



**Town of North Stonington  
Board of Selectmen Meeting  
North Stonington Education Center & Zoom Meeting  
September 13, 2022  
6:30 PM**

Public will be able to attend the meeting in person or via Zoom with the following link:  
<https://us02web.zoom.us/j/82836155111?pwd=K3FMaHJJQ2tOR3BIeWd0cEtkWVNUUT0>

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Or via Zoom App-Enter Meeting ID: 828 3615 5111

Passcode: 777472

Or listen only via telephone by calling 646 558 8656 and enter Meeting ID: 828 3615 5111

**Link to 9/13/22 Meeting Video:** <https://www.youtube.com/watch?v=mjY-MJsHfUQ>

## **MINUTES**

1. **Call to order/Roll Call:** Call to order at 6:30pm. First Selectman Bob Carlson, Selectman Nicole Porter, and Selectman Brett Mastroianni in attendance with Administration & Finance Officer Christine Dias.
2. **Pledge of Allegiance**
3. **Public Comments on Non-Agenda Items\***
4. **Selectman Comments:** None
5. **First Selectman Report/Correspondence:** First Selectman Carlson let the other Selectmen know that they are all invited to the Second Baptist Church's Fish Fry. There will be a Tri-Board Meeting (BOS, BOE, and BOF) on Monday (9/19/22). First Selectman Carlson met with Nita Kincaid and Lisa Mazzella from the North Stonington Quarterly. The Town will not be using the business out of Pennsylvania for the Quarterly, but will see if any local company can do the same type of arrangement.
6. **Old Business**

- a. Demolition of One Story 298 Norwich Westerly Road:** First Selectman Carlson gave a few updates on the demolition. If all goes well, the one-story wing will be torn down by the third week of October. First Selectman Carlson meets with the Clerk of the Works and demolition company every Wednesday for updates on the project.
  - b. Purchasing Policy:** Selectman Mastroianni proposed changing the word “proposal” to “bid” in Section 3(c). Furthermore, Selectman Mastroianni recommended adding “at least 3 bids” if there are more than 2 vendors on the State Contrast List- the town must get at least 3 bids. Section 4 and 5 are switching places on the numerical order. Section 5 will now read: “All goods must be invoiced by June 30<sup>th</sup>.” Two lines are being removed in Section 5. The BOS will be keeping “all invoices in by June 30<sup>th</sup>” and will be reviewing it in the future. Motion to approve the Purchasing Policy as amended by Selectman Mastroianni, 2<sup>nd</sup> by Selectman Porter; motion approved 3-0-0.
  - c. Tax Relief Committee:** The prior BOS voted to send this to a town meeting. Motion to move forward with the Tax Relief Committee made up of no less than 5 citizens by Selectman Porter, 2<sup>nd</sup> by Selectman Mastroianni; motion approved 3-0-0. First Selectman Carlson will work on the application piece of this.
- 7. RFP POCD Consulting Services:** The Town will be doing a RFQ instead of an RFP. The Town will write their own RFQ and has 14 months to submit the POCD to the State.
- 8. STEAP Discussion:** The Administration & Finance Officer, Christine Dias, led the STEAP discussion. The Town is still waiting to hear back about their STEAP application from the State of CT. No action will be taken at this meeting.
- 9. Vacancies & Appointments:** Motion by First Selectman Carlson to reappoint Ronald Lewis and Kevin Geary to the Wetlands Commission, 2<sup>nd</sup> by Selectman Mastroianni; motion approved 3-0-0. Motion to appoint Linda Constanza as an at large member to the Juvenile Review Board by Selectman Mastroianni, 2<sup>nd</sup> by

Selectman Porter; motion approved 3-0-0. First Selectman Carlson updated everyone on the status of the Tax Collector's position. The Town cannot find a candidate to hire for this position as a part-time position. First Selectman Carlson brought up the idea of making this position a full-time position. Motion by Selectman Porter to increase the Tax Collector's hours to a full-time position, 2<sup>nd</sup> by First Selectman Carlson. The current Tax Collector will work two days a week in the meantime until they find someone. Remotion by Selectman Porter to make the Tax Collector's position a 35-hour salaried position, 2<sup>nd</sup> by First Selectman Carlson; motion approved 3-0-0. Selectman Mastroianni stated that the 2 alternate EDC spots can now be filled by any party because the positions have been posted for more than 90 days. The Treasurer is also looking for a Deputy Treasurer.

#### **10. Minutes**

- a. **August 23, 2022 Meeting:** Motion to approve the minutes as written by Selectman Porter, 2<sup>nd</sup> by Selectman Mastroianni; motion approved 3-0-0.

#### **11. Public Comments\***

**12. Next Meeting:** September 27, 2022

**13. Adjournment:** Motion to adjourn at 8:40pm by Selectman Mastroianni, 2<sup>nd</sup> by Selectman Porter; motion approved 3-0-0.

\*The Board of Selectmen respectfully requests that public comments do not exceed two (2) minutes per person in respect for everyone's time.

Respectfully submitted,  
Ivanna Hugo