



**Town of North Stonington
Board of Selectmen Meeting
North Stonington Education Center & Zoom Meeting
June 13, 2023
6:30 PM**

Public will be able to attend the meeting in person or via Zoom with the following link:
<https://us02web.zoom.us/j/83923525789?pwd=c0lLdUVvVGNIIRk82bzlGQWNBb2RoQT0>

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Or via Zoom App-Enter Meeting ID: 839 2352 5789

Passcode: 723324

Or listen only via telephone by calling 646 558 8656 and enter Meeting ID: 839 2352 5789

Link to 6/13/23 Meeting Video: <https://www.youtube.com/watch?v=kraBeB2Fnzg>

MINUTES

1. **Call to order/Roll Call:** Call to order at 6:30pm. First Selectman Bob Carlson, Selectman Brett Mastroianni, and Selectman Nicole Porter in attendance with Administration & Finance Officer Christine Dias.
2. **Pledge of Allegiance**
3. **Public Comments on Non-Agenda Items***
4. **Selectman Comments:** None
5. **First Selectman Report/Correspondence:** The Early Learning Center that is leasing the two-story wing is scheduled to open this upcoming Monday. The BOS will be given a tour on Friday.
6. **Keeping North Stonington Affordable Presentation:** Mary Ann Ricker gave a presentation on what Keeping North Stonington Affordable (KNSA) is and identified KNSA's mission. KNSA is not the same as the Affordable Housing Committee. Mary Ann introduced the KNSA Board and team. David Berto, a consultant from Housing Enterprises, explained the Wintechog Hill Current Concept Plan. Public comment was given, and the BOS discussed this matter. First Selectman Carlson explained that the BOS will take everything they hear into consideration. The BOS will also conduct

their own research, talk to the Town Attorneys, and attempt to get answers to questions asked. More discussion to come.

- 7. Additional Appropriation:** An additional appropriation of \$2,226 is being requested for The North Stonington Quarterly Newsletter for line item B22.03. The additional appropriation will be used for the printing and mailing of the 4th issue of the North Stonington Quarterly. The Recreation Commission is requesting an additional appropriation of \$10,000 for Line Item B16.01. The \$10,000 will be used for recreation programs. The programs are offset by revenue and the \$10,000 is budget neutral. Both appropriations would come out of the undesignated fund. Motion to move both appropriations forward to the BOF for their approval by Selectman Mastroianni, 2nd by Selectman Porter; motion approved 3-0-0.
- 8. Animal Control Officer Discussion:** Motion to move number 10 (Animal Control Officer) to number 8 on the agenda by First Selectman Carlson, 2nd by Selectman Porter; motion approved 3-0-0. The BOS is considering changing the Animal Control Officer position to a full-time position. First Selectman Carlson reviewed the conversation with the town labor attorney on the full time status for the position. The current Animal Control Officer was in attendance. The BOS and Animal Control Officer agreed that the ACO works around 30 hours per week and hours will need to be tracked through the time clock system. There will be no increase for the salary line item for this fiscal year. In addition, the ACO will now be eligible to receive health insurance through the town. Motion to make the Animal Control Officer a full-time position based on 30 hours per week at the current rate starting July 1, 2023 by Selectman Mastroianni, 2nd by Selectman Porter; motion approved 3-0-0.
- 9. Transfer Station Sticker Sales:** Ticket vouchers will be sold at the Transfer Station July 8, 2023 as a trial run. Only a voucher for a sticker will be given. The sticker will not be given that day. Transfer Station sticker sales will normally take place at Town Hall. Motion to have bulky waste fees be \$25 for a small load, \$35 for a medium load, \$75 for a large load, and \$125 for an extra-large load by Selectman Porter, 2nd by Selectman Mastroianni; motion approved 3-0-0. Motion to amend \$40 to start in July for all vehicles registered to a household by Selectman Mastroianni, 2nd by Selectman Porter; motion approved 3-0-0.

10. Policies & Procedures Manual: The BOS received a Policies & Procedures Manual to review. First Selectman Carlson explained that he would like to adopt this manual at the next meeting. Any changes that need to be made should be made tonight. A few spelling changes need to be made. Discussions followed amongst the BOS. The Administration & Finance Officer will make changes for the next meeting.

11. Tax Refunds: Motion to approve the tax refunds for a total of \$1,152.90 by Selectman Mastroianni, 2nd by Selectman Porter; motion approved 3-0-0.

- Thomas L. Layton: \$173.70
- Corelogic: \$441.95
- Michael Urgo: \$55.79
- Eunice E. Sutphen: \$57.76
- Eunice H. Schaub: \$85.23
- Christa D. Poitras: \$83.80
- Robert E. Petrucci Jr.: \$138.86 & \$115.81

12. Old Business

1. Demolition of One Story 298 Norwich Westerly Road: The demolition will be finished on Thursday. First Selectman Carlson has not received the final bill yet.

2. Vacancies & Appointments: The Chairman of the Inland Wetlands Commission, Mark Grigg, would like to reappoint himself, Cody Bill, Marvin Chase Jr., Eric Offen, and Adam Vernott to a 5-year term. Motion to reappoint these members to a 5-year term by First Selectman Carlson, 2nd by Selectman Porter; motion approved 3-0-0.

3. ARPA Funds Update and Discussion: The State of Connecticut's Department of Aging and Disability Services is giving ARPA funds to senior centers for COVID related facility improvements or programming. North Stonington will receive \$15,680 in ARPA funds. One idea for these funds includes upgrading the HVAC old air conditioning system and electric heat to a mini split system. The quote for the mini split system is \$26,000 not including electrical. The town can get rebates back by using certain installers. The town will also get more quotes. The EDC will also be giving back unused ARPA funds from their Small Business Grant after they have an

official vote next meeting. North Stonington has a three-year contract with Everbridge Municipal Notification Systems. The town has only approved \$15,000 in expenses. \$4,125 needs to be approved for the August invoice. Motion for the additional appropriation of \$4,125 for the Everbridge system to go before the BOF by Selectman Porter, 2nd by Selectman Mastroianni; motion approved 3-0-0.

- 4. Plan of Conservation & Development Update:** The BOS will talk about the POCD in the early fall.

13. Minutes

- 1. May 23, 2023 Meeting:** Motion to approve the minutes as written by Selectman Porter, 2nd by Selectman Mastroianni; motion approved 3-0-0.

14. Public Comments*

15. Next Meeting: June 29, 2023 at 7:00pm

16. Adjournment: Motion to adjourn at 10:37pm by Selectman Mastroianni, 2nd by Selectman Porter; motion approved 3-0-0.

*The Board of Selectmen respectfully requests that public comments do not exceed two (2) minutes per person in respect for everyone's time.

Respectfully submitted,
Ivanna Hugo