented Policing Services (COPS) Technology and Equipment**

**FY2021 Funding: \$386,000,000**

Technology and Equipment Funding will be provided for community project grants for State, local, and tribal law enforcement to develop and acquire effective technologies and interoperable communications that assist in investigating, responding to, and preventing crime, provided that such equipment meets the applicable requirements of the National Institute of Standards and Technology (NIST) Office of Law Enforcement Standards (OLES).

This funding will allow recipients the opportunity to establish and enhance any of a variety of technical equipment and/or programs to encourage the continuation and enhancement of community policing efforts within their jurisdictions. These projects should help improve police effectiveness and the flow of information among law enforcement agencies, local government service providers, and the communities they serve.

Historically, the Committee has not funded vehicles or building construction or renovation as part of community project funding under this account. Applicants for community project funding requests under

this program may not subgrant to other organizations or agencies.

## **National Oceanic and Atmospheric Administration (NOAA) Operations, Research, and Facilities**

### **FY2021 Funding: \$4,103,971,000**

Community project funding for NOAA will only be considered within the Operations, Research, and Facilities account. This account does not fund construction projects, and as such, any such requests will not be considered. Requests for funding will be considered for research, demonstration, or education projects performed by external partners or for prioritizing NOAA internal funds for geographically specific projects. Any such project must be aligned with NOAA's mission and within their existing authorities.

The Committee will not entertain requests for community project funding for the National Weather Service or the Office of Marine and Aviation Operations.

Coastal Zone Management funds are distributed to states on a formula basis and will not be considered for community project funding.

Historically, the Committee has not funded vehicles or building construction or renovation as part of community project funding under this account.

## **NASA--Safety, Security, and Mission Services**

### **FY2021 Funding: \$2,936,500,000**

Funding must be for activities consistent with and supportive of the work of NASA's mission directorates and within the agency's authorities, such as STEM education activities and scientific research. Funding for building construction or renovation projects will not be considered for community project funding.

### Instructions

For each Community Project Funding request in the Commerce, Justice, Science, and Related Agencies subcommittee, applicants will be asked to provide the following information and respond to the following questions. These questions can be answered in Rep. Courtney's application form, linked below.

For Byrne JAG requests

1. What is the title of the project, and within what Federal agency and appropriations account would it be funded?
2. Provide a brief description of the project.
3. Please describe, with as much specificity as possible, the overall goals and objectives of the proposed project.
4. What is the requested dollar amount for this project for fiscal year 2022?
5. How much, if anything, is being requested for this particular project in the Administration's fiscal year 2022 budget request?

6. Has this same project request been submitted to another Appropriations subcommittee? If yes, which one?
7. What is the total cost to complete the project?
8. Is the requested project currently authorized in law? If yes, please provide a specific legal citation of such authorization.
9. Are the proposed project activities consistent with the activities of the Federal agency? [yes/no]
10. If the proposed project activities are not consistent with the activities of the Federal agency, why is the project being requested?
11. Has the project been funded in the past? [yes/no]
12. If the project has been funded in the past, how much funding has been provided to date?
13. How much funding, if anything, was enacted for this particular project in the fiscal year 2021 Appropriations Act?
14. If the project has been funded in the past, were such funds provided for discrete, severable activities?
15. Please specify any non-Federal sources of funding that have been or are fully anticipated to be applied toward the project, including any dollar amounts and timelines for funding.
16. If the proposed recipient is a non-Federal entity, please identify the non-Federal entity that would administer the funds once received.
17. Is there a letter from a non-Federal sponsor supporting this project?
18. Is the funding requested by a governmental or non-profit organization?
19. If a non-profit, is the entity for which funding is proposed a non-profit organization as described under section 501(c)(3) of the Internal Revenue Code of 1986 and exempt from tax under section 501(a) of such code?
20. For the proposed recipient of the funds, please provide the name, phone number, and e-mail address of the point of contact, as well as the recipient organization's full street address.
21. In which congressional district(s) is the project located?
22. Is the proposed recipient currently in material non-compliance of a prior grant award made by the proposed Federal funding agency? [yes/no]
23. Can the project obligate all of the requested funds by no later than 12 months after the enactment of the Appropriations Act? [yes/no]
24. If the Appropriations Committee is not able to provide the full amount of funding requested, can this project spend a smaller amount of appropriated funds within 12 months of the enactment of the Appropriations Act? [yes/no]
25. Does this project enjoy the support of the community? Please describe community support and indicate whether you have letters of support, press clips, or other signs of community support.
26. Is this proposed project a priority for the local community? [yes/no]
27. If the project is not a priority for the local community, why is it being requested?
28. What is the estimated start date of the project? (mm/dd/yy)
29. What is the estimated completion date of the project? (mm/dd/yy)
30. Please describe the current developmental status of this project.
31. Is the intended recipient a for-profit entity? [yes/no]
32. Is this request consistent with all current statutory and regulatory requirements of Byrne Justice Assistance Grant recipients and subrecipients? [yes/no]
33. Is this project intended to serve primarily youth under age 18? [yes/no]
34. Is this request to fund primarily the purchase of a vehicle(s)? [yes/no]
35. Is this request to fund the acquisition of property or the construction or renovation of a building? [yes/no]

36. Has the intended recipient received any COPS or Byrne-JAG funds at any time in the past ten years? [yes/no]
37. If yes, in what fiscal years and for what purposes?
38. Regarding this request, please provide any additional information that would be useful for the Appropriations Committee to have.

For Community Oriented Policing Services (COPS) Technology and Equipment Requests

1. What is the title of the project, and within what Federal agency and appropriations account would it be funded?
2. Provide a brief description of the project.
3. Please describe, with as much specificity as possible, the overall goals and objectives of the proposed project.
4. What is the requested dollar amount for this project for fiscal year 2022?
5. How much, if anything, is being requested for this particular project in the Administration's fiscal year 2022 budget request?
6. Has this same project request been submitted to another Appropriations subcommittee? If yes, which one?
7. What is the total cost to complete the project?
8. Is the requested project currently authorized in law? If yes, please provide a specific legal citation of such authorization.
9. Are the proposed project activities consistent with the activities of the Federal agency? [yes/no]
10. If the proposed project activities are not consistent with the activities of the Federal agency, why is the project being requested?
11. Has the project been funded in the past? [yes/no]
12. If the project has been funded in the past, how much funding has been provided to date?
13. If the project has been funded in the past, were such funds provided for discrete, severable activities?
14. How much funding, if anything, was enacted for this particular project in the fiscal year 2021 Appropriations Act?
15. Please specify any non-Federal sources of funding that have been or are fully anticipated to be applied toward the project, including any dollar amounts and timelines for funding.
16. If the proposed recipient is a non-Federal entity, please identify the non-Federal entity that would administer the funds once received.
17. Is there a letter from a non-Federal sponsor supporting this project?
18. Is the funding requested by a governmental or non-profit organization?
19. If a non-profit, is the entity for which funding is proposed a non-profit organization as described under section 501(c)(3) of the Internal Revenue Code of 1986 and exempt from tax under section 501(a) of such code?
20. For the proposed recipient of the funds, please provide the name, phone number, and e-mail address of the point of contact, as well as the recipient organization's full street address.
21. In which congressional district(s) is the project located?
22. Is the proposed recipient currently in material non-compliance of a prior grant award made by the proposed Federal funding agency? [yes/no]
23. Can the project obligate all of the requested funds by no later than 12 months after the enactment of the Appropriations Act? [yes/no]

24. If the Appropriations Committee is not able to provide the full amount of funding requested, can this project spend a smaller amount of appropriated funds within 12 months of the enactment of the Appropriations Act? [yes/no]
25. Does this project enjoy the support of the community? Please describe community support and indicate whether you have letters of support, press clips, or other signs of community support.
26. Is this proposed project a priority for the local community? [yes/no]
27. If the project is not a priority for the local community, why is it being requested?
28. What is the estimated start date of the project? (mm/dd/yy)
29. What is the estimated completion date of the project? (mm/dd/yy)
30. Please describe the current developmental status of this project.
31. Is the intended recipient a for-profit entity? [yes/no]
32. Is this request to fund primarily the purchase of a vehicle(s)? [yes/no]
33. Is this request to fund the acquisition of property or the construction or renovation of a building? [yes/no]
34. Has the intended recipient received any COPS or Byrne-JAG funds at any time in the past ten years? [yes/no]
35. If yes, in what fiscal years and for what purposes?
36. Regarding this request, please provide any additional information that would be useful for the Appropriations Committee to have.

For NOAA Operations, Research, and Facilities requests

1. What is the title of the project, and within what Federal agency and appropriations account would it be funded?
1. Provide a brief description of the project.
2. Please describe, with as much specificity as possible, the overall goals and objectives of the proposed project.
3. If the proposed recipient is a non-Federal entity, please identify the non-Federal entity that would administer the funds once received.
4. What is the requested dollar amount for this project for fiscal year 2022?
5. What is the total cost to complete the project?
6. How much, if anything, is being requested for this particular project in the Administration's fiscal year 2022 budget request?
7. Is there a letter from a non-Federal sponsor supporting this project?
8. Is the funding requested by a governmental or non-profit organization?
9. If a non-profit, is the entity for which funding is proposed a non-profit organization as described under section 501(c)(3) of the Internal Revenue Code of 1986 and exempt from tax under section 501(a) of such code?
10. For the proposed recipient of the funds, please provide the name, phone number, and e-mail address of the point of contact, as well as the recipient organization's full street address.
11. In which congressional district(s) is the project located?
12. How much funding, if anything, was enacted for this particular project in the fiscal year 2021 Appropriations Act?
13. Is the requested project currently authorized in law? If yes, please provide a specific legal citation of such authorization.
14. Are the proposed project activities consistent with the activities of the Federal agency? [yes/no]
15. If the proposed project activities are not consistent with the activities of the Federal agency, why is the project being requested?

16. Has the project been funded in the past? [yes/no]
17. If the project has been funded in the past, how much funding has been provided to date?
18. If the project has been funded in the past, were such funds provided for discrete, severable activities?
19. Please specify any non-Federal sources of funding that have been or are fully anticipated to be applied toward the project, including any dollar amounts and timelines for funding.
20. Is the proposed recipient currently in material non-compliance of a prior grant award made by the proposed Federal funding agency? [yes/no]
21. Can the project obligate all of the requested funds by no later than 12 months after the enactment of the Appropriations Act? [yes/no]
22. If the Appropriations Committee is not able to provide the full amount of funding requested, can this project spend a smaller amount of appropriated funds within 12 months of the enactment of the Appropriations Act? [yes/no]
23. Has this same project request been submitted to another Appropriations subcommittee? If yes, which one?
24. In which congressional district(s) is the project located?
25. Does this project enjoy the support of the community? Please describe community support and indicate whether you have letters of support, press clips, or other signs of community support.
26. Is this proposed project a priority for the local community? [yes/no]
27. If the project is not a priority for the local community, why is it being requested?
28. What is the estimated start date of the project? (mm/dd/yy)
29. What is the estimated completion date of the project? (mm/dd/yy)
30. Please describe the current developmental status of this project.
31. Is the intended recipient a for-profit entity? [yes/no]
32. Has the intended recipient received any competitive grant funding or other funding from NOAA at any time in the past ten years? [yes/no]
33. If yes, in what fiscal years and for what purposes?
34. For any science research project request, please provide the name of the individual who is anticipated to be the Principal Investigator for the research project, as well as a link to such person's curriculum vitae, and a list of this person's peer-reviewed publications related to the topic of the requested research project.
35. Regarding this request, please provide any additional information that would be useful for the Appropriations Committee to have

For NASA Safety, Security, and Mission Service requests

1. What is the title of the project, and within what Federal agency and appropriations account would it be funded?
2. Provide a brief description of the project.
3. Please describe, with as much specificity as possible, the overall goals and objectives of the proposed project.
4. What is the requested dollar amount for this project for fiscal year 2022?
5. How much, if anything, is being requested for this particular project in the Administration's fiscal year 2022 budget request?
6. Has this same project request been submitted to another Appropriations subcommittee? If yes, which one?
7. What is the total cost to complete the project?

8. Is the requested project currently authorized in law? If yes, please provide a specific legal citation of such authorization.
9. Are the proposed project activities consistent with the activities of the Federal agency? [yes/no]
10. If the proposed project activities are not consistent with the activities of the Federal agency, why is the project being requested?
11. Has the project been funded in the past? [yes/no]
12. If the project has been funded in the past, how much funding has been provided to date?
13. If the project has been funded in the past, were such funds provided for discrete, severable activities?
14. How much funding, if anything, was enacted for this particular project in the fiscal year 2021 Appropriations Act?
15. Please specify any non-Federal sources of funding that have been or are fully anticipated to be applied toward the project, including any dollar amounts and timelines for funding.
16. If the proposed recipient is a non-Federal entity, please identify the non-federal entity that would administer the funds once received.
17. Is there a letter from a non-Federal sponsor supporting this project?
18. Is the funding requested by a governmental or non-profit organization?
19. If a non-profit, is the entity for which funding is proposed a non-profit organization as described under section 501(c)(3) of the Internal Revenue Code of 1986 and exempt from tax under section 501(a) of such code?
20. For the proposed recipient of the funds, please provide the name, phone number, and e-mail address of the point of contact, as well as the recipient organization's full street address.
21. In which congressional district(s) is the project located?
22. Is the proposed recipient currently in material non-compliance of a prior grant award made by the proposed Federal funding agency? [yes/no]
23. Can the project obligate all the requested funds by no later than 12 months after the enactment of the Appropriations Act? [yes/no]
24. If the Appropriations Committee is not able to provide the full amount of funding requested, can this project spend a smaller amount of appropriated funds within 12 months of the enactment of the Appropriations Act? [yes/no]
25. Does this project enjoy the support of the community? Please describe community support and indicate whether you have letters of support, press clips, or other signs of community support.
26. Is this proposed project a priority for the local community? [yes/no]
27. If the project is not a priority for the local community, why is it being requested?
28. What is the estimated start date of the project? (mm/dd/yy)
29. What is the estimated completion date of the project? (mm/dd/yy)
30. Please describe the current developmental status of this project.
31. Is the intended recipient a for-profit entity? [yes/no]
32. Is the project intended to serve primarily youth under age 18? [yes/no]
33. Has the intended recipient received any competitive grant funding or other funding from NASA at any time in the past ten years? [yes/no]
34. If yes, in what fiscal years and for what purposes?
35. For any science research project request, please provide the name of the individual who is anticipated to be the Principal Investigator for the research project, as well as a link to such person's curriculum vitae, and a list of this person's peer-reviewed publications related to the topic of the requested research project.

36. Regarding this request, please provide any additional information that would be useful for the Appropriations Committee to have.

Click [HERE](#) to submit a Community Project Funding request for consideration under one of the above categories.

## Defense

### Eligible Accounts

#### **Research, Development, Test, and Evaluation Army**

**FY2021 Funding: \$13,969,032,000**

#### **Research, Development, Test, and Evaluation Navy**

**FY2021 Funding: \$20,078,829,000**

#### **Research, Development, Test, and Evaluation Air Force**

**FY2021 Funding: \$36,357,443,000**

#### **Research, Development, Test, and Evaluation Space Force**

**FY2021 Funding: \$10,540,069,000**

#### **Research, Development, Test, and Evaluation Defense-Wide**

**FY2021 Funding: \$25,932,671,000**

The Committee will not accept project requests in any other account.

The Department of Defense (DOD) relies on scientific and technical knowledge developed in large measure through research, development, test, and evaluation (RDT&E) funded by the department and performed by industry, universities, federal laboratories, and others.

### Instructions

For each Community Project Funding request in the Defense Subcommittee, applicants will be asked to provide the following information and respond to the following questions. These questions can be answered in Rep. Courtney's request forms, linked below.

1. Provide the specific account (listed above) that this project falls under.
2. Provide your email address.
3. Provide the full legal name of the requesting organization.
4. Please indicate whether the requesting organization is a for-profit entity.
5. Provide the email for the staff contact at the requesting organization (if different from above).
6. Provide the direct phone line for the staff contact at the requesting organization.
7. Provide the full street address for the requesting organization.
8. Provide a detailed description of the desired outcome of the project and how it would benefit the Department of Defense (no more than 1,000 words please).
9. List the line number and Program Element (PE) number proposed to fund the project.

10. Please indicate whether this project is also being requested under a different bill or account.
11. Please state whether the request is a new or existing project;
  - a. if existing, whether it previously received federal funds;
    - i. and if so, identify the account, amount of funding, and fiscal year.
12. Provide the total cost of the project.
13. Provide the total amount requested under the Community Project Funding for FY 2022.
14. Provide the project site location.
15. List the required funding in future years and the source of that funding.
16. Can the program start in a limited capacity if the Appropriations Committee cannot fully fund the request?
  - a. How so?
17. Please attach materials that could demonstrate support for this project from the community.
  - a. Examples could include, but are not limited to:
    - i. Letters of support from elected community leaders (e.g. mayors or other officials);
    - ii. Press articles highlighting the need for the requested Community Project Funding;
    - iii. Support from newspaper editorial boards;
    - iv. Projects listed on State intended use plans
    - v. Community development plans or other publicly available planning documents;
    - vi. Resolutions passed by city councils or boards.
  - b. If there are materials of support, please indicate that by inputting ‘yes’ AND emailing attachments, PDFs, etc. to: **ct02communityprojects@mail.house.gov** with the subject line: "**[Project Name] Community Project Supporting Documents**"
18. Please describe why this project is a valuable use of taxpayer funds.

Click [HERE](#) to submit a Community Project Funding request for consideration under one of the above categories.

## Energy and Water Development, and Related Agencies

### Eligible Accounts

#### **Army Corps of Engineers Investigations**

**FY2021 Funding: \$153,000,000**

#### **Army Corps of Engineers Construction**

**FY2021 Funding: \$2,692,645,000**

#### **Army Corps of Engineers Mississippi River and Tributaries**

**FY2021 Funding: \$380,000,000**

#### **Army Corps of Engineers Operation and Maintenance**

**FY2021 Funding: \$3,849,655,000**

#### **Bureau of Reclamation Water and Related Resources**

## **FY2021 Funding: \$1,521,125,000**

To assist you in identifying and providing the official project name and project authorization, a list of authorized projects in a searchable PDF format can be found [here](#). Please locate your authorized Corps or Reclamation project and use the official project name as it appears in the list. Once you locate the name of your project, you also need to provide to the Public Law and section of the law that authorizes your project (example: P.L. 110–114, Section 1401).

If you are not able to find your authorized Corps project in the authorized project list, or if you have difficulty finding the authorization information, contact your local Corps District office to obtain this information. If you are not able to find your authorized Reclamation project in the authorized project list, or if you have difficulty finding the authorization information, contact your local Reclamation Region office to obtain this information. If your project is not on these lists, but is authorized, please speak to your local Corps District office or your Reclamation Region office to obtain this information.

All requests for the Corps of Engineers (Corps) and Bureau of Reclamation (Reclamation) accounts listed above should reflect a funding amount that can be realistically utilized in FY22. In the event that the Subcommittee cannot fully fund your request, the Subcommittee may reach out to the Corps and Reclamation regarding useful increments of funding.

Please note that for the Corps, the Subcommittee may provide funding for a very limited number of new start projects, if any, in the Investigations, Construction, and Mississippi River

and Tributaries accounts. While requests for new starts in these accounts will be accepted, please consider this limitation when making requests.

Please note that for the Corps, the Subcommittee may provide funding for a limited number of Environmental Infrastructure projects, if any, in the Construction account. While requests for specific projects will be accepted, please consider this limitation when making requests. For these projects, please provide the requested information in the appropriate place in the “Supplemental Questions” tab of database.

Please note that for the Corps, the Subcommittee may include a very limited number of Continuing Authorities Program projects, if any, in the Construction account. While requests for specific projects will be accepted, please consider this limitation when making requests. For these projects, please provide the requested information in the appropriate place in the “Supplemental Questions” tab of database.

Projects authorized under sections 4007, 4009(a), and 4009(c) of the Water Infrastructure Improvements Act for the Nation (WIIN) Act of 2016 (Public Law 114–322) will not be accepted.

### Instructions

For each Community Project Funding request in the Energy and Water Development and Related Agencies subcommittee, applicants will be asked to provide the following information and respond to the following questions. These questions can be answered on Rep. Courtney’s request form, linked below.

1. Project Name
2. Project Description
3. Amount Requested for FY22
4. FY22 President’s Budget Request Amount
5. FY21 Enacted Amount

- a. If not included in FY21 enacted legislation or a work plan, write \$0
- b. If included in FY21 enacted legislation, the FY21 enacted amount is the total of the President's budget request (if any) plus the amount in the Corps or Reclamation work plan (if any).
6. Budget Justification
7. Can this project obligate all requested funds within 12 months after enactment?
8. Does this project enjoy the support of the community? Please describe community support and indicate whether you have letters of support, press clips, or other signs of community support.
9. Are you making the same request of another subcommittee this fiscal year?
10. Why is this project a priority?
11. Please provide project authorization
12. Is this a Corps request for an authorized Environmental Infrastructure Project?
13. Is this a Corps request for Continuing Authorities Program (CAP) project? Please provide the specific section of that authority (i.e. 204, 206, 1125, etc.)
14. If making a Corps request
  - a. Name the Corps Division where the project is located
15. If making a Reclamation request
  - a. Name the Reclamation Region where the project is located
16. Is there a non-federal sponsor of the project or a non-federal project partner? If so, please provide more information on the partner or sponsor.

Click [HERE](#) to submit a Community Project Funding request for consideration under one of the above categories.

## Financial Services and General Government

### Eligible Accounts

#### **Small Business Administration, Small Business Initiatives**

#### **FY2021 Funding: \$272,000,000**

This account supports small businesses, such as entrepreneur training, workforce development, counseling, research, and construction or acquisition of facilities. Project recipients must be other units of government or nonprofit organizations to be considered eligible.

### Instructions

For each Community Project Funding request in the Financial Services and General Government Subcommittee, applicants will be asked to provide the following information and respond to the following questions. These questions can be answered on Rep. Courtney's request form, linked below.

1. Name of the project recipient, including any sub-recipients/grantees.
2. Location of the project
3. Why is the project a priority, including the local, regional, and/or national benefits provided by the project?
4. What is the total cost of the project? Please include funding requested broken out by discrete activity, if applicable.
5. If the request does not fully fund the project, describe where the remaining funding comes from to fund the project.

6. If the appropriations committee is not able to provide the full amount of funding requested, can this project start in a limited capacity? {yes/no}
7. Is this a new or ongoing project?
8. Please provide a history of funding for the project, including Federal, state, or local government; non-profit; corporate.
9. Are there matching funds associated with the requested funds? If yes, please list the source(s) and amount(s).
10. Will the funds go to an organization that will make sub-grants of those funds to other organizations? If yes, please list the sub-grantees.
11. Is the project a capital project or will the funds support operating costs?
12. Provide the oversight and management structure, including accountability measures, of the project. Who will oversee and be accountable for the administration/management of the project?
13. What performance standards will be used to evaluate whether the program or project supported by the funds meets its mission?
14. Has the organization or any potential sub-grantees been subject to sanction or litigation by State, Local, or Federal governments in the past five years? If so, please provide details.
15. Does this project enjoy the support of the community? Please describe community support and indicate whether you have letters of support, press clips, or other signs of community support.

Click [HERE](#) to submit a Community Project Funding request for consideration under one of the above categories.

## Homeland Security

### Eligible Accounts

#### **Pre-Disaster Mitigation Grants**

##### **FY2021 Funding: N/A**

Only projects that meet the requirements detailed in the most recent [Notice of Funding Opportunity](#) for the Building Resilient Infrastructure and Communities (BRIC) grant program will be considered for funding, including the cost-share requirement and environmental and historic preservation requirements, as applicable. For any projects designated for funding in the final fiscal year 2022 Homeland Security Appropriations Act, the state agency responsible for administering mitigation grants in the requestor's state must submit an application to the Federal Emergency Management Agency, and that entity will serve as the administrative agent for the grant. Therefore, all project proposals must be accompanied by a letter of support from the appropriate state agency affirming that it believes the project is eligible.

#### **Nonprofit Security Grants**

##### **FY2021 Funding: \$180,000,000**

Only projects that meet the requirements detailed in the most recent [Notice of Funding Opportunity](#) and the [Preparedness Grants Manual](#) for the Nonprofit Security Grant Program (NSGP) will be considered for funding. For any projects designated for funding in the final fiscal year 2022 Homeland Security Appropriations Act, the respective state administrative agency (SAA) must submit an application to the Federal Emergency Management Agency, and the SAA will serve as the administrative agent for the grant. Therefore, all project proposals must be accompanied by a letter of support from the appropriate SAA affirming that it believes the project is eligible.

## Emergency Operations Center Grants

### FY2021 Funding: N/A

Only projects that meet the requirements detailed in the most recent [Notice of Funding Opportunity](#) for the Emergency Operations Center Grant Program, including the cost-share requirement and environmental and historic preservation requirements, as applicable, will be considered for funding. For any projects designated for funding in the final fiscal year 2022 Homeland Security Appropriations Act, the respective state administrative agency (SAA) must submit an application to the Federal Emergency Management Agency, and that agency will serve as the administrative agent for the grant. Therefore, all project proposals must be accompanied by a letter of support from the appropriate SSA affirming that it believes the project is eligible.

### Instructions

For each Community Project Funding request in the Homeland Security Subcommittee, applicants will be asked to provide the following information and respond to the following questions. These questions can be answered on Rep. Courtney's request form, linked below.

For Pre-Disaster Mitigation Grant requests

1. Is the requesting jurisdiction a state, Indian tribal government, local government, or territory as defined by section 102 of the Robert T. Stafford Disaster Relief and Emergency Assistance Act (42 U.S.C. 5122)?
2. Is the proposed project eligible under the most recent [Notice of Funding Opportunity](#) for the Building Resilient Infrastructure and Communities grant program? House Appropriations Committee Subcommittee on Homeland Security Majority Staff 5 March 2021
3. Can the requesting jurisdiction provide the required non-federal cost share, consistent with 2 CFR Sections 200.29, 200.306, and 200.434?
4. Can the requesting jurisdiction provide a Cost-Benefit Analysis or other documentation that validates cost-effectiveness, which is defined by FEMA as having a Benefit-Cost Ratio (BCA) of 1.0 or greater? A non-FEMA BCA methodology may only be used if preapproved by FEMA in writing.
5. Is the proposed project consistent with the goals and objectives of a FEMA-approved state, territorial, or tribal mitigation plan and the adopted mitigation plan of the local jurisdiction?
6. Can the recipient describe how the project provides long-term permanent risk reduction, i.e., it is not used for emergency protective measures?
7. Can the recipient describe how the project takes into account future conditions?
8. Can the recipient describe how the project supports the needs of vulnerable populations?
9. Does the recipient specifically encourage the adoption and enforcement of the latest disaster resistant building codes?
10. Does this project enjoy the support of the community? Please describe community support and indicate whether you have letters of support, press clips, or other signs of community support.

For Nonprofit Security Grant Program Project requests

1. Is the entity for which funding is proposed a non-profit organization as described under section 501(c)(3) of the Internal Revenue Code of 1986 and exempt from tax under section 501(a) of such code?

2. Is the proposed project eligible under the Nonprofit Security Grant Program per the most recent [Notice of Funding Opportunity](#) and the [Preparedness Grants Manual](#)?
3. Is the entity for which funding is proposed able to demonstrate that it is at high risk of a terrorist attack?
4. Does any derogatory information, as well as any potentially mitigating information, exist that would render the entity potentially unsuitable for receiving a grant from the Department of Homeland Security?
5. Does this project enjoy the support of the community? Please describe community support and indicate whether you have letters of support, press clips, or other signs of community support.

For Emergency Operations Center Grant Program requests

1. Is the requesting jurisdiction a state, Indian tribal government, or local government as defined by section 102 or 602 of the Robert T. Stafford Disaster Relief and Emergency Assistance Act, 42 USC 5122, 5195a?
2. Is the proposed project eligible under the most recent [Notice of Funding Opportunity](#) for the Emergency Operations Center Grant Program?
3. Can the requesting jurisdiction provide the required 25 percent non-federal cost share?
4. Is the requestor in a position to enhance their emergency management capabilities and address their Emergency Operations Center needs?
5. Does this project enjoy the support of the community? Please describe community support and indicate whether you have letters of support, press clips, or other signs of community support.

Click [HERE](#) to submit a Community Project Funding request for consideration under one of the above categories.

## Interior, Environment, and Related Agencies

### Eligible Accounts

#### **Land Acquisition Through the Land and Water Conservation Fund**

##### **FY2021 Funding: \$900,000,000**

Federal acquisition of lands and water and interests therein must be for the purpose of land and habitat conservation and the encouragement of outdoor recreation, as established by the Land and Water Conservation Fund (LWCF) Act of 1965. Land acquisition project requests funded from the LWCF should be requested through the agency that would manage the land being acquired. The four land management agencies are: within the Department of the Interior, the Bureau of Land Management, (2) the Fish and Wildlife Service, (3) the National Park Service; and within the Department of Agriculture, (4) the Forest Service.

The Great American Outdoors Act of (Public Law 116-152) and the Consolidated Appropriations Act, 2021 (Public Law 116-260) mandates that the president submit, along with the upcoming fiscal year's budget request, proposed and supplemental project lists. The Committee will look favorably upon requests for projects that appear in either of these lists.

#### **EPA State and Tribal Assistance Grants (STAG)**

##### **FY2021 Funding: \$4,313,901,000**

The vast majority of requests made to the Interior Subcommittee are for STAG infrastructure grants. These grants fund local wastewater and drinking water infrastructure projects. This includes construction of and modifications to municipal sewage treatment plants and drinking water treatment plants. Similar to past practice, the Committee will be limiting STAG infrastructure grants only to projects that are publicly-owned or owned by a non-profit entity and that are otherwise eligible for the funding from that state's Clean Water or Drinking Water State Revolving Funds (SRF) loan programs. Privately-owned projects are NOT eligible for infrastructure grants, even if they are otherwise eligible for assistance under a SRF program.

The Committee will look favorably upon requests for projects that are listed on a state's most recent Intended Use Plan.

There is a minimum 20% cost share requirement for any portion of a project funded through a STAG infrastructure grant. For example, a \$1 million project could receive a maximum of

\$800,000 from the Federal government, with the remaining \$200,000 the responsibility of the grantee. In almost all cases, other federal funds cannot be used to meet this 20% cost share. Ability to fund the 20% cost share is required before EPA can award a STAG grant. Please note that only the non-federal portion of assistance provided by a SRF can be applied towards a project's matching requirement.

STAG projects have very specific eligibility requirements, and the Committee will not consider projects that do not meet those requirements. Please contact the office for eligibility questions.

The following list provides some examples of the types of projects that are typically eligible for STAG grant funding and which are most frequently funded. This list is not intended to be exhausted.

#### Clean Water and Wastewater

- Wastewater treatment plants, including sludge handling facilities - new, upgraded (increase in treatment level) or expanded (increase in treatment capacity) facilities, including biological facilities, mechanical, a lagoon system, a land treatment system, or individual on-site systems.
- Collector Sewers - Small sewers that convey wastewater from residences, commercial establishments, and industrial sites to larger interceptor sewers.
- Interceptor Sewers - Large sewers that convey wastewater from collector sewers directly to a wastewater treatment facility
- Sewer Pipes - Rehabilitation is eligible only if pipes are publicly owned.
- Outfall Sewer - A sewer that conveys treated wastewater from a wastewater treatment facility to the receiving waters (i.e., a river, stream, lake, ocean, etc.).
- Storm Water Management – Measures to manage, reduce, treat, or recapture stormwater or subsurface drainage water (i.e. storm sewers, green infrastructure, etc.).
- Combined sewer overflow (CSO) control and sanitary sewer overflow (SSO) control - Combined sewers are sewers that convey both wastewater and storm water and may overflow during periods of heavy rain. The costs to correct CSO and SSO overflow problems are eligible.
- Infiltration/Inflow Correction - Construction activities that prevent surface water or groundwater from entering the sewer system
- Water Security -- These projects include installation or upgrade of physical security infrastructure such as lighting, fencing, monitoring and access control. Also,

cybersecurity measures, installation of safer treatment technologies, and more secure storage of on-site treatment.

- Septic Tanks -- Remediation, rehabilitation, removal, and replacement of failing tanks are eligible, as well as installation of new tanks where none had previously existed.
- Land - The leasing and fee-simple purchase of land, including surface and subsurface easements, needed to locate eligible municipal or tribal projects, and land integral to the treatment process (e.g., land for effluent application or recharge basins), and a place to store equipment and material during POTW construction. Municipal purchase of land and/or conservation easements for source water protection are also eligible.
- Water Reuse - Projects involving the municipal reuse or recycling of wastewater, stormwater, or subsurface drainage water. This includes but is not limited to the purchase and installation of treatment equipment sufficient to meet reuse standards, distribution systems to support effluent reuse, recharge transmission lines, injection wells, and equipment to reuse effluent (e.g., gray water, condensate, and wastewater effluent reuse systems).
- Capital Nonpoint Source Pollution Control Projects – e.g., river or streambank restoration, agricultural best management practices (i.e., buffer strips, manure containment structures), wetlands restoration, etc.

#### Drinking Water

- Facilitate compliance with national primary drinking water regulations or address serious risks to public health including non-regulated contaminants (i.e. PFAS).
- Rehabilitate or develop water sources (excluding reservoirs, dams, dam rehabilitation and water rights) to replace contaminated sources
- Install or upgrade treatment facilities
- Install or upgrade storage facilities, including finished water reservoirs, to prevent microbiological contaminants from entering the water system
- Install or replace transmission and distribution pipes to prevent contamination caused by leaks or breaks in the pipe, or improve water pressure to safe levels
- Projects to consolidate water supplies – for example, when individual homes or other public water supplies have a water supply that is contaminated, or the system is unable to maintain compliance for financial or managerial reasons – are eligible for DWSRF assistance.
- Land is eligible only if it is integral to a project that is needed to meet or maintain compliance and further public health protection.
- Project planning, design, and other related costs.

#### **State and Private Forestry within the U.S. Forest Service**

##### **FY2021 Funding: \$267,180,000**

The Forest Service is an agency within the Department of Agriculture. Requests that do not fit into the described categories below are unlikely to be eligible for funding under the Forest Service.

The State and Private Forestry account provides technical and financial assistance, usually through the network of State Foresters, to improve the management, protection, and utilization of the Nation's forests. Community projects are usually limited and include various specific urban and community forestry projects and specific forest disease or pest treatment areas. Members may also request specific State fire assistance projects or specific forestry assistance projects in this account. The Committee will look

favorably upon requests for projects that are listed on any federal or state ordinal list or are clearly demonstrated to meet the goals of a State Forest Action Plan(s).

### Instructions

For each Community Project Funding request in the Interior, Environment, and Related Agencies Subcommittee, applicants will be asked to provide the following information and respond to the following questions. These questions can be answered on Rep. Courtney's request form, linked below.

1. Amount requested
2. Total project cost
3. FY 2022 President's Budget Request (if applicable).
4. FY 2021 enacted level (if applicable).
5. Can the project obligate all of the appropriated funds within 12 months after enactment (yes/no)?
6. Was this request submitted to another subcommittee this fiscal year, and if so, which one?
7. Estimated start and completion dates for the project.
8. Does this project enjoy the support of the community? Please describe community support and indicate whether you have letters of support, press clips, or other signs of community support.

For Land and Water Conservation Fund requests

1. Is the requested project on either the president's proposed or supplemental LWCF project list submitted by the agency?

For STAG project requests

1. Please indicate whether this is a Clean Water SRF project or a Drinking Water SRF project.
2. Does the project have (or expects to have within 12 months) its 20 percent matching fund requirement?
3. Is the project on your state's most recently finalized Clean Water/Drinking Water State Revolving Fund Intended Use Plan?
4. Has the project received federal funds previously? If so, please describe.

For State and Private Forestry

1. Has the project received federal funds previously? If so, please describe.
2. Is the project ranked in a priority setting system/list? If so, please provide list name and rank.
3. (If landscape scale restoration) Does this project meet the eligibility requirements of the Landscape Scale Restoration program as listed in the instructions on the Forest Service website?
4. (If landscape scale restoration) How does this project meet the goals of the State Forest Action Plan(s)?
5. (If Forest Health Management) Is this project treating a specific insect, disease, or invasive plant infestation listed in the FY21 Forest Service Budget Justification?
6. (If Cooperative Fire Assistance) If a State project, how does this project meet the goals of the State Forest Action Plan? If a local project, how does this project support community mitigation efforts?
7. (If Forest Stewardship) How does this project meet the goals of the State Forest Action Plan?
8. (If Urban and Community Forestry) How does the project meet the goals outlined in the 2016-2026 Urban Forestry Action plan?

9. (If Urban and Community Forestry) Further, how does this project “Conserve working forest landscapes, protect forests from harm, and enhance benefits associated with trees and forests”?
10. (If Urban and Community Forestry) Does the project meet at least the 50-50 match requirement?

Click [HERE](#) to submit a Community Project Funding request for consideration under one of the above categories.

## Labor, Health and Human Services, Education, and Related Agencies

### Eligible Accounts

#### **DEPARTMENT OF LABOR**

##### **Employment and Training Administration— Workforce Innovation and Opportunity Act**

**FY2021 Funding: \$5,411,855,000**

The Workforce Innovation and Opportunity Act demonstration program is the only Labor Department program that supports community project funding. Community project funding is designated under Training and Employment Services.

These projects must meet all statutorily mandated requirements, except that they are exempt from the requirement to compete. In addition, all projects must:

1. Include direct services to individuals to enhance employment opportunities;
2. Demonstrate evidence of a linkage with the State or local workforce investment system; and
3. Include an evaluation component.

Equipment purchases may be included within community project funding only as an incidental part of the entire project. A similar standard applies to curriculum development, which should be incidental to the project’s emphasis on direct services to individuals.

Community project funding *cannot* be used for construction or renovation of facilities.

#### **DEPARTMENT OF HEALTH AND HUMAN SERVICES**

##### **HRSA Health Facilities Construction and Equipment**

**FY2021 Funding: N/A**

Grants to help with the cost of construction, renovation, or capital equipment for facilities for provision of health, mental health, or substance abuse services, training of health professionals, or medical research. Examples of eligible facilities include hospitals; health centers and clinics; skilled nursing facilities; mental health centers; facilities for schools of medicine, nursing, or other health professions; and medical research laboratories.

In addition to construction and renovation, grants can be used to acquire capital equipment, such as lab equipment or x-ray machines. Equipment-only grants—that is, grants not involving construction—are permissible (and commonly done). Generally, any equipment having a useful life of more than one year and a unit cost of at least \$5,000 will be eligible as capital equipment. In addition, equipment with lower costs may also be eligible, provided that it is treated as an item of capital expense under the recipient institution’s pre-existing, written accounting policies.

Equipment expenses for health information systems and systems and electronic medical records systems are permitted expenditures. The costs of expendable supplies such as pharmaceuticals, lab chemicals, or office paper are not eligible.

HRSA Health Facilities grants *cannot* be used to acquire land or purchase existing buildings, or to pay salaries or other operating costs. They cannot be used to pay for work previously completed. Grants can be used for architectural and engineering costs associated with an eligible construction project but cannot be used for general feasibility studies.

### **HRSA Health Professions Education and Workforce Development**

**FY2021 Funding: \$439,534,000**

Grants for projects to improve education and training of health care professionals, or to analyze health workforce trends and needs.

### **HRSA Rural Health Outreach**

**FY2021 Funding: \$82,500,000**

Grants for projects to improve health care in rural areas. Examples of eligible activities include medical, dental, or mental health care services, health promotion and education, chronic disease management, and improvements to emergency medical services. Grant funds can be used for services only in areas that meet HRSA's definition of rural. For lists of eligible areas and further information regarding that definition, see: <https://www.hrsa.gov/rural-health/about-us/definition/index.html>.

### **HRSA Rural Health Research**

**FY2021 Funding: \$11,076,000**

Grants to support research on rural health problems and ways of improving health care in rural areas.

### **HRSA Telehealth and Health Information Technology**

**FY2021 Funding: N/A**

Funding for telemedicine, distance learning, or use of information technology to improve health care.

### **SAMHSA Mental Health**

**FY2021 Funding: \$1,759,236,000**

Grants to support programs that promote the prevention or treatment of mental health disorders, including rehabilitation, outreach, and other support services.

### **SAMHSA Substance Abuse Treatment**

**FY2021 Funding: \$3,773,556,000**

Grants to support programs that improve access, reduce barriers, and promote high quality, effective treatment and recovery services.

### **SAMHSA Substance Abuse Prevention**

**FY2021 Funding: \$208,219,000**

Grants to support programs to prevent the onset of illegal drug use, prescription drug misuse and abuse, alcohol misuse and abuse, and underage alcohol and tobacco use.

Community project funding cannot be used for construction (other than a limited amount of renovation necessary to carry out a funded project).

## **DEPARTMENT OF EDUCATION**

### **Elementary and Secondary Education- Innovation and Improvement**

**FY2021 Funding: \$1,114,250,000**

Community project funding for elementary and secondary education should be submitted through the Innovation and Improvement account. Elementary and secondary education community project funding includes instructional services, afterschool centers, curricula development, teacher training, acquisition of books and computers, arts education, social and emotional learning activities, full-service community schools, and early childhood education. In general, the focus of elementary and secondary education community project funding should be providing early childhood or K-12 educational services.

Community project funding to provide and improve special education services at the elementary and secondary levels are also eligible under elementary and secondary education. Community project funding may include early intervention services for infants and toddlers, transition services, and postsecondary education services.

Eligible grantees are state education agencies, school districts, colleges and universities, and other public and private nonprofit entities. Generally, community project funding intended for individual schools is provided to the applicable school district and not directly to the individual school.

Community project funding *cannot* be used for construction or renovation of school buildings, except in the case of minor remodeling required as part of technology upgrades. Daycare and childcare projects that do not include educational services are also not eligible.

### **Higher Education- Fund for the Improvement of Postsecondary Education (FIPSE)**

**FY2021 Funding: \$41,000,000**

Community project funding can be designated under this heading for a wide variety of higher education projects. Generally, community project funding should focus on improving access to, or the quality of, postsecondary education. Community project funding *cannot* be used for construction or renovation of academic buildings, except in the case of minor remodeling required as part of technology upgrades.

Examples of the types of projects that can be funded under FIPSE include projects to hire and train faculty, establish and improve degree programs, improve teacher preparation programs, develop and improve curricula, upgrade technology and telecommunications, acquire science laboratory equipment, provide student support, implement university partnerships with school districts, and establish research and training centers.

Grantees are usually colleges and universities, but may include other public and private nonprofit organizations.

Again, except where specifically authorized, community project funding cannot be used for construction (or the acquisition of property) or renovation of buildings. In addition, grantees may not restrict

participants based on race, ethnicity, or gender. Finally, recipients of community project funding may not sub-grant to other organizations or agencies.

### Instructions

For each Community Project Funding request in the Labor, Health and Human Services, Education, and Related Agencies Subcommittee, applicants will be asked to provide the following information and respond to the following questions. These questions can be answered on Rep. Courtney's request form, linked below.

1. Please provide a budget breakdown.
2. Is this one-year funding?
3. Provide an explanation of the request, including an explanation of why this is a good use of taxpayer funds.
4. What are the sources of federal and non-federal funds?
5. Please provide a history of federal funding for the project, if any. Include both formula funds and any discretionary grants and fiscal years.
6. If the request does not fully fund the project, describe where the remaining funding comes from to complete the project.
7. Are you requesting another Member of Congress make a request for the same project?
8. Does this project enjoy the support of the community? Please describe community support and indicate whether you have letters of support, press clips, or other signs of community support.

Click [HERE](#) to submit a Community Project Funding request for consideration under one of the above categories.

## **Military Construction, Veterans Affairs, and Related Agencies**

### Eligible Accounts

#### **Construction and Unspecified Minor Construction– Active Components**

**FY2021 Funding: \$5,003,109,000 (construction)/\$49,186,000 (unspecified minor construction)**

Eligible community project requests include both construction and unspecified minor military construction projects for active components. An unspecified minor military construction project is a project that has an approved cost equal to or less than \$6,000,000. The types of projects under this heading include construction, installation, equipment of temporary or permanent public works, military installations, and facilities for the accounts listed below:

1. Army
2. Navy and Marine Corps
3. Air Force
4. Defense-Wide Agencies (SOCOM, DHA, etc.)

#### **Construction and Unspecified Minor Construction– Reserve Components**

**FY2021 Funding: \$596,100,000 (construction)/\$49,186,000 (unspecified minor construction)**

Eligible community project requests include both construction and unspecified minor military construction projects for Reserve Components. An unspecified minor military construction project is a

project that has an approved cost equal to or less than \$6,000,000. Some Reserve Component projects require a State funding match. Requesting offices must determine whether the proposed project requires such a match and if so, confirm that the project has current State match funding before the request can be considered. The types of projects under this heading include construction, expansion, rehabilitation, and conversion of facilities for training and administration for the accounts listed below:

1. Army National Guard
2. Air National Guard
3. Army Reserve
4. Navy Reserve
5. Air Force Reserve

## **Planning and Design**

### **FY2021 Funding: \$935,134,000**

The types of projects under this heading include improving facility resilience, study, planning, design, and architect and engineer services for the accounts listed below:

1. Army
2. Navy and Marine Corps
3. Air Force
4. Defense-Wide Agencies (SOCOM, DHA, etc.)
5. Army National Guard
6. Air National Guard
7. Army Reserve
8. Navy Reserve
9. Air Force Reserve

## **Lists of Eligible Community Projects**

The eligible lists of community projects are those that are submitted to Congress by the Secretary of Defense or his/her designee. Projects that only appear on a list or FYDP provided by a base commander will not be accepted. Such lists include:

- Future Year Defense Program (FYDP) – FYDP is a projection of the forces, resources, and programs needed to support Department of Defense (DOD) operations over a five-year span. The FYDP is released simultaneously with the President’s budget request. The updated document listing projects eligible for FY 2022 will be obtainable after the FY 2022 full budget rollout, through the Under Secretary of Defense (Comptroller) website:  
<https://comptroller.defense.gov/Budget-Materials/>.
- Unfunded Requirements/Unfunded Priorities Lists (UFRs/UPLs) – UFRs/UPLs are lists that each Service provides to Congress that identify priority projects which were not included in the President’s budget request. These lists must be approved by the Secretary of Defense. UFRs/UPLs become available to Congress on the date of the President’s full budget release (not skinny budget) and can be found by contacting the Congressional Liaison Offices of the Armed Services.
- Cost-to-completes (CTCs) – CTCs are projects that have previously received an appropriation but require additional funding for completion. These lists represent the requirements identified by

each Service for the additional funding necessary to complete a project. The lists are approved by each Service Secretary and can be obtained by contacting the Congressional Liaison Offices of the Armed Services.

These lists include projects, ongoing and upcoming, that ensure long-term viability, better readiness, increased resiliency, improved living and working conditions for service members and their families, and significant cost savings in perpetuity. Once FY 2022 lists are released to Congress, the subcommittee will recirculate this guidance with active hyperlinks so that you will be able to be routed to the official document.

As indicated above, some Reserve Component projects will additionally require a corresponding State funding match. Please verify said funding before submission. The Committee will not waive match requirements.

For your reference, current Milcon authorizations may be found in the FY21 NDAA DIVISION B—MILITARY CONSTRUCTION AUTHORIZATIONS, which you can access by clicking [HERE](#).

### Instructions

For each Community Project Funding request in the Military Construction, Veterans Affairs, and Related Agencies Subcommittee, applicants will be asked to provide the following information and respond to the following questions. These questions can be answered in Rep. Courtney's request form, linked below.

1. Which Service is the project for?
2. Provide the name of the installation.
3. Provide the project name and amount.
4. Is the funding requested for planning and design costs?
5. Is the project for unspecified minor construction? Please provide background.
6. Is the project on the FY 2022-2026 FYDP?
7. Is the project on a Service unfunded requirement (UFR) or unfunded priority list (UPL)?
8. Is the project a cost-to-complete from a prior year? If so, what year?
9. Has a corresponding request been submitted to HASC?
10. Does this project enjoy the support of the community? Please describe community support and indicate whether you have letters of support, press clips, or other signs of community support.

Click [HERE](#) to submit a Community Project Funding request for consideration under one of the above categories.

## Transportation, Housing and Urban Development, and Related Agencies

### Eligible Accounts

#### **Department of Transportation - Local Transportation Priorities**

#### **FY2021 Funding: N/A**

Highway and transit capital projects eligible under title 23 and title 49 of the United States Code. Eligible projects are described under Section 133(b) of title 23, United States Code. Tribal and territorial capital projects authorized under Chapter 2 of title 23, United States Code, are also eligible.

All projects must be:

- Capital projects or project-specific planning/design for a capital project.

- Supported by the state or local government that would administer the project. Inclusion on a Statewide Transportation Improvement Plan (STIP) or Transportation Improvement Plan (TIP) would satisfy this requirement.
- Administered by public entities.

### **Airport Improvement Program (AIP)**

**FY2021 Funding: \$3,350,000,000**

Airport Improvement Program (AIP) community project requests may be used for enhancing airport safety, capacity, and security, and mitigating environmental concerns.

All projects must be:

- AIP eligible in accordance with sections 47101 to 47175 of title 49, United States Code, and FAA policy and guidance.
- Supported broadly by local stakeholders, including residents, businesses, and elected officials.
- Administered by an airport and/or airport sponsor

### **Department of Housing and Urban Development - Economic Development Initiative (EDI)**

**FY2021 Funding: N/A**

EDI community project requests may be used for economic and community development activities, including land or site acquisition, demolition or rehabilitation of housing or facilities, construction and capital improvements of public facilities (including water and sewer facilities), and public services. Requests may also include planning and other activities consistent with the underlying authorization for the Community Development Block Grant program within HUD. EDI community project requests are not eligible for the reimbursement of expenses for activities

already undertaken (including debt service or debt retirement).

All projects must be:

- Supported broadly by local stakeholders, including residents, businesses, and elected officials.
- Administered by governmental or non-profit entities, including public housing agencies, as well as tribes and tribally designated housing entities.

### Instructions

For each Community Project Funding request in the Transportation, Housing, and Urban Development, and Related Agencies Subcommittee, applicants will be asked to provide the following information and respond to the following questions. These questions can be answered in Rep. Courtney's request forms, linked below.

Community project questions for Local Transportation Priorities:

1. Project Name.
  - a. EXAMPLE: Main Street widening and resurfacing, City, State, Congressional District. A short name by which the project may be identified, including a very brief description of what the funds will be used for and the project's location (city, county, State, Congressional District).

- b. NOTE: This description may be used to list the project in the House report and should be as accurate as possible to ensure that the funding goes to the correct project and location.
2. General description of the project and why it is needed.
3. What are the benefits of this project and why is it a priority?
  - a. NOTE: Benefits could include safety, environmental, economic, equity, mobility, etc. This description will not appear in the House report.
  - b. EXAMPLE: Widening and resurfacing Main Street will allow the local government to add a turn lane to reduce congestion. It will also allow for safety upgrades at Avenue D where there is a high level of accidents.
4. Amount requested for the community project.
5. Total project cost.
6. Provide the amount of the total cost of the project as outlined in the STIP or TIP, if applicable.
7. Can the project obligate all appropriated funds within 12 months after enactment? If not, what would be the expected date of obligation?
8. Estimated start and completion dates.
9. Has the request been submitted to another Subcommittee or Committee this fiscal year? If yes, which one(s)?
10. Please note if this request has been or will be submitted to the Transportation and Infrastructure Committee as part of the surface transportation reauthorization process.
11. Does the project have other public (federal, state, local) and/or private funds committed to meet match or cost-share requirements for costs related to construction, operations, and maintenance? If so, what is the source and amount of those funds?
  - a. NOTE: The cost-share requirements are defined in statute.
  - b. EXAMPLE: CMAQ will provide 10 percent of the cost and local sales taxes are committed for 25 percent of the funds.
12. Does the project require an environmental review? If so, what is the status and/or outcome of the environmental review and NEPA category of action (if applicable)?
13. Type of project eligible under 23 USC 133(b):
  - a. NOTE: Drop down options will include: Highway, Bridge, Transit, Bike/Pedestrian, and Other (please specify). CIG priorities must be submitted via program request, consistent with the fiscal year 2021 submission process.
14. Where is the project in the construction process?
  - a. NOTE: Drop down options will include: Planning and Environmental Review, Final Design, Right of Way, Capital purchase or lease (including bus purchases), Construction, and Other (please specify).
15. Was the project on a State, tribal or territorial Transportation Improvement Plan (STIP) or a metropolitan transportation improvement plan (MTIP) as of 12/31/2020? If yes, please provide a link to the plan.
16. Please provide the STIP or TIP ID Number and specify which plan (ex. North Carolina STIP, New York Metropolitan Transportation Council TIP) the ID number comes from.
17. Please provide a history of federal funding for the project, if any. Include both formula funds and any discretionary grants.
  - a. EXAMPLE: FY19 TIGER/BUILD Grant: \$10 million; FHWA Formula Funds: \$5 million.
18. If the request does not fully fund the project, describe where the remaining funding comes from to complete the project.

- a. EXAMPLE: Unidentified State funds will compose 10 percent of the remaining cost and previously identified federal formula funds (STBG) will make up the rest.

#### For the Airport Improvement Program Requests

1. Project Name.
  - a. EXAMPLE: Rehabilitate runway 6/24, Airport Name, City, State (2 letter postal code).
2. What are the benefits of this project and why is it a priority? NOTE: Benefits could include safety, environmental, economic, equity, mobility, etc. This description will not appear in the House report.
  - a. EXAMPLE: Constructing a new apron (50,000 square feet) will reduce the risk of aircraft-to-aircraft and aircraft-to-ground vehicle incursions by 40 percent.
3. Amount requested for the community project for FY22 and the total project cost.
4. Can the project obligate all appropriated funds within 12 months after enactment? If not, what would be the expected date of obligation?
5. Estimated start and completion dates.
6. Has the request been submitted to another Subcommittee or Committee this fiscal year? If yes, which one(s)?
7. Does the project have other public (federal, state, local) and/or private funds committed for forecasted costs related to operations and maintenance? If so, what is the source and amount of those funds?
8. Does the project require an environmental review? If so, what is the status and/or outcome of the environmental review and National Environmental Policy Act (NEPA) category of action (if applicable)?
9. How will the project contribute to the airport's disadvantaged business enterprise goals?
10. Has the project received previous Federal funding? If so, how much and which public law (e.g., appropriations act or authorization act) provided it?
11. Is the project AIP-eligible?
12. What is the airport's code (should be 3 letters)?
13. Has the airport submitted a grant application for this same project to FAA? If so, when?
14. Would the project increase or decrease air traffic?
15. Would the project increase or decrease aviation safety?
16. Would the project increase or decrease environmental risks?
17. Does the airport and airport sponsor support the project?
18. Are there any stakeholders - such as residents that live near the airport, state or local officials, state department of transportation officials - that oppose the project?

#### For Economic Development Initiative Requests

1. Project Name.
  - a. EXAMPLE: Main Street elderly services facility improvements, City, State, County, Congressional District. A short name by which the project may be identified, including a very brief description of what the funds will be used for and the project's location (city, county, State, Congressional District).
2. a. EXAMPLE: For capital improvements, including roof repairs, accessibility alterations (installation of ramps and handrails, restroom alterations) and related equipment, labor and materials, within the County's oldest senior services facility.
3. What are the benefits of this project and why is it a priority?

- a. NOTE: Benefits could include safety, environmental, economic, equity, mobility, etc. This description will not appear in the House report.
  - b. EXAMPLE: These improvements will improve the health and safety of more than 350 seniors that rely on services provided through the center for supplemental meals and health services, as well as to meet requirements under the Americans with Disabilities Act (ADA). As a result of a closure of a nearby community services facility within the County, improvements are necessary to address a recent increase in demand for elderly services and the need to expand the services available at this elderly services facility, which is in close proximity to County's largest elderly housing development.
4. Amount requested for the community project and the total project cost.
5. Can the project obligate all appropriated funds within 12 months after enactment? If not, what would be the expected date of obligation?
6. Estimated start and completion dates.
7. Has the request been submitted to another Subcommittee or Committee this fiscal year? If yes, which one(s)?
8. Does the project have other public (federal, state, local) and/or private funds committed to meet match or cost-share requirements for costs related to construction, operations, and maintenance? If so, what is the source and amount of those funds?
  - a. NOTE: The match requirements are defined in statute. While EDI projects do not have a match requirement, other projects associated with a larger development effort may.
9. Does the project require an environmental review? If so, what is the status and/or outcome of the environmental review and NEPA category of action (if applicable)?
10. Is the project primarily a service, new construction, rehabilitation, land or site acquisition, planning, or economic development project?
11. Does the project primarily benefit persons of low-income or tribal communities?
12. Does the project impact beneficiaries of HUD's rental assistance programs (owners, public housing agencies, service providers, or tenants)?
13. Who are the community partners participating in this project?
14. If the project includes new construction or land or site acquisition activities, does it comply with local zoning requirements?
15. Is the project included or supported by an identified priority area within the community's HUD Consolidated Plan? If yes, please provide a link to the plan.
16. Is the project intended to address issues related to climate change or resiliency, civil unrest, or inequities?

Click [HERE](#) to submit a Community Project Funding request for consideration under one of the above categories.