

**REQUEST FOR PROPOSALS**  
**DEMOLITION OF ONE-STORY WING OF NORTH STONINGTON EDUCATION CENTER**

To Bidders

The Town of North Stonington has recently completed construction of a new middle high school and renovation of the elementary school building for the North Stonington school district. As a result of the completion of that project, The Town is currently seeking proposals for the completion of the partial demolition of the legacy structure. Please note that the school Central Administration for the North Stonington Board of Education as well as other town functions currently occupy the portion of the building to remain active throughout this remediation and demolition project.

In response to this Request for Proposals (RFP), please submit your best fixed price quotation to furnish the labor and supervision to demolish the one-story wing of the North Stonington Education Center, formerly the Wheeler Middle High School, located at 298 Norwich Westerly Road. This bid should include all required materials, tools, supplies, equipment, and services necessary to complete the activities in accordance with the associated scope & supporting documents and specifications.

**PRE-BID MEETING: There will be a mandatory pre-bid meeting at 298 Norwich Westerly Road at 9:00 AM on Friday, May 20, 2022. Please contact Selectman Bob Carlson meet at the Main Street entrance to the building.**

ENCLOSURES: Each bidder is responsible for checking his bid package to insure receipt of all drawings, specifications, and other related documents. If you have not received complete data, it is your responsibility to contact the undersigned immediately. All drawings, specifications, and other data furnished to bidder for bidding purposes shall, upon request, be returned to the Town of North Stonington.

TERMS OF PAYMENT: North Stonington shall pay 90% of monthly invoices for material delivered and work accomplished during the previous month. In making progress payments, Owner shall retain 10% of the invoice value until final completion and acceptance of the contract work. However, if North Stonington, at any time after 50% of the work has been completed, finds that satisfactory progress is being made, North Stonington may, at its sole discretion, and then authorize some portion of the retainage to be released to the contractor.

CONDITIONS OF WORK: Each bidder must inform himself fully of conditions relating to the construction and labor under which the work will be performed. Failure to do so will not relieve a successful bidder of his obligation to furnish all material and labor necessary to carry out the provisions of the contract and to complete the work for the consideration set forth in his bid.

LABOR CONDITIONS: All labor employed in this work shall be compatible with all other labor employed, and it shall be the vendor's responsibility to assure compatibility.

**Scope**

The Town is seeking proposals for the demolition of the one-story wing with additional work to maintain the function of the other areas of the building.

To facilitate this partial demolition, an exterior/interior wall will need to be constructed to demise the approximately two thirds of the facility that will remain operational after the completion of the demolition.

In addition to demising the space to remain, a potable water supply that currently enters the building through the area selected for demolition and will need to be rerouted to supply to the structure to remain as well as the Wheeler School and Library which abuts the property.

Documents created as part of the original project are included in this package and the successful bidder is required to familiarize themselves with existing conditions and scope items to remain prior to commencement with the scope of work.

Every effort is expected to be made NOT to damage the existing conditions.

The successful bidder will be responsible for repair and/or replacement of any damage attributable to the delivery of the base demolition scope of work at their expense. In addition, the successful bidder is responsible for understanding and adhering to all Contract Drawing Notes, Key Notes and General Notes, as they relate to this vendor’s scope of work. Additionally, the successful bidder is responsible to adhere to all related specifications as they relate to this scope of work, regardless of whether or not the Specification is noted.

The successful bidder is required to maintain (consistently through the contractual engagement) the following coverage placed with a company(ies) licensed to do business in the State of Connecticut:

General Liability*	Each Occurrence	\$1,000,000
	General Aggregate	\$2,000,000
	Products/Completed Operations Aggregate	\$2,000,000
Auto Liability*	Combined Single Limit	
	Each Accident	\$1,000,000
Umbrella* (Excess Liability)	Each Occurrence	\$1,000,000
	Aggregate	\$1,000,000
Professional Liability	Each Occurrence	\$1,000,000
	Aggregate	\$1,000,000

A certificate of insurance naming the Town of North Stonington as an additional insured shall be required commencing work.

Workers' Compensation and Employers' Liability	WC Statutory Limits	
	EL Each Accident	\$500,000
	EL Disease Each Employ	\$500,000
	EL Disease Policy Limit	\$500,000

This project is tax-exempt. As such, materials used and incorporated in the work are exempt from Connecticut State Sales Tax. A tax-exempt certificate may be included in the Contract Document. In accordance with Connecticut Statutes Section §12-430(7)c, the Town is required to report names of nonresident (out of state) Contractors to the State of Connecticut, Department of Revenue Services (DRS) to ensure that all applicable business taxes are being paid by Contractors. Upon award of contract in excess of \$250,000, all nonresident contractors must furnish proof to the Town, within two weeks of award, that they have obtained current status as a “verified contractor” with DRS.

The successful vendor will be responsible for obtaining any additional sets of contract documents at their own expense upon contract award. The Town of North Stonington can provide supporting electronics files if available to support this effort.

The Town of North Stonington will provide the General Building Permit and the cost for that permit will be waived. However, the successful bidder shall file and obtain all required permits/licenses, bonds for this scope of work beyond the general building permit. This vendor must provide copies of all permits/licenses before commencement of work. In addition, all inspections, filings, fees and certificates required by the Town/City and State Authorities Having Jurisdiction for approval of this work is the responsibility of the successful bidder.

**General Requirements:**

The successful bidder is responsible to provide:

1. Any and all winter weather related activities (as required) to execute this scope of work.
2. To coordinate with the Town the Site Logistics plan for access, temporary fence and notes.
3. Provide and maintain access to throughout the site to facilitate this trade's work, throughout the course of construction.
4. Furnish, Install and Maintain and remove the construction temporary chain link fence
5. Adhere to lead awareness as it relates to the execution of this Scope of Work, in accordance with and the Contract Documents.
6. Maintain a secure and safe site and shall keep the building(s) secure at all times.
7. Temporary water as required to execute this scope of work, in accordance with the Contract Documents.
8. Remove, demolish, and dispose of any and all components necessary to access all abatement items, including but not limited to, walls, counters, cabinets, sinks, appliances, trim work, miscellaneous, carpeting, flooring, other finishes, etc... and in accordance with the Contract Documents.
9. All The Town of North Stonington's requirements as well as following all applicable local and state building codes.
10. Their own cleanup including food and beverage containers, trash and debris generated by this Contractor. Cleanup will take place daily.
11. Adherence to any and all OSHA requirements for the duration of the project, including but not limited to:

1. Submitting a detailed, **PROJECT SPECIFIC**, Safety and HAZMAT Communication plan, including all SDS sheets (Safety Data Sheets) no later than (5) business days before starting this scope of work.
2. In addition, this Contractor will include detailed job hazard analysis (JHA) for all work activities.
3. Providing drinking water for their employees regardless of Specifications, also reference OSHA CFR 1926.51 (a)(2) Sanitation.....Employer shall supply potable drinking water, etc....
4. Providing all lifts, staging, scaffolding and hoisting required to complete this scope of work in accordance OSHA.
5. Providing and maintaining, relocation and removal of all fall protection guardrails, handrails, perimeter cables and opening covers to meet OSHA requirements, as required throughout the project.
6. Providing fall arrest or prevention systems and any and all PPE to their employees necessary to execute this Scope of Work.
7. Providing temporary protection and/or barricades, in accordance with OSHA requirements, in all areas as required in completing this scope of work. This Contractor is also responsible for maintaining this same protection until completion of this scope and safety is assumed by another Contractor.
8. Providing any and all lead in Construction work necessary to execute this scope of work. All applicable OSHA rules, regulations and guidelines are applicable.
9. Providing any fire watch necessary for the performance of "hot work" activities. In addition, a certified fire extinguisher needs to be placed in the general vicinity of the "hot work". all engineering, performance requirements, detailing, samples and coordinated shop drawings necessary for this scope of work.
10. Providing all layout by a licensed surveyor, all field engineering, field layout, field measuring, surveying, verification of field dimensions required to execute this scope of work including all layout, lines and grades required to perform their scope of work. This Contractor will establish all line and grade for the performance of this scope of work and shall coordinate with other Contractors on site.
11. Providing the associated waste management dumpsters and the effective management of waste stream segregation, transportation and waste disposal. per the Contract Documents and is in accordance with Specification Section 01 74 19 – Construction Waste Management & Disposal including all related Specification Sections, 01 81 13 Sustainable Design Requirements – State of CT HPS for New Construction and Major Renovations. All proper disposal documentation of any of the above items shall be provided to the Construction Managers monthly and/or with the monthly requisition billing cycle (as applicable). Each Contractor will be responsible for the sorting of all construction waste/debris, in accordance with the requirements noted above.
12. Providing on-site Construction Waste Management and Construction Indoor Air Quality Management Plan-During Construction and Sustainable Design Requirements. This Contractor is required to review all credits and provide submittals for approval prior to the commencement of work and shall follow through with all associated documentation and paperwork in order to

achieve the required HPS points. All documentation required to be submitted by this Contractor will be reviewed in accordance with the monthly requisition billing cycle, failure to maintain the required HPS submittals and documentation will be justification for non-payment.

13. All excavation related activities are required to commercially engage an independent underground utility locating company. Reference Paragraph EE "Protecting of Existing Utilities and Services", in the Supplemental Instructions. Contractors with excavation requirements shall provide a written plan for review and coordination with the Construction Manager. No excavation work shall be allowed until location and coordination is complete.

Scope of work:

The Town of North Stonington envisions the following key steps to completion of this project:

- 1) Remove all combustible material from the area to be demolished
- 2) Isolate and reroute the utility systems to maintain functionality of the remaining structure and potable water supply to the Wheeler School and Library
- 3) Salvage any equipment to be sold/repurposed
- 4) Abate the structure to be demolished
- 5) Complete the selective demolition of the structure

We are also requesting that if the bidders identify alternative approaches that provide reduction in scope, schedule and or cost that they provide those alternatives in their response to this RFP.

However, the overall project scope must include:

1. All required engineered shoring and bracing, lateral bracing and supports, demolition and removal of selected portions of building(s) or structure, demolition and removal of selected site elements, salvaging of existing items to be reused or recycled, interior & exterior work, existing concrete slabs (slabs on grade and elevated), foundations and footings, concrete housekeeping pads, concrete pads, concrete steps landing and associated supports, concrete pads and ramps adjacent to and connected to buildings, containments, encapsulation, salvage of existing items to be reused or recycled, metal window and/or glass block frame and associated trim and shades, window systems, window sills, window trim, window treatments/interior blinds (including tracks and supports), remove walls, CMU furring inside room, doors/frames/casings/sidelight/trim/transoms, millwork/casework, counters, selected site elements, chalkboards, tack boards, marker boards, showers and associated plumbing, plumbing fixtures with all associated piping, wall finishes back to stud/masonry on all walls in room unless noted, toilet partitions, toilet accessories, lockers and base, all types of floor coverings and mastics and base down to concrete slab, finish flooring including all underlayment/subfloors/substrates/toppings/mortar bed/mud sets/leveling course/skim coat/base/adhesives, wood flooring, carpet, VCT, ceramic tile, wood flooring, finish stair treads and risers, recessed walk-off mats, canopy and supports/bracing, floor mounted benches, transom panels, interior partitions w/

associated frames, furred wall finishes w/associated furring frames, wall base, louvers, gypsum board/glazed tile/glazed block/plaster/terra cotta/masonry/concrete walls, pilaster base, protect existing frames to remain, portions of exterior walls, plaster ceiling assemblies and soffits, all ceilings and soffits, concealed furred ceilings, stairs and/or ramps with associated rails and structural frames and/or reinforced concrete landings and foundations, , handrails, pipe rails, metal railings, metal guardrail and handrails, wood ramp steps and rails, fire extinguishers and cabinets, column/corner enclosures, Boiler/CUH/HVAC units (also refer to MEP demo drawings), wood trim/blocking, wall mounted devices and equipment, Ceramic flooring down to the concrete slab and Ceramic wall finish, kitchen equipment, roof access hatch, brick chimney, gutter and downspouts, brick and wood stair enclosure, electrical fixtures/wiring, electrical/access panels, conduit, supports (cut flush w/ substrate/structure), wood stairs/railings & platform, wood paneling, plywood backing panels, display cases, chair rail, display rail, concrete stairs/ramps, shelves/cabinets/supports/trim, fire extinguisher cabinets, wall coverings, mirrors, misc. objects mounted to the ceilings/walls exterior walls/doors/windows, concrete ramps/steps/stoops, exterior stairs/steps adjacent or attached to the building, interior finishes, lintels, existing floor and roof construction, concrete foundation walls for new openings(as required) floor frames, pits, interior/exterior signage, roof equipment, pipe sleeves and grates, mechanical systems, electrical systems, special systems, tele/data systems, low voltage systems, plumbing systems, fire protection systems, all items in MEP demo drawings, radiator heating units, refrigerant removal, , other fences adjacent to the buildings, and other associated equipment in the shaft and machine rooms, , all supports (cut flush w/substrate/structure), maintain existing warranties, misc. accessories...etc. , in accordance with **Specification Section 024119 Selective Demolition** and the Contract Documents. All items scheduled to remain are to be protected. Items noted above should be assumed to be demolished/abated regardless of if there is a no specific keynote. the segregation, packing, labeling, transport, demolition, decontamination, removal, handling, disposal, characterization, abatement and proper disposal of all hazardous material, including but not limited to, all Connecticut Regulated Waste (CRW), chlorofluorocarbon (CFC), exist signs, fire pull stations and alarms, emergency lighting, batteries, maintenance and cleaning products, fire extinguishers and fire suppression systems, greases, oils, lubricant oils, virgin and waste oil, hydraulic oil (PCB containing), electronics, mercury, boiler ash, PCB oils, abandon underground storage tank lines, glass waste lines, cleanout traps and acid neutralization/storage tanks, Universal Wastes (UW), Low-Level Radioactive source, CFCs/Freon, etc.... in accordance with the Contract Documents.

2. The demolition, abatement, proper handling and disposal of all asbestos containing material, including but not limited to, all approvals, permits and notifications, full containments, interior and exterior boiler components, penetration and perimeter flashing, roof caulking compounds, fire door insulation, mudded fittings and pipe insulation, pipe fitting insulation, pipe (air cell/mag), roof drain insulation, black mastic, black wall glue daubs, black/brown blackboard glue, black glue, black sink undercoating, laboratory countertops, laboratory hood transite paneling, exterior door glazing compounds, black damp proofing/blind flashing, exterior gray caulking compound (windows and frames), exterior window caulking/glazing and compounds, exterior door caulking compounds, exterior garage door caulking, white caulking compound, black caulk, flange gaskets, hot water heaters, transite paneling blackboards, exterior gray stack caulking compound, exterior gray/brown/red mixed caulking compound, roof field caulking and flashing compound, transite paneling, vapor barrier,

- etc.... in accordance with **Specification Section 020800 Asbestos Abatement** (see Addendum 4) and the Contract Documents.
3. The demolition, abatement and proper disposal of all interior and exterior Polychlorinated Biphenyls (PCBs) in accordance with **Specification Section 028400 PCB Remediation Plan** (see Addendum 4) and the Contract Documents.
  4. The removal all existing utilities, in accordance with this scope of work and in order to execute this Scope of Work, as shown and to be removed with the limits of the work and disturbance and in conflict with new construction and protect all to schedule to remain. Coordinate all utility work with the respective Utility Company, Authority Having Jurisdiction and the Town.
  5. Cut, cap and make safe all utilities servicing (entering or exiting) the existing structures scheduled to be demoed in coordination with the location for the new service tie-ins. Et al, This Contractor shall inspect and verify existing mechanical services to be terminated. This Contractor shall develop / coordinate a written plan for the safe-off and termination of utilities. Contractor shall employ licensed trades to perform mechanical work necessary to properly terminate services a specified. This Contractor shall be responsible for all material and labor to install new valves, caps, loops, or blanks required to by-pass or maintain continuity of property services. This Contractor shall coordinate and provide electrical professionals to properly terminate low or high voltage circuits related to services as noted. I.E. power, control, communication, security, special systems, site lighting, call for aid, or alarm wiring. Abandon wiring shall be removed complete to the source per applicable codes. All service terminations to be left in a finished and complete condition for reconnection in the next Phase of Construction. Coordinate locations with Town. All cutting and capping is to be in accordance with the Contract Documents.
  6. The protection of existing sanitary piping and structures scheduled to remain, in accordance with the Contract Documents.
  7. The (partial) demolition/removal of existing storm systems, including but not limited to, all systems within the existing structures and new addition footprint, all storm systems exiting the existing structures and new building addition footprint, to the nears structure, cut cap and make safe, piping, structures, exaction and backfill, protection and sedimentation and erosion control of existing storm structures to remain, maintain existing storm structures in accordance with storm water pollution control measures and in accordance with the Contract Documents.
  8. Remove existing site A/C units and associated appurtenances, in accordance with the Contract Documents.
  9. Provide temporary bracing, stabilization and shoring for existing structures, including but not limited to, engineered stamped shop drawings with calculation, coordination with the next phase of construction. Said bracing, stabilization and shoring is to be maintained and remain in place until the permanent structures are in place and able to support the imposed loads, and in accordance with the Contract Documents.
  10. Use mechanical removal methods for all flooring materials and adhesives.
  11. Verify and maintain all the existing roof drains and drainage systems (interior and exterior) free of construction/demolition debris throughout Construction.
  12. Provide temporary protection at all vertical and/or horizontal air shafts, penetrations, duct chases, etc... exposed by demolition work.
  13. Remove from the building all items scheduled to be refurbished, relocated and/or salvaged, in accordance with the Contract Documents or otherwise noted within this scope of work. This Contractor is responsible to coordinate all demolition with the next Phase of Construction, wherever noted in the Contract Documents that New

Construction is noted. This Contractor is responsible to provide proper and protected storage and/or crated and protected transportation to a location on Campus.

14. Properly remove all standing water, ground water and water infiltrating the building during the execution of this scope of work.
15. Complete demolition of **all** mechanical systems, electrical systems, special systems, tele/data systems, low voltage systems, IT Systems, plumbing systems, fire protection systems within the Buildings in accordance with MEP demolition notes and the Contract Documents. No additional compensation will be made for unforeseen demolition of the above mentioned systems.

**3. Requirements and Selection Process**

1. This RFP has been posted on the North Stonington Town website on May 13, 2022. A mandatory pre-bid walkthrough will be held on Friday, May 20, 2022 at 9:00 AM.
2. Any questions that candidates have must be received in writing by May 24, 2022. This is acceptable by email to [cdias@northstoningtonct.gov](mailto:cdias@northstoningtonct.gov) or by mail to North Stonington Town Hall, 40 Main Street, North Stonington, CT 06359, Attention: Christine Dias.

Candidates shall provide a proposal by Friday, June 3, 2022 at 3:00 PM in Town Hall. Proposals must be submitted in a sealed envelope clearly labeled: Demolition of One-Story Wing of School Building. Proposals may be left in the drop box at Town Hall prior to this date and time.

3. The Town of North Stonington reserves the right to reject any and all bids that are not in the best interest of the Town. All bids must be valid for at least 90 days.
4. The proposals will be reviewed by the Board of Selectmen.

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**BIDDING PROCEDURE:** If your company is interested in performing the work sought by this RFP, please submit your proposal through in the format specified no later than ***3:00 PM on Friday, June 3, 2022.***

Although your base proposal must be in strict accordance with the provided specifications and drawings, we will consider your recommended alternatives providing however, they are sufficiently explained, including the effect on price and completion schedule. Any exceptions to the above specifications, or other enclosures, must be clearly indicated in the text of your proposal.

**CONTRACT TIME:** Your quotation shall include estimated earliest starting and completion dates, assuming that the Town of North Stonington will let a contract on or about June 30, 2022.

**SITE INSPECTION:** Bidders are cautioned not to submit proposals until after having inspected the site of the proposed work and having made themselves familiar with local conditions.

Questions and requests for clarifications should be submitted through May 24, 2022. All responses from the Town of North Stonington will be posted to all bidders.

Town of North Stonington      BID FORM

DATE:

FOR the demolition of 298 Norwich Westerly Road  
One Story Wing  
Former Middle School

SUBMITTED BY: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

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Contractors shall furnish under the coordination, scheduling, and inspection of North Stonington, all labor, materials, equipment, tools, facilities, design (where required), testing, supplies, and any and all other services not furnished by the town and do all things necessary for this contract in accordance with the Invitation to Bid dated May 13, 2022 and as further described in this Bid Form and attached documents.

A.      INSTRUCTIONS - BID FORM

All applicable sections of this Bid Form must be completed except those marked "Optional" with no exceptions, and the form returned together with all required attachments to North Stonington as your proposal. Please use "none", "not applicable", or a similar statement (depending on which word/phrase fits correctly) where a section does not apply. Leave no blank sections.

Bidder's should submit a proposed organizational chart for the management and execution of the work, indicating key individuals who are committed to participate in the work, including resumes showing their previous experience and positions held on previous projects and position held in Bidder's organization. Bidder's execution plan shall include a detailed work plan clearly indicating how the Bidder proposes to accomplish the work within the schedule and include the method of demolition for each building.

Completion of those sections in the Bid Form marked "Optional" need not be undertaken during the initial bidding phase; however, should your firm be "short-listed" or your bid progress to the pre-award phase, the sections marked "Optional" must then be completed and submitted rapidly.

SINCE WE ARE ABLE TO EVALUATE ONLY COMPLETE BIDS, INCOMPLETE BIDS ALONG WITH UNSOLICITED RE-BIDS ARE CAUSE FOR DISQUALIFICATION.

Bids received in only letterform or in the Contractor's own format cannot be accepted.

Do not cross-out, add words, change, modify the wording, x-out, etc. any part of the pre-printed original Bid Form; such action may cause disqualification of your bids.

B. WORK SCHEDULE

1. Contractor understands that the current schedule calls for this work to tentatively take place as follows:

Award - June 30, 2022

Start Construction - July 5, 2022

100% Complete - December 31, 2022 or earlier

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2. Contractor understands that scheduling and speed of construction are of prime importance in this work and shall be considered in comparing bids, and agrees that if awarded a contract for this work:

a) Contractor has the ability and will provide the necessary equipment, manpower, materials, etc., to comply with the above schedule.

Yes       No

If "no", clarify:

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b) Does Contractor's lump sum price include -

Scheduled overtime?  Yes  No

Scheduled shift work?  Yes  No

C. PRICES

General Bidding/Pricing Notes

Lump Sum

By submitting the all-inclusive firm (not subject to escalation) lump sum price below, Contractor acknowledges that he has carefully examined and is familiar with all bid documents and agrees to execute the contract and complete 100% the entire Scope of Work as enumerated in the bid documents for the prices stipulated, and has included all direct and indirect costs, overhead & profit, all types of labor, all supervision, all management and administration, all items of construction equipment, expendable and consumable supplies, materials, scaffolding, transportation including unloading and warehousing/storage, small tools, major equipment, temporary facilities, weather protection, cleanup, temporary water-air-steam-other utilities, insurance, and any and all other items, costs, expenses, services, etc. necessary to satisfactorily complete 100% the Scope of Work.

This work falls under the following tax status:

Exempt - The work associated with this request is exempt from Connecticut Sales Tax.

The Lump Sum price does not include any costs for work that is noted as being on "HOLD" on any drawings or documents.

Describes the handling and disposal of Special Waste as being cover by North Stonington. This contractor will provide unit rates for container, liner, transportation and disposal of any Special Waste generated during the bulk demolition of these building.

Container w/liner \$\_\_\_\_\_

Per ton disposal \$\_\_\_\_\_

Transportation\$\_\_\_\_\_

Total Lump Sum price for the entire Scope of Work:

- 1) Remove all combustible material from the area to be demolished: \$ \_\_\_\_\_
- 2) Isolate and reroute the utility systems to maintain functionality of the remaining structure and potable water supply to the Wheeler School and Library  
\$ \_\_\_\_\_
- 3) Salvage any equipment to be sold/repurposed: \$ \_\_\_\_\_ (deduct)
- 4) Abate the structure to be demolished: \$ \_\_\_\_\_
- 5) Complete the selective demolition of the structure: \$ \_\_\_\_\_

Total \$ \_\_\_\_\_

Total Lump Sum price for *your alternative* approach is: \$ \_\_\_\_\_

DESCRIPTION	Middle School Demo	SCRAP CREDIT	EQUIPMENT CREDIT
		Deduct for building and all equipment (Attach Break down)	Deduct for equipment to be resold by demo contractor (Attach Break down)
Direct Labor Costs	\$	\$	\$
Subcontractor	\$	\$	\$
Material Costs	\$	\$	\$
Overhead, Office Labor	\$	\$	\$
Equipment Costs	\$	\$	\$
Total Costs	\$	\$	\$

In addition to the aforementioned lump sum price, please provide the following details:

**Escalation Clause**

Monthly escalation as percent of fixed price bid

**Contractors Mark-up for Overhead and Profit**

**Option 1**

Direct Labor	%	Materials	%
Equipment	%	Subcontractor	%

**Option 2**

Direct Labor	%	Materials	%
Equipment	%	Subcontractor	%

**Unit Prices** - Labor shall be billed at a maximum of the following:

<u>Labor</u>	<u>Regular Time Rate</u>	<u>Add for 1 1/2 O/T Rate</u>

Labor includes wages, fringes, consumable, small tools, overhead, profit, and management over superintendent/general foreman level - If a labor classification is not listed above, it will be considered part of the overhead. The above rates are considered maximum rates. Contractor is to submit a breakdown at time of award for review and approval.

**Equipment Rates:** provide attached rates.

\_\_\_\_\_

## MAJOR EQUIPMENT

Major equipment in first class working condition required for extra work performed on a Time & Material bases only shall be billed at the rate(s) as approved by the Town Field Staff for the time such equipment is actually used or necessarily maintained at the job site for the proper prosecution of such T&M work.

Any and all rates, costs, method of invoicing, etc., are subject to approval of Town Field Staff. As a guideline, in no case shall the rental rates exceed 75% of the **Monthly** rates listed in the latest edition of the Associated Equipment Distributors publication "Rental Rates & Specifications", or the average prevailing rates in the area, whichever is approved by Town Field Staff. Divide the monthly rate by 176 in order to get the hourly billing rate to be charged to the Town of North Stonington.

Rates for major equipment shall be for "bare" (un-operated) equipment, and shall normally include costs for insurance, required maintenance, fuel/lubricants, normal wear-and-tear, license, sales or use taxes, etc. Not included is -

- Cost of operator, which will be billed per appropriate labor rate approved by the Town of North Stonington

- Move in/out cost which, will if applicable, will be billed separately: for equipment that is already on site and used for additional work, move in/move out costs will not apply.

Should any of the Contractor's major equipment remain idle at the job site for any cause beyond the Town's control, Contractor shall not be reimbursed for any charges of any nature accrued to, or by Contractor, for any such time that such equipment is idle. North Stonington will pay for standby, up to 8 hours for equipment and 2 hours for labor.

As a general note, the cost to furnish all necessary major equipment for the base scope of work shall be included in the lump sum and/or unit prices.

### Note Carefully:

- a) The above man-hours must include those for both your firm plus any field Sub-contractors

you intend to employ.

b) The above man-hours must equate to both the lump sum price(s) and to the data provided by your firm in the "Manpower Loading Schedule" form (if applicable to this bid package).

c) The above man-hours should already include any adjustment for labor productivity the Subcontractor expects to achieve.

d) The above man-hours are for evaluation purposes only; should the estimated man-hours above be exceeded at subcontract completion, they shall not form the basis for a request for extra costs or schedule extensions.

F. PERFORMANCE AND/OR PAYMENT BONDS (Optional)

Although bonding is not presently required for this bid and should not be included in the pricing, provide the name of the company that would underwrite either a Performance Bond or a Labor & Materials Payment Bond, (or the bank that would issue a bank guarantee or irrevocable letter of credit if bonds are not available), if either is required in the future for the full amount of this contract, to insure the faithful performance of the Work and fulfillment of all obligations:

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Their premium rate is listed below per thousand dollars of total current lump sum contract value:

Performance Bond = \$\_\_\_/thousand based on full value of the Contract.

Labor & Materials Payment Bond = \$\_\_\_/thousand based on full value of the Contract.



North Stonington reserves the right of approval of the bonding company and/or bank.

G. PERMITS/LICENSES

Permits and licenses necessary for the prosecution of the work in this contract shall be in accord with the bid documents.

List below any permits/licenses required that are included in your lump sum price:

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H. ALTERNATE PROPOSALS OR COST CHANGES DUE TO SUBSTITUTION OF MATERIAL/EQUIPMENT

ALL MATERIAL AND/OR EQUIPMENT INCLUDED IN CONTRACTOR'S LUMP SUM AND UNIT PRICES MUST BE IN STRICT ACCORDANCE WITH THE TOWN OF NORTH STONINGTON'S LATEST ISSUE OF THE SPECIFICATIONS AND BID DOCUMENTS, including Addenda to the Invitation to Bid.

However, unless the technical documents specifically indicate that no substitutions are allowed, Contractor may submit below their alternate proposals or proposed substitutions to the Town of North Stonington's specifications which they consider equal to those specified and include - (1) sufficient descriptions to allow comparison, and - (2) the effect in both cost and schedule the substitution would have on Contractor's proposal.

Be extremely specific & detailed in below sections: use brand/manufacturer's names, types, model numbers, etc. (if applicable), and/or other detailed descriptions & information so that your alternate proposal can be accurately evaluated. Include the effect on both cost & schedule of your proposal.

Owner Specified	Contractor's	\$ Effect on Our
Material or	Alternate Proposal	Proposal (*)
Equipment		

_____	_____	_____
_____	_____	_____
_____	_____	_____

(\*) = Effect should cover both cost in \$ and schedule in weeks, whichever is applicable.

I. VOLUNTARY ALTERNATES

It is North Stonington's objective to reduce overall project costs and/or construction schedule time while still maintaining an acceptable end product. Therefore, the Bidder is encouraged to submit a voluntary proposal on an alternate and/or substitution basis, which meets the Town's objective.

1. Description of Alternate: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Range of Cost Savings \$ \_\_\_\_\_ to \$ \_\_\_\_\_

Range of Schedule Savings \$ \_\_\_\_\_ to \$ \_\_\_\_\_

**ACCEPTABLE VOLUNTARY ALTERNATES MAY BE USED IN DETERMINATION OF THE SUCCESSFUL BIDDER.**

K. GENERAL

1. In compliance with the Invitation of Bid, the site was visited on:

\_\_\_\_\_ 20 \_\_\_\_.

2. Has Contractor's firm worked previously for Town of North Stonington.

Yes  No

M. SUPERINTENDENT

Contractor proposes to use the below named employee as superintendent/general foreman who will be assigned to this project for the duration of the work:

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Resume attached?  Yes  No

North Stonington reserves the right to interview proposed candidates, and of final approval.

N. CONTRACTOR'S WORKLOAD

1. Will your firm's workload during the proposed construction period be such that the work proposed in this bid package will receive the attention required so that the work will be performed within the bid price and schedule?

Yes  No

If "no", comments: \_\_\_\_\_

\_\_\_\_\_

2. During the proposed construction period for the work in this bid package, what percent of your firm's total resources do you estimate -

a) Will be utilized in completing only the work in this bid package? \_\_\_\_%

b) Will be utilized in completing other work (not including this bid package)? \_\_\_\_%

(Note: (a) + (b) above must equal 100%).

O. TEMPORARY FACILITIES

Contractor requires approximately \_\_\_ sq ft for temporary facilities/lay down area, and would plan to utilize the following trailer:

\_\_\_\_\_ size = \_\_\_' x \_\_\_'

\_\_\_\_\_ size = \_\_\_' x \_\_\_'

\_\_\_\_\_ size = \_\_\_' x \_\_\_'

Note that trailers and all other temporary facilities brought on site by Contractor shall be in well-maintained condition, shall be subject to the Town's approval, and shall be placed on site only at a location approved by North Stonington.

P. FIELD STAFF (Optional)

Contractor is responsible for providing sufficient professional/technical, administrative, supervisory, and/or support personnel to efficiently handle the many requirements of this contract including, but not limited to, takeoffs, pricing changes, QA/QC requirements, material/warehouse control, etc.

List below in detail the type of field staff you plan to assign to this contract. The listing should include:

...Title (project manager, field engineer, superintendent, receiving clerk, QA/QC engineer, bookkeeper, cost/schedule engineer/clerk etc...),

...Whether full or part-time at site,

...And any other pertinent information.

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Q. BID VALIDITY

The bidders are requested to provide fixed firm pricing for a period to expire 90 days after bid due date as well as an escalation factor to be carried for the following six months on a monthly increase. Beyond the six month escalation period, the successful bidder will be provided the opportunity to revisit the basis of their bid and adjust accordingly based on market fluctuations. North Stonington reserves the right to re-bid the work based on the results of that analysis.

R. DOCUMENTS FOR RETURN (USE AS A CHECK-LIST)

The following documents MUST be COMPLETED and RETURNED with this Bid Form; they will, in effect, form Contractor's bid package, and the absence of any renders the bid incomplete.

Enter an "x" or a check-mark in the boxes below for each of the documents that are included as part of your bid:

Bid Form

All Addenda to Invitation to Bid, signed/acknowledged/dated

Work Plan Organizational Structure

I hereby certify that all prices and information in this Bid Form and attached documents are in full compliance with the latest issue of all bid documents including all Addenda to the Invitation to Bid, and agree to execute the contract and complete 100% the entire scope of work as enumerated in the latest issue of the bid documents for the prices listed in the Bid Form and attached documents.

I further certify that -

- a) All prices in this Bid Form have been arrived at independently, without consultation, communication, or agreement for the purpose of restricting competition, as to any matter relating to such prices with any other

bidder and/or competitor,

b) Unless otherwise required by law, the prices in this Bid Form have not been knowingly disclosed to any other bidder and/or competitor, and,

c) No attempt has been made or will be made to induce any other person or firm to submit or not submit a bid for the purpose of restricting competition.

COMPANY NAME: \_\_\_\_\_

SIGNED: \_\_\_\_\_

TYPE OR PRINT: \_\_\_\_\_

TITLE: \_\_\_\_\_

PHONE NUMBER: (    ) \_\_\_\_\_

FACSIMILE: (    ) \_\_\_\_\_

DATE: \_\_\_\_\_