



**Town of North Stonington
Board of Selectmen Meeting
North Stonington Education Center & Zoom Meeting
July 26, 2022
6:30 PM**

Public will be able to attend the meeting in person or via Zoom with the following link:
https://us02web.zoom.us/j/85137802831?pwd=Ry_lBpsiN5nC4nKX2PP-CiU7gqmVnD.1

Or via Zoom App-Enter Meeting ID: 836 8726 2611

Passcode: 838767

Or listen only via telephone by calling 646 558 8656 and enter Meeting ID: 836 8726 2611

Link to 7/26/22 Meeting Video: <https://www.youtube.com/watch?v=44cadXYVdNg>

MINUTES

1. **Call to order/Roll Call:** Call to order at 6:30pm. First Selectman Bob Carlson, Selectman Nicole Porter, and Selectman Brett Mastroianni in attendance with Administration & Finance Officer Christine Dias.
2. **Pledge of Allegiance**
3. **Public Comments on Non-Agenda Items***
4. **Selectman Comments:** Selectman Porter asked for an update on the letter the BOS received from the First Baptist Church of North Stonington inquiring about ARPA funds. At this time, all ARPA funds are designated to other uses. If any ARPA funds are leftover, the BOS will then decide how to use them. Additionally, Selectman Porter attended the recent Conservation Commission meeting. First Selectman Carlson spoke about a possible joint meeting with the Conservation Commission in September or October.
5. **First Selectman Report/Correspondence:** Currently, there is a crew cleaning out the one-story level of 298 Norwich Westerly Road. First Selectman Carlson also brought up the bids received for window replacements at the John Dean Gallup House. The lowest bid was from Arnold Lumber Company at \$26,078.42. The

highest bid was from Riverhead Building Supply at \$27,989. Coventry Lumber's bid was slightly lower than Riverhead Building Supply's bid. All three selectmen agreed to move forward with Arnold Lumber's bid.

6. Old Business

- a. **Demolition of One Story 298 Norwich Westerly Road:** The contract was sent to Bestech. First Selectman Carlson will be setting up a pre-demolition meeting with Bestech, representatives from Wheeler Library, Wayne Coates, and the new Clerk of the Works. There is a possible demolition start date of August 15th.
 - b. **Speed Humps:** North Stonington's Highway Foreman, Donald Hill, spoke about the speed humps and answered questions. Motion to approve and award the bid to B & W Paving & Landscaping for \$23,000 for four speed humps by Selectman Mastroianni, 2nd by Selectman Porter; motion approved 3-0-0. The four speed humps will be put in as soon as possible.
 - c. **Shared Services:** First Selectman Carlson would like to have joint meetings with the BOS, BOF, and BOE in the future. First Selectman Carlson is going to reach out to the BOE and BOF's Chairs. The First Selectman is hoping to have the first joint meeting in September. An update was given that all of the vacant positions for the School's office staff are now filled.
7. **Clerk of the Works RFP:** Two proposals for the Clerk of the Works for the 298 Norwich Westerly Road Demolition Project were received from Colliers Project Leaders and STV Construction Inc (STV). Motion to approve STV's proposal for the Clerks of the Works for the lump sum amount of \$12,000 by Selectman Mastroianni, 2nd by Selectman Porter; motion approved 3-0-0.
8. **2022 STEAP Grant Application:** North Stonington's Administration & Finance Officer, Christine Dias, explained the 2022 STEAP Grant Application. The deadline for this application is August 15th. Towns can apply for up to \$500,000. STEAP is encouraging a 20% municipal match. The First Selectman was thinking of submitting the last two roads that are scheduled to be paved for a grand total of

\$375,000. If the paving project is approved, money would be freed up for other Town uses. Selectman Mastroianni would like to add redoing the recess blacktop area for the school to the proposal. First Selectman Carlson will reach out to the BOE and determine if the blacktop area will be added to the proposal.

9. **Purchasing Policy:** The Purchasing Policy presented is a combination of elements from North Stonington's 2003 Purchasing Policy on file, North Stonington's 2015 Draft Purchasing Policy, what the State of CT currently does, and what North Stonington currently does. Under Section 4 of the Purchasing Policy Draft, an End of the Year Purchasing Policy will be added in as "Part C". Another change being made to the draft is increasing the purchases range in Section 3(B) from \$10,000 to \$20,000. The updated Purchasing Policy will be reviewed at the next meeting.

10. Minutes

- a. **July 12, 2022 Special Meeting 11am:** Motion to approve the minutes as written by Selectman Porter, 2nd by First Selectman Carlson; motion approved 3-0-0.
- b. **July 12, 2022 Special Meeting 6pm:** Motion to approve the minutes as written by Selectman Porter, 2nd by Selectman Mastroianni; motion approved 3-0-0.
- c. **July 12, 2022 Meeting:** Motion to approve the minutes as written by Selectman Porter, 2nd by Selectman Mastroianni; motion approved 3-0-0.

11. Public Comments*

12. **Next Meeting:** August 23, 2022

13. **Adjournment:** Motion to adjourn at 8:08pm by Selectman Porter, 2nd by Selectman Mastroianni; motion approved 3-0-0.

*The Board of Selectmen respectfully requests that public comments do not exceed two (2) minutes per person in respect for everyone's time.

Respectfully submitted,

Ivanna Hugo