



**Town of North Stonington
Board of Selectmen Meeting
North Stonington Education Center & Zoom Meeting
October 25, 2022
6:30 PM**

Public will be able to attend the meeting in person or via Zoom with the following link:
<https://us02web.zoom.us/j/87066551144?pwd=aXVlSk9vcmlZVUlnNQaVlHcE95amh1dz09>

Or via Zoom App-Enter Meeting ID: 870 6655 1144

Passcode: 519452

Or listen only via telephone by calling 646 558 8656 and enter Meeting ID: 870 6655 1144

Link to 10/25/22 Meeting Video: <https://www.youtube.com/watch?v=zIHAE3FBo9c>

MINUTES

1. **Call to order/Roll Call:** Call to order at 6:30pm. First Selectman Bob Carlson, Selectman Nicole Porter, and Selectman Brett Mastroianni in attendance with Administration & Finance Officer Christine Dias.
2. **Pledge of Allegiance**
3. **Public Comments on Non-Agenda Items***
4. **Selectman Comments:** Selectman Mastroianni would like to put the purchasing policy on the next agenda and review it. Selectman Mastroianni thanked Jen Strunk and everyone who helped out at the "Frights and Lights" Halloween Parade. Selectman Porter relayed some feedback she received in regards to security in the future for this event.
5. **First Selectman Report/Correspondence:** The Pawcatuck Neighborhood Center sent a letter to the BOS explaining how their organization used the money they received from the Town. First Selectman Carlson stated that Bill Ricker informed the Town Clerk that there is one alternate member vacancy on The Conservation Commission. The Conservation Commission is currently looking for someone to fill that vacancy.
6. **Old Business**

- a. **Demolition of One Story 298 Norwich Westerly Road:** First Selectman Carlson gave a brief update and said he will be discussing the wall situation brought up at the last meeting tomorrow during his weekly walk through at 298 Norwich Westerly Road.
 - b. **Tax Relief Committee:** The Town is still waiting for two more applicants for the Tax Relief Committee.
 - c. **Vacancies & Appointments:** Motion to appoint Robert Degoursey to the Conservation Commission to a full-time position by First Selectman Carlson, 2nd by Selectman Porter; motion approved 3-0-0. The BOS discussed hiring a consultant for the 2023 POCD. First Selectman Carlson recommended using Juliet Hodge again for the POCD. Motion to have First Selectman Carlson reach out to Juliet Hodge to see if she would be interested in the consultant position by Selectman Porter, 2nd by Selectman Mastroianni; motion approved 3-0-0. First Selectman Carlson will provide feedback at the next BOS meeting. The Town has hired a new Tax Collector. There are currently no applicants for the Planning, Development, and Zoning Official position.
7. **Grant Opportunity CTDEEP Resiliency Program:** Beth Kirmmse from Fuss & O'Neill presented on the grant opportunity for the CTDEEP Resiliency Program. Beth proposed that her company could complete and submit a grant application on behalf of the Town of North Stonington with focus on the Assekong Brook and the Shunock River. This program would assist with watershed, mitigating flood hazards, and storm water management. This program is a no match state funding source. The cost to write the grant application is \$7,000. Motion to move this proposal forward using ARPA funding for the amount of \$7,000 by Selectman Mastroianni, 2nd by Selectman Porter; motion approved 3-0-0.
8. **NSVFC Carryover Request – Per Diem Firefighter:** The NSVFC has a balance of \$4,490.12 in B26.14 (NSVFC Per Diem Staff) and a carryover request has been made. Chief Steinhart explained the carryover request. Motion to allow the NSVFC to rollover the balance of \$4,490.12 by Selectman Mastroianni, 2nd by First Selectman Carlson; motion approved 3-0-0.

- 9. ARPA Funds Update and Discussion:** There are ARPA projects coming to a close with money obligated to that project leftover. There is no Town policy to put back the leftover money into the ARPA fund account. So far, the ARPA money leftover is coming from 6.1 (Community Conversation) in the amount of \$994.07, 6.1 (Education Center Operating) in the amount of \$21,482.67, and 7.1 (SCCOG Planner) in the amount of \$7,569.92 for a grand total of \$30,046.66. Motion to expire ending programs and return the leftover funds to the ARPA account by Selectman Mastroianni, 2nd by Selectman Porter; motion approved 3-0-0.
- 10. Window Installation at John Dean Gallup House:** First Selectman Carlson explained that windows have been purchased, but there were no bids for the RFP that went out to install those windows. First Selectman Carlson approached 4 local builders to see if they could install the windows before winter. Only one builder could commit to starting the window installations in early November before it gets too cold outside. Shamrock builders will be installing the windows. As a result of price increases and inflation, an additional \$7,000 is needed for this project.
- 11. Transfer Request:** Motion to go to the BOF and request a line transfer from B26.12 (NSAA) to C3.35 (1750 Farm House) for the total amount of \$7,100 by Selectman Mastroianni, 2nd by First Selectman Carlson; motion approved 3-0-0.
- 12. FY2024 Budget Timeline:** The BOS reviewed the North Stonington FY2024 Budget Timeline. The BOF will be reviewing it next.
- 13. 2023 Meeting Schedule:** The BOS agreed to continue to meet on the second and fourth Tuesday of every month at 6:30pm. There will be two months with exceptions. The meetings in February will be on the 7th and 28th. Additionally, there will only be one meeting in December. Motion to approve the 2023 BOS Meeting Schedule as written by Selectman Mastroianni, 2nd by Selectman Porter; motion approved 3-0-0.
- 14. Tax Refunds:** Motion to approve tax refunds to Martin E Roschmann for both amounts of \$788.24 and \$681.82, \$138.12 for Donald Sherman, and \$840.42 for Ally Financial for a grand total of \$2,448.60 by Selectman Porter, 2nd by Selectman Mastroianni; motion approved 3-0-0.

15. Minutes

- a. **October 11, 2022 Meeting:** Motion to approve the minutes as written by Selectman Mastroianni, 2nd by Selectman Porter; motion approved 3-0-0.

16. Public Comments*

- 17. Next Meeting:** The meeting on November 8, 2022 has been cancelled and the next meeting will be on November 15, 2022.

- 18. Adjournment:** Motion to adjourn at 8:37pm by Selectman Mastroianni, 2nd by First Selectman Carlson; motion approved 3-0-0.

*The Board of Selectmen respectfully requests that public comments do not exceed two (2) minutes per person in respect for everyone's time.

Respectfully submitted,

Ivanna Hugo